

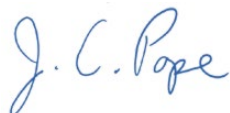
October 14, 2021

**NOTICE OF A REGULAR MEETING OF THE
VENTURA COUNTY WATERWORKS DISTRICT NO. 38
LAKE SHERWOOD CITIZENS' ADVISORY COMMITTEE**

NOTICE IS HEREBY GIVEN that a meeting of the Ventura County Waterworks District No. 38 Lake Sherwood Citizens' Advisory Committee will be held **Thursday, October 21 from 3:30 p.m. to adjournment** via Zoom. To electronically join the meeting please follow the provided steps – At the specific time (3:30 p.m.) dial the number (669) 900-6833, when prompted enter the meeting ID 470 052 7072. You can also join the meeting by visiting this link - **Join Zoom Meeting** <https://us02web.zoom.us/j/4700527072>

Advisory Committee Members: Please contact the District Office by telephone at (805-378-3005), or by email at wspc@ventura.org, no later than October 20, if you are unable to participate on the call.

Sincerely,



Joseph C. Pope, P.E.
Director, Water and Sanitation

AGENDA OF THE MEETING

1. CALL TO ORDER
2. APPROVAL OF THE MINUTES OF THE JULY 15, 2021 MEETING
3. PUBLIC COMMENTS

Members of the public may address the Citizens' Advisory Committee (CAC) on items of interest to the public that are within the subject matter jurisdiction of the Committee but do not appear on the agenda. With respect to agenda items, the



public will be given an opportunity to address the Committee when the item is reached in the meeting.

4. DISTRICT STAFF REPORT

- A. BUDGET AND FINANCIAL REVIEW - An update on the budget and financial status of the District, including:
- Discussion of the District's Policy for Cash Reserves
 - Discussion of Water Rates
- B. WATER QUALITY REPORT – A report regarding water quality complaints, if any, received by the District since the previous CAC meeting and how these complaints were resolved.
- C. WATER SUPPLY CONDITIONS – An update on water supply conditions within the District, Southern California, and throughout the State.
- D. CALLEGUAS MUNICIPAL WATER DISTRICT / METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE – An update on decisions and rulings by these agencies which may impact the District.
- E. UPDATE ON AVENUES OF PUBLIC OUTREACH – How the District is reaching out to its customers concerning water conservation.
- F. BOARD LETTER TRACKER - UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT – A status report on what items District staff has recently presented, or may be presenting, before the Ventura County Board of Supervisors
- 9/14/2021 – Rules and Regulations Updates (All Waterworks Districts)
 - 9/21/2021 – Declaring a Level 2 Water Supply Shortage for Ventura County (All Waterworks Districts)
 - 11/9/2021 – Engineering and Development Fees Update (All Waterworks Districts)
- G. UPDATE ON ADVANCED METERING INFRASTRUCTURE (AMI) IMPLEMENTATION - The AMI project is an integrated system of smart meters, communications networks, and data management systems that enables two-way communication between utilities and customers which is being implement within the District.



- H. CAPITAL PROJECTS REVIEW
 - Progress Report for Active Capital Projects
 - Zone II Project - completed

 - I. DIRECTOR'S INFORMATIONAL ITEMS – Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report.
 - Operations and Maintenance Quarterly Report
 - Aged Report
5. COMMITTEE MEMBERS' COMMENTS/FUTURE AGENDA ITEMS
6. ADJOURNMENT

***The next District 38 regularly scheduled Citizens' Advisory Committee meeting is scheduled for January 20, 2022.**

****NOTICES:** The following information is provided to help you understand, follow, and participate in the Board meeting: Public Comments – Public comment is the opportunity for members of the public to participate in meetings by addressing the Citizens Advisory Committee in connection with one or more agenda or non-agenda items.

