

# APPROVED

## CITIZENS' ADVISORY COMMITTEE VENTURA COUNTY WATERWORKS DISTRICT NO. 17 MINUTES OF THE NOVEMBER 19, 2024

COMMITTEE MEMBERS IN ATTENDANCE: Ronald Marks, Christopher Shubeck  
Neil Sokoler, Steven Price, Greg McHugh

COMMITTEE MEMBERS ABSENT: None

COMMITTEE MEMBER VACANCY: None

STAFF: David Fleisch, Assistant Director PWA  
Jean Fontayne, Staff Services Manager  
Art Aseo, Deputy Director  
June Kim, Sr. Engineering Manager-zoom  
Homer Arredondo, Engineering Manager-zoom

GUESTS: None

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1. CALL TO ORDER - The Meeting was called to order at 7:02 PM.
2. Approval of the Minutes of September 17, 2024, Meeting. Steve Price asked for motion to approve the minutes, Neil Sokoler 2<sup>nd</sup> the motion. 4 Members present approved the minutes; Greg abstained because he was not present in the last meeting.
3. PUBLIC COMMENT
  - Questions from the previous meeting are being answered. Slide 5 of the last meeting presentation was the waterline work that was \$13,062, the question was why is that so high? It was because, a waterline issue at Rocketdyne and it needed special hazmat equipment and pothole digging.
  - The 2<sup>nd</sup> question was called out on the ad hoc report there was a water purchase vs a usage, in a negative 14%. This was incorrect and should have been 5%.
  - Question on the labor increase in the Budget, that was also an error, that labor was capital labor for the Engineers, in the wrong column. All were corrected.
4. DISTRICT STAFF REPORT
  - A. BUDGET AND FINANCIAL REVIEW – An update on the budget and financial status of the District.
    - David started off saying, the next meeting, he has asked staff to do a summary, going forward. This is the first quarter of the Fiscal Year.
    - Water purchases/sales look like they are tracking within tolerance. Meter charge is just the fee of the meter. The water charge is the

commodity charge of usage which fluctuates as weather permits.

- B. CAPITAL PROJECTS – The Capital Project Status Report provides regular reporting on the status of active capital projects within the District.
  - o Bell Canyon Reservoir No. 3, we are currently working on the design. We combined the Creek Crossing with the reservoir. The plan is to get through the 30% design and do a community meeting to display some visual renderings of what the project is about. We will wait until after the holidays to have this meeting. Steve suggested that we invite the community to the next CAC Meeting and present this work, so that everyone understands the projects we are working on. This project is funded with Grant Funding. The Grant Funding is 70% Match, 0 interest in 10.4M, 7M payback and 3M forgiven. If any overage 2.1% regular funding.
- C. WATER QUALITY REPORT – A report regarding water quality complaints, if any, received by the District since the previous CAC meeting and how these complaints were resolved.
  - o None
- D. WATER SUPPLY CONDITIONS – An update on water supply conditions within the District, Southern California, and throughout the State.
  - o Still remains the same. Reservoirs are still at an excellent capacity.
- E. CALLEGUAS MUNICIPAL WATER DISTRICT/METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE – An update on decisions and rulings by these agencies which may impact the District.
  - o None
- F. UPDATE ON AVENUES OF PUBLIC OUTREACH – How the District is reaching out to its customers concerning water conservation.
- G. BOARD LETTER TRACKER-UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT
  - o 10/29/24 AECOM Modification #3 for Design of Reservoir 3 and Pipeline
  - o 12/10/24 Public Hearing Proposed Increases to Water Rates and Service Charges
- H. UPDATE ON ADVANCED METERING INFRASTRUCTURE (AMI) IMPLEMENTATION
  - o Keep encouraging your community to sign up.
  - o Send some information to Steve and he can let the Editor of Bell Canyon Newsletter know and she can put a quip in the newsletter for the community.

5. DIRECTOR'S INFORMATIONAL ITEMS – Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report.
  - A. HOA/EQUESTRIAN CENTER WATER USAGE
  - B. O&M QUARTERLY REPORT
    - 3 Fire flow tests
    - Source Water Supply/Demand
    - Customer Activity labor cost, Service Orders labor cost, Line location labor cost.
    - Capital Improvement Projects, same as what was discussed in Capital Improvements section.
6. COMMITTEE MEMBERS' COMMENTS/FUTURE AGENDA ITEMS

David introduced Art Aseo to the members as the new Deputy Director. Still in the progress in hiring for the Director position.

  - We had a shortage of Engineers; we have now filled all but one position.
  - Suggest we move the WWD17 CAC Meetings Quarterly. 4 meetings a year vs. 6 meetings. A vote was taken to accept Quarterly Meetings. All voted in favor. 5-0, Starting in January
7. ADJOURNMENT – The meeting adjourned at 8:37 PM  
Next Meeting January 21, 2024.