

APPROVED

CITIZENS' ADVISORY COMMITTEE VENTURA COUNTY WATERWORKS DISTRICT NO. 1 MINUTES OF THE SEPTEMBER 12, 2024, MEETING

COMMITTEE MEMBERS IN ATTENDANCE: **In Person**-John Newton
Steve Morgan, Michael Smith, David Schwabauer, Andy Waters

COMMITTEE MEMBERS ABSENT: None

COMMITTEE MEMBER VACANCY: None

STAFF: David Fleisch, Assistant Director
June Kim, Sr Engineering Mgr.
Jean Fontayne, Staff Services II
Sean Hanley, Water Superintendent
Gilberto Minero, Staff Services II
Homer Arredondo, Engineering Mgr.
Maryann Ranallo, Mgmt. Asst.
Vimie Alvarez, Principal Accountant
Gregg Strakaluse, Agency Director

GUESTS: Chelsie Kennedy-Board of Director
Parvin's Office

1. CALL TO ORDER

The meeting was called to order by John Newton at 3:33 p.m.

2. APPROVAL OF THE MINUTES OF: Meeting on March 14, 2024, John Newton asked if everyone agreed with the minutes? John had a few corrections he wanted made:

- Page 2B Improvement Plants were changed to Improvement Plans
- Page 2B Warring Lane changed to Maureen Lane
- Page 5 9th line, Supply the closest Basin changed to supply the South Los Poses Basin
- Page 5 3rd line from the bottom, Statutory Board changed to Statutory Report.
- Page 5 2nd line from top says a Public Works relations person, should be a public relations person.

After corrections, a motion for approval was made by Michael Smith approved and seconded by Steve Morgan.

3. PUBLIC COMMENTS –

Update on hiring. Currently interviewing for Director of Public Works. We are currently looking closely at a gentleman from New Mexico. If everything

goes well, we will be hiring and expecting him to be here before the end of October.

4. DIRECTOR'S INFORMATIONAL ITEMS- Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report.

A. RATE PROPOSAL PRESENTATION

As we go through this, we will have to have a conversation over the next cycle that we're going to do something more than the passthrough rates. We are spending more than we make, or the same as what we make. We will not do a detailed analysis of this now. A very basic presentation. Calleguas approved a 9.5% passthrough. We are assuming the same average water usage. We are proposing a rate increase of 9.5% for 2025. Looking at the projects and expenses vs. expenditures. With the 9.5% passthrough will carry us throughout next year. David will go back to find out exactly what the Board approved for the cash Reserve targets at 25% O&M, 10% Revenue, 2% Net Assets in 12/08/2020. David suggests a discussion moving forward, about future rates. We can do a deeper analysis.

B. AMI REPORT

We have added 30 more customers on AMI.

5. DISTRICT STAFF REPORT -

- A. CAPITAL PROJECTS– The Capital Project Status Report provides regular reporting on the status of active capital projects within the District.
 - Moorpark Desalter-Contract modification with the contractor is in final design. Work is in progress.
 - Recycled Water Pond Inlet/Outlet Separation. Waiting for approval of extension of funds (Capital fund match).
 - Disinfection Modernization/Salt Reduction, we have a Board Letter going to the Board for purchase of UV Equipment. The equipment will help decrease salt and chlorine by products.
 - Recycled Water Recovery Wells and Piping, Finalizing.
 - Well 97 Re-Drill, Finalizing an agreement with contractor.
 - MWRP Solar. Waiting for a Grant. Agreement between Veolia needs approval.
 - Princeton Ave. Pipeline Replacement, Work completed. Receiving as-builts from the city.
 - Moorpark Library Sewer Relocation, working with the city to move Sewer pipes for Library.

B. DEVELOPMENT PROJECTS –

- North Ranch just received improvement plans for water and sewer.
- Hitch Ranch, Several plans for review. In plan check
- Beltramo Ranch, Taking care of administrative tasks. Going to the Board at the end of October.
- Pacific Arroyo, Returned Plan Check. They are getting ready to go to Cal Trans.
- Vendra Gardens, close to completing water and reclaimed water. We are going to go on pause while they work on the construction.
- High Street Depot is in construction. We are at a standstill until they finish some more work.
- Pentair has some expansion plans.
- Patriot Office they are currently doing some grading.
- Hecate Gwent Battery Storage submitted plans to the city.
- 347 Moorpark Ave, we came up with a conceptual design to offer them.

C. WATER QUALITY REPORT -

- A few minor complaints, 6 of the 7 were water pressure, filtration.

D. WATER SUPPLY CONDITIONS

- Water supplies are still at a historical average. Not much to report.

E. LOS POSAS VALLEY WATERMASTER rulings by the LPV Watermaster and LPV Policy Advisory and Technical Advisory Committees.

- The Board has been working well together.
- More letters will be going out, regarding, the GMA.
- We will see what the actual charges will be in the upcoming Budget.
- They had an outreach to growers and what is important to them. It helped locals air their concerns.

F. CALLEGUAS MUNICIPAL WATER DISTRICT/METROPOLITIAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATRE- An update on decisions and/or rulings by the LPV Watermaster and LPV Policy Advisory and Technical Advisory Committees.

- Nothing new to discuss at this meeting.

G. BOARD LETTER TRACKER - AN UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT - A status report on items the district may be presenting or has recently been presented, before the Ventura County Board of Supervisors.

- 9/24/24 Rules and Regulations

- 10/8/24 UV Disinfection Equipment
- H. AVENUES OF PUBLIC OUTREACH – An update on how the District is reaching out to its customers concerning water conservation.
 - We sent an email blast out of all the rebates available to residents for landscape replacement.
- I. BUDGET AND FINANCIAL REVIEW - An update on the budget and financial status of the district.
 - Finishing up the last part of the fiscal year (6/30)
- 6. COMMITTEE MEMBERS COMMENTS/FUTURE AGENDA ITEMS
 - Pertaining to the Los Posas Valley Watermaster, where are we with the settlement agreement? Still being appealed.
 - John Newton sent out a Memo to the CAC Members re: Proposed Study Session. Recommendations to get the desalter back on track. David Fleisch asked that we wait until we get the new Water & Sanitation Director aboard in Nov/Dec. John Newton would like the CAC Members to think about people who should be in attendance. John will then send the Draft Environmental Document that had been started by Susan Pan, and the water supply alternative study from Calleguas 2022. Let us put it on the Agenda in November and we can tighten up the plans to get together. Between now and then, any comments on what should be involved in the study session. We will discuss it more in the November meeting.
- 7. ADJOURNMENT
 - Meeting adjourned at 4:30 p.m.

Next Meeting November 14, 2024