- **If you wish to make a comment on a specific agenda item, please log on to the meeting by Zoom and you will be given a chance to be heard. If you prefer to submit a written comment, please submit your comment via email by 5:00 p.m. on the day prior to the Committee meeting. Please submit your comment to WSPC@ventura.org. Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 3A). Your email will be read by the Water and Sanitation Director and placed into the record.**

- **If you are watching the live stream of the Committee meeting and would like to make a general public comment for items not on the day's agenda or to comment on a specific agenda item as it is being heard, please log on to the meeting by Zoom and you will be given a chance to be heard. If you prefer to submit a written comment, please submit your comment to WSPC@ventura.org. Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 3A). Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.**

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT (805) 378-3005. REASONABLE ADVANCE NOTIFICATION OF THE NEED FOR ACCOMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



**CITIZENS' ADVISORY COMMITTEE
VENTURA COUNTY WATERWORKS DISTRICT NO. 38
MINUTES OF THE JULY 15, 2021 MEETING**

COMMITTEE MEMBERS IN ATTENDANCE: Dick Hibma, Thomas Gentile, Russ Goodman

COMMITTEE MEMBERS ABSENT: Nathan Stockmeir, Michael Grossman

COMMITTEE MEMBER VACANCY: None

STAFF: Joseph Pope, Director
Scott Meckstroth, Deputy Director
June Kim, Engineering Manager III
Ryan Lippincott, Engineering Manager

GUESTS: Leslie Martinelli - public

1. CALL TO ORDER

The meeting was called to order at 3:32 p.m.

2. APPROVAL OF THE MINUTES OF THE JANUARY 21, 2021 MEETING

The meeting minutes were approved as provided by staff.

Vote: Yeas- 3, Nays- 0, Absence- 0, Abstained- 0

3. PUBLIC COMMENTS

No Public Comments

4. DISTRICT STAFF REPORT -

A. Budget and Financial Review:

- Mr. Pope explained that revenue is higher than projected. The District is selling more water due to the heat. Looking at the financial reports included in the written materials for the meeting, Mr. Pope stated that the reports only go through the end of May. The full fiscal year reconciliation has not been completed yet.

- Mr. Pope mentioned that net expenditures, at the rate the District is going, will have a positive \$475K, and that overall, the financials of the District are healthy.

B. Water Quality Report

- There were no water quality complaints for this current time period.

C. Water Supply Conditions

- Mr. Pope explained that looking at the State Drought Monitor as of the end of June for this year vs. last year, state-wide California is in one of the worst droughts on record.
- As the District is a member of Metropolitan Water District through Calleguas, Mr. Pope mentioned that Met. has made significant investments over the last couple of decades with regional storage, Diamond Valley Reservoir being the largest reservoir that has come on-line. This is helping significantly in the region, so that the region does not have to take as drastic measures as Northern California. The other thing helping the region is that the state project allocation through Met. is only 5% of their allocation. Met. has senior water rights on the Colorado river, and they were able to get their allocation before Arizona and Nevada get their allocations. Met. is in okay shape this year.
- Mr. Pope stated that water conservation measures, put in place, have not gone away. Some people have installed low flow devices and have reduced their water consumption. This is still paying itself forward, resulting in California faring a bit better entering into this drought than it would have been otherwise.
- Mr. Pope stated that however, reservoirs are not looking great. From a historical perspective, the snowpack and runoff conditions were very low this year.
- Mr. Goodman inquired: since this is still the beginning of the year, things are not going to get any better. Are plans being discussed; what steps are being taken? Mr. Pope responded that Calleguas and Met. have different tiers of water cutbacks (drought measures). The Governor has asked for voluntary measures to cut back in usage, but California could get to a point at which time Met. will say, we need 15%-20% cutback measures, and then in the extreme could possibly shut off outdoor irrigation. PWA-W&S has rules and regulations that help with conservation. For example, there are certain times of day in which customers cannot perform outdoor irrigation. If customers do perform outdoor irrigation, they will receive a notice of violation. Mr. Pope mentioned that his staff have been directed to report water waste if they see it. Additionally, Mr. Pope recommended that if others see water waste, they should call it in to PWA-W&S, and provide the location. Mr. Hibma mentioned that he did call in a big grading

project, that has a big hose running all day, for dust/construction. Mr. Hibma also asked if there is any information available on where the excess revenues are coming from? Mr. Pope mentioned that most of the meters are residential, and that his staff could look at different meter categories. The hydrant meter is used for construction, and is used at a higher rate. PWA-W&S could check on the water sales coming in. The golf courses are also high, but they have recycled water.

D. Calleguas Municipal Water District Updates

- No updates at this time.

E. Update on Avenues of Public Outreach

- Mr. Pope mentioned that PWA-W&S will keep an eye on the drought, and plans to give customers a reminder that we are in the hottest part of the year.

F. Board Letter Tracker

- Mr. Pope mentioned that PWA-W&S will have Board Letters to the Board of Supervisors in September. The first Board Letter will update the Engineering and Development Fees to take inflation, staff's time, and other factors into consideration in the fees. Then there will be an update to the rules and regulations, which will be a fairly routine update.
- Mr. Pope mentioned that he will be looking at water rates for the next year. His staff will start looking at water rates for the next calendar year now. Then during the October CAC meeting, he would present to this group and then in January bring it to the Board. Mr. Pope mentioned he would like to go after multiyear rate increases, using Calleguas projected rate increases, which would be a pass-through rate. For Prop 218 notification, the state allows 5 years of rate increases. Or the District could do 1 or 3 years. Once staff do a rate analysis, Mr. Pope will have a better sense of what the District will be looking at. Mr. Pope mentioned staff need to make sure the projected expenses are equal to District revenues, and they can always adjust in the future. Any feedback would be appreciated. Mr. Hibma mentioned: that would be okay, to do a 5-year projection. Mr. Gentile asked: are those based on a relative price? Mr. Pope replied: PWA-W&S typically proposes a static rate until the rate is raised again. If you pay \$1, next year you pay \$1.03 per unit. When PWA-W&S publishes Prop 218, they publish the old rate and the new rate. Mr. Hibma inquired: is the price we pay variable within that period? Mr. Pope replied: The only thing that would vary is, we have 3 tiers of residential water usage. What would vary is if you use more water than what you used in the previous year. Once Calleguas sets their rates, the rate is for the entire year. Mr. Hibma asked: so if we went out for the next 5 years it will be 3% each

year, 1-2 years we would be ok, something happens year 3, we would be at the same rate? Mr. Pope replied: We would come back and do a rate increase to cover the costs. As a contingency, Mr. Pope stated that the District can do less than what was approved. Staff would not need to go back to the board to approve a lower rate.

G. Update on Advanced Metering Infrastructure

- Mr. Pope explained that there will be major system updates to the AMI, which will reset the historic usage data, and that his department will send out a notice to customers with more details. Mr. Pope mentioned that it is both good and bad news that there are not a lot of customers using AMI yet. Mr. Pope mentioned that when PWA-W&S sends out the notification, they will suggest that customers begin to use AMI. It will help to identify leaks on the property. Bell Canyon is currently using AMI and Mr. Pope would like to add other Districts as well. Another AMI benefit is a huge labor savings, because it sends the information on usage directly to PWA-W&S; therefore, staff do not need to drive around to get the usage monthly.

H. Operations & Maintenance (presented by June Kim, Engineering Manager)

- Distribution Repairs. There was 1 main line repair, which was 2" of sleeve on irrigation, now on abandoned. 0 Hydrant Leaks, 0 Fire Flow Tests, 100% completed Air/Vac Maintenance, 4" Census Acumen and low control valve installed at the Country Club.
- 278 acre feet of water were delivered from Calleguas. However, there was a mis-read by Calleguas that indicated there was more water loss than was accurate.
- Customer Service and Meter Reading. 55 meters were replaced \$10K. Turn on/off \$1400, Customer Service Orders \$1700, Line locations \$1400.
- Looking forward. Zone II Booster Station upgrade and panel relocation to grade and upgrade has been scheduled. 12" zone meter installed; A generator PO was issued. Meter replacements. Zone III, 6" meter pump station is completed. Coordination with D38 and Country club time of use/pumping is on line. 6" and 12" Zone meters, help to better notify PWA-W&S of water loss.
- List of District Assets, original cost, use of life, accumulated depreciation, year to date, net book value. What PWA-W&S tries to do is a current year replacement value for each of these assets. Mr. Pope is going to check on the validity of these numbers. Mr. Hibma spoke about the tanks on the property and the longevity of the tanks, both concrete 50-year life, one on top of the hill steel (which can be recoated to expand the life). Mr. Hibma would like to see those costs of the system. The \$7M, how much the District spends and how much it has due to rate increase/decrease. Mr.

Hibma would also like to know if the Cost Number on the asset sheet represents the cost of everything that has been transferred to the county or is this everything for District 38. Mr. Pope replied, it is all assets assigned for District 38. Any/all assets (developer and equipment).

H. Director's Informational Items

- COVID-19 Fees Waived: Mr. Pope explained that there have been \$40,960 in customer waived late fees since March 2020.
- Aged Report: Mr. Pope explained that bills over 61 days overdue totaled \$5400. Back in March of last year, late fees were being waived. In a normal year, there are typically very low late fees. March 2020-June 2021 showed \$80K waived. Starting this month, late fees will no longer be waived.

5. Committee Members' Comments/Future Agenda Items

- None

6. **ADJOURNMENT**

The meeting was adjourned at 4:22 p.m.

4. DISTRICT STAFF REPORT

A. BUDGET AND FINANCIAL REVIEW

– An update on the budget and financial status of the District, including:

- Discussion of the District's Policy for Cash Reserves
- Discussion of Water Rates

WATERWORKS DISTRICT #38
LAKE SHERWOOD
OPERATIONS AND MAINTENANCE
FINANCIAL STATUS REPORT

CURRENT PERIOD ACTIVITIES TO AP2 FY22 (ENDING 8/31/2021)									
Waterworks District #38 Lake Sherwood									
ADHOC Details Report									
1	Total Beginning Balances			\$6,102,277	\$6,647,066	\$7,216,227	\$7,788,307	\$7,788,307	7,788,307.27
2	Total Ending Balances			\$6,647,066	\$7,216,227	\$7,788,307	\$7,338,410	\$8,226,120	7,127,932.86
3									
4	Total Proposed Targets			\$1,204,860	\$1,209,188	\$1,470,529	\$1,382,420	\$206,080	1,394,155.78
5	Alert			ok	ok	ok	ok	ok	ok
6	O&M/ Rate Stab Fund			FY19 ACTUAL	FY20 ACTUAL	FY21 ACTUAL	FY22 ADPT BUDGET	FY22 ACTUAL	FY22 YR-END PRJ
7	Beginning Balances			\$1,557,011	\$1,628,788	\$1,906,545	\$2,297,488	\$2,297,488	\$2,297,488
8	O&M Revenue								
9	Interest Earnings			\$0	-	-	\$0	\$0	\$0
10	Planning and Eng. Svcs External			\$14,715	2,649	8,071	\$3,000	\$0	3,000.00
11	Permit & Line Ext. Fees			\$445	465	360	\$500	\$200	\$500
12	Meter, Other Sales and Misc Rev.			\$34,320	23,074	17,772	\$37,521	\$11,098	\$57,168
13	Water Sales			\$3,458,385	3,634,514	4,462,041	\$3,844,576	\$904,482	\$3,962,800
14	Total - O&M Revenue			\$3,507,865	\$3,660,702	\$4,488,244	\$3,885,598	\$915,779	\$4,023,468
15	O&M Expenditure								
16	System Maint. Supp. & Contract			\$146,776	53,714	65,508	\$125,600	\$448	\$125,600
17	Indirect Cost Recovery			\$12,913	20,055	21,939	\$21,939	\$0	\$21,900
18	Misc. Expense			\$42,458	43,028	46,805	\$62,247	(\$23,430)	\$62,200
19	Other Professional Svcs			\$23,225	861	1,075	\$74,000	\$0	\$74,000
20	Small Tools & Minor Equipment			\$9,969	14,112	20,726	\$14,500	\$0	\$14,500
21	State Permit/Fees			\$6,803	5,700	6,398	\$6,000	(\$305)	\$6,000
22	O&M Labor			\$293,826	299,230	389,018	\$544,800	\$57,006	\$500,590
23	Mgnt & Admin Svcs			\$105,100	88,900	96,300	\$103,100	\$0	\$103,100
24	Eng. & Tech. Surveys			\$0	-	-	\$48,000	\$0	\$48,000
25	Water Analysis			\$814	280	566	\$4,500	\$0	\$4,500
26	Cross Connection Fees			\$1,500	2,657	1,700	\$7,000	\$0	\$7,000
27	Water Purchase			\$2,403,194	2,653,734	3,202,405	\$2,777,209	\$382,111	\$2,789,900
28	Water System Power			\$28,074	32,917	38,695	\$36,000	\$21,854	\$67,213
29	Depreciation Expense			\$327,635	150,467	146,066	\$147,353	\$24,845	\$147,400
30	Contribution to other Funds			\$8,002	792	-	\$4,600	\$0	\$4,600
31	Meter Purchase			\$25,800	16,500	60,100	\$13,000	\$0	\$13,000
32	Conservation Program			\$0	-	-	\$2,000	\$0	\$2,000
33	Contingencies			\$0	-	-	\$0	\$0	\$0
34	CFR Adjustment - Depreciation adj			\$0	-	-	\$0	\$0	\$0
35	Total - O&M Expenditure			\$3,436,087	\$3,382,946	\$4,097,301	\$3,991,849	\$462,529	\$3,991,503
36	Net of Operation			\$71,777	\$277,757	\$390,943	(\$106,251)	\$453,250	\$31,965
37	Transfer to/fr Capital Reserve			\$0	\$0	\$0	\$0	\$0	\$0
38	Reserve for Cap. Deprec			\$0	\$0	\$0	\$0	\$0	\$0
39	Ending Fund Balance			\$1,628,788	\$1,906,545	\$2,297,488	\$2,191,237	\$2,750,738	\$2,329,453
40									
41	Minimum Balance								
42	25%	of O&M expenses		\$859,022	\$845,736	\$1,024,325	\$997,962	\$115,632	\$997,876
43	10%	of rate revenue		\$345,838	\$363,451	\$446,204	\$384,458	\$90,448	\$396,280
44									
45	O&M Analysis:								
46	% of Water Cost/Water Sales			69%	73%	72%	72%	42%	70%
47	% of O&M Labor/Water Sales			8%	8%	9%	14%	6%	13%
48	Gross Profit : (Water Sales less Water Cost&Power)			\$1,027,117	\$947,863	\$1,220,941	\$1,031,367	\$500,517	\$1,105,687
49	Net Profit (Net Result of Operation)			\$71,777	\$277,757	\$390,943	(\$106,251)	\$453,250	\$31,965
50	Net Profit Margin (Net Profit/ Revenue)			2%	8%	9%	-3%	49%	1%
51									
52									

WATERWORKS DISTRICT #38
LAKE SHERWOOD
OPERATIONS AND MAINTENANCE
FINANCIAL STATUS REPORT

CURRENT PERIOD ACTIVITIES TO AP2 FY22 (ENDING 8/31/2021)								
53	Acquisition&Replacement Fund		FY19 ACTUAL	FY20 ACTUAL	FY21 ACTUAL	FY22 ADPT BUDGET	FY22 ACTUAL	FY22 YR-END PRJ
54	Beginning Balances		\$4,545,266	\$5,018,277	\$5,309,682	\$5,490,819	\$5,490,819	\$5,490,819.20
55								
56	Capital Sources of Funds							
57	Interest Earning		\$ 150,689.7	\$ 137,878	\$ 42,734	\$37,000	\$0	\$37,000
58	Capital Improv. Charges		\$ -	\$ 3,295	\$ -	\$3,000	\$0	\$3,000
59	Depreciation Expense	CY Funded	\$ 327,634.7	\$ 150,467	\$ 146,066	\$147,353	\$24,845	\$147,400
60	Total - Capital Sources of Funds		\$478,324	\$291,640	\$ 188,800	\$187,353	\$24,845	\$187,400
61	Capital Uses of Funds							
62	Water System Improv & Construction Proj							
63	System Improvements/Replacement		\$ 5,312.7	\$ 235	\$ 3,274	\$25,000	\$556	\$25,600
64	Water System Replacement		\$ -	\$ -	\$ 3,311	\$451,000	\$39,727	\$717,746
65	Water Construction Projects		\$ -	\$ -	\$ -	\$0	\$0	\$0
66	Other Equipment		\$ -	\$ -	\$ 1,078	\$55,000	\$0	\$136,393
67	Contingencies		\$ -	\$ -	\$ -	\$0	\$0	\$0
68	Contributions-ISF & Other Funds		\$ -	\$ -	\$ -	\$0	\$0	\$0
69	Total - Capital Uses of Funds		\$5,313	\$ 235	\$ 7,663	\$531,000	\$40,283	\$879,739
70	Net Capital Fund Balance		\$473,012	\$ 291,405	\$ 181,137	(\$343,647)	(\$15,437)	(\$692,339)
71	Transfer to/fr O&M / Rate Stabilization Fund		\$0	\$ -	\$ -	\$0	\$0	\$0
72	Ending Fund Balance		\$5,018,277	\$5,309,682	\$5,490,819	\$5,147,172	\$5,475,382	\$4,798,480

WATERWORKS DISTRICT #38
LAKE SHERWOOD
OPERATIONS AND MAINTENANCE
FINANCIAL STATUS REPORT

CURRENT PERIOD ACTIVITIES TO AP2 FY22 (ENDING 8/31/2021)						
		B	B	D	E	F
		ACTUAL	ADOPTED BUDGET	CURRENT	% of	Year-End Projection
	DESCRIPTION	FY 21	FY 22	ACTUAL	Act/Adpt Bud	06/30/22
	EXPENDITURES					
1	System Maint. Supp. & Contract	65.5	125.6	0.4	0%	125.6
3	General Supplies	32.97	108.6	0.0	0%	18.5
5	Pump Station Replacement	14.14	-	-		10.0
6	Emergency Repair	-	-	-		35.0
7	PLC Replacement	-	-	-		5.0
8	SCADA Radio Replacement	12.90	-	-		22.0
10	Utility Billing System Maintenance	-	-	-		8.1
11	Pipe Material/fittings, valves, pumps	5.49	5.0	0.4	9%	15.0
12	Radios, Valve replcmnt/adj, ZII Alarm, PRS ZI&I	-	12.0	-	0%	12.0
2	Indirect Cost Recovery	21.9	21.9	-	0%	21.9
4	Misc. Expense	46.8	62.2	(23.4)	-38%	62.2
5	Other Professional Svcs	1.1	74.0	-	0%	74.0
6	Small Tools & Minor Equipment	20.7	14.5	-	0%	14.5
7	State Permit/Fees	6.4	6.0	(0.3)	-5%	6.0
8	O&M Labor	389.0	544.8	57.0	10%	500.6
9	Mgmt & Admin Svcs	96.3	103.1	-	0%	103.1
10	Eng. & Tech. Surveys	-	48.0	-	0%	48.0
11	Water Analysis	0.6	4.5	-	0%	4.5
12	Cross Connection Fees	1.7	7.0	-	0%	7.0
13	Conservation Program	-	2.0	-	0%	2.0
3	Water Purchase	3,202.4	2,777.2	382.1	14%	2,789.9
5	Water System Power	38.7	36.0	21.9	61%	67.2
6	Depreciation Expense	146.1	147.4	24.8	17%	147.4
7	Contribution to other Funds	-	4.6	-	0%	4.6
8	Meter Purchase	60.1	13.0	-	0%	13.0
11	TOTAL EXPENDITURES	4,097.3	3,991.8	462.5		3,991.5
12	REVENUES					
13	Interest Earning	-	-	-		-
14	Planning and Eng. Svcs External	8.1	3.0	-	0%	3.0
4	Permit & Line Ext. Fees	0.4	0.5	0.2	40%	0.5
6	Meter, Other Sales and Misc Rev.	17.8	37.5	11.1	30%	57.2
7	Water Sales	4,462.0	3,844.6	904.5	24%	3,962.8
8	TOTAL REVENUES	4,488.2	3,885.6	915.8		4,023.5
9	RESULT OF OPERATION	390.9	(106.3)	453.3		32.0
11	O&M Fund Balance Reserve:					
11	Beginning Fund Balance	\$1,906.5	\$2,297.5	\$2,297.5		\$2,297.5
12	Net of Operation	\$390.9	(\$106.3)	\$453.3		\$32.0
13	O&M Fund Balance Reserve:	\$2,297.5	\$2,191.2	\$2,750.7		\$2,329.5
14	Required O&M Fund Reserve: 25% of Exp.	\$1,024.3	\$998.0	\$115.6		\$997.9

WATERWORKS DISTRICT #38
LAKE SHERWOOD
OPERATIONS AND MAINTENANCE
FINANCIAL STATUS REPORT

CURRENT PERIOD ACTIVITIES TO AP2 FY22 (ENDING 8/31/2021)		A	B	C	D	E	F	H
		ACTUAL	ADOPTED BUDGET	CURRENT PERIOD FY 22			% of	Year-End Projection
DESCRIPTION		FY 21	FY 22	EXP/REV	ENC	TOTAL	Act/Bud	06/30/22
EXPENDITURES								
1	<u>NON CAPITALIZED EXPENDITURES:</u>							
2	System Improvements/Replacement	3.3	25.0	0.6	0.0	0.6	2.2%	25.6
5	Sub-Total Non Capitalized Expenditures	3.3	25.0	0.6	0.0	0.6	2.2%	25.6
6	<u>WATER SYSTEM IMPROVEMENT/REPLACEMENT:</u>							
7	Water System Replacement	3.3	451.0	39.7	227.0	266.7	8.8%	717.7
10	Sub-Total Water System Improvement	3.3	451.0	39.7	227.0	266.7	8.8%	717.7
11	<u>WATER CONSTRUCTION PROJECT</u>	0.0	0.0	0.0	0.0	0.0		0.0
12	Water Construction Project	0.0	0.0	0.0	0.0	0.0	0.0%	0.0
13	Other Equipment	1.1	55.0	0.0	81.4	81.4		136.4
15	Sub-Total Water Water Constructrion Project	1.1	55.0	0.0	81.4	81.4	0.0%	136.4
16	Total Expenditures	7.7	531.0	40.3	308.4	348.7	11.0%	879.7
17	REVENUES						0.0%	
18	Interest Earning	42.7	37.0	0.0	0.0	0.0	0.0%	37.0
19	Capital Improv. Charges	0.0	3.0	0.0	0.0	0.0	0.0%	3.0
22	Total Revenues	42.7	40.0	0.0	0.0	0.0	0.0%	40.0
23	Net of Operation	35.1	(491.0)	(40.3)	(308.4)	(348.7)		(839.7)
24	Beginning Capital Fund Balance	5,309.7	5,490.8	5,490.8		5,490.8		5,490.8
25	Depreciation Expense	146.1	147.4	146.0		146.0		147.4
26	Ending Capital Fund Balance Reserve	5,490.8	5,147.2	5,596.5		5,288.1		4,798.5
27								
28								
29		SUMMARY OF CAPITAL FUND BALANCE			Capital	Funded	Total	
30				Acq Fund	Depr Fund	Cap Fund		
31		Beginning Fund Balance			1,803.8	3,687.0	5,490.8	
32		Revenue & Depreciation			40.0	147.4	187.4	
33		Expenditure & Encumbrances			136.4	743.3	879.7	
34		Ending Fund Balance			1,707.4	3,091.1	4,798.5	



Ventura County Waterworks District No.38

Water Rate Analysis for Calendar Year 2022

Joseph Pope, P.E.
Director, Water and Sanitation Department
County of Ventura Public Works Agency
October 21, 2021

October 21, 2021

PUBLIC Ventura County

VENTURA COUNTY

WORKS Waterworks District No. 38 (Lake Sherwood)

- Formed on March 28, 1989, as the Lake Sherwood Community Services District (LSCSD)
- In May 2015 a special election was held for LSCSD residents and Measure N was passed, authorizing the formation of a new water district - Ventura County Waterworks District No. 38 (District)
- The Ventura County Board of Supervisors (BOS) is the Board of Directors for District 38
- The Citizens' Advisory Committee reviews all policy, budget, and water rate recommendations before they are recommended to the (BOS)

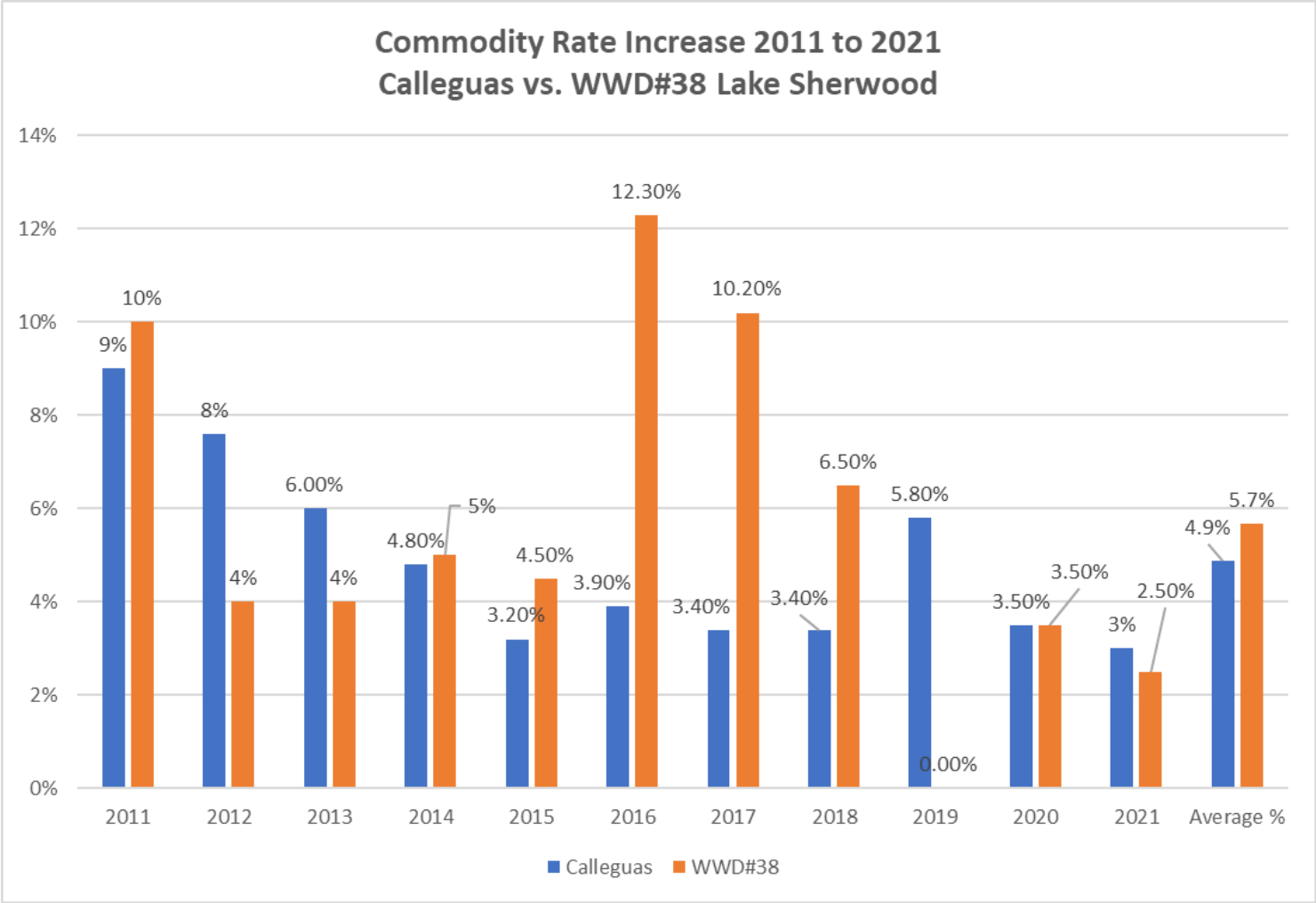
Area Served: The Lake Sherwood Community	District Size: Approx. 2,048 Acres	Service Connections: 791
Population Served: Approx. 1,527	Water Lines: Approx. 18 Miles	Receives 100% Imported Water Supply
Reservoirs: 2	Pressure-Reducing Stations: 4	Booster Pump Stations: 2

Financial Conditions of the District

- Ended Fiscal Year 2021 (June 30, 2021) with healthy reserve fund balance of \$7.78M
- Calleguas Municipal Water District Approved Rate increase of 3.5% for 2022
- Assumed inflationary increases used for rate analysis:
 - Labor 3.5%, Electricity 4%, and materials 3%
- Booster Station II Upgrades Completed September 2021
- No Major Capital Projects Required over next 10 years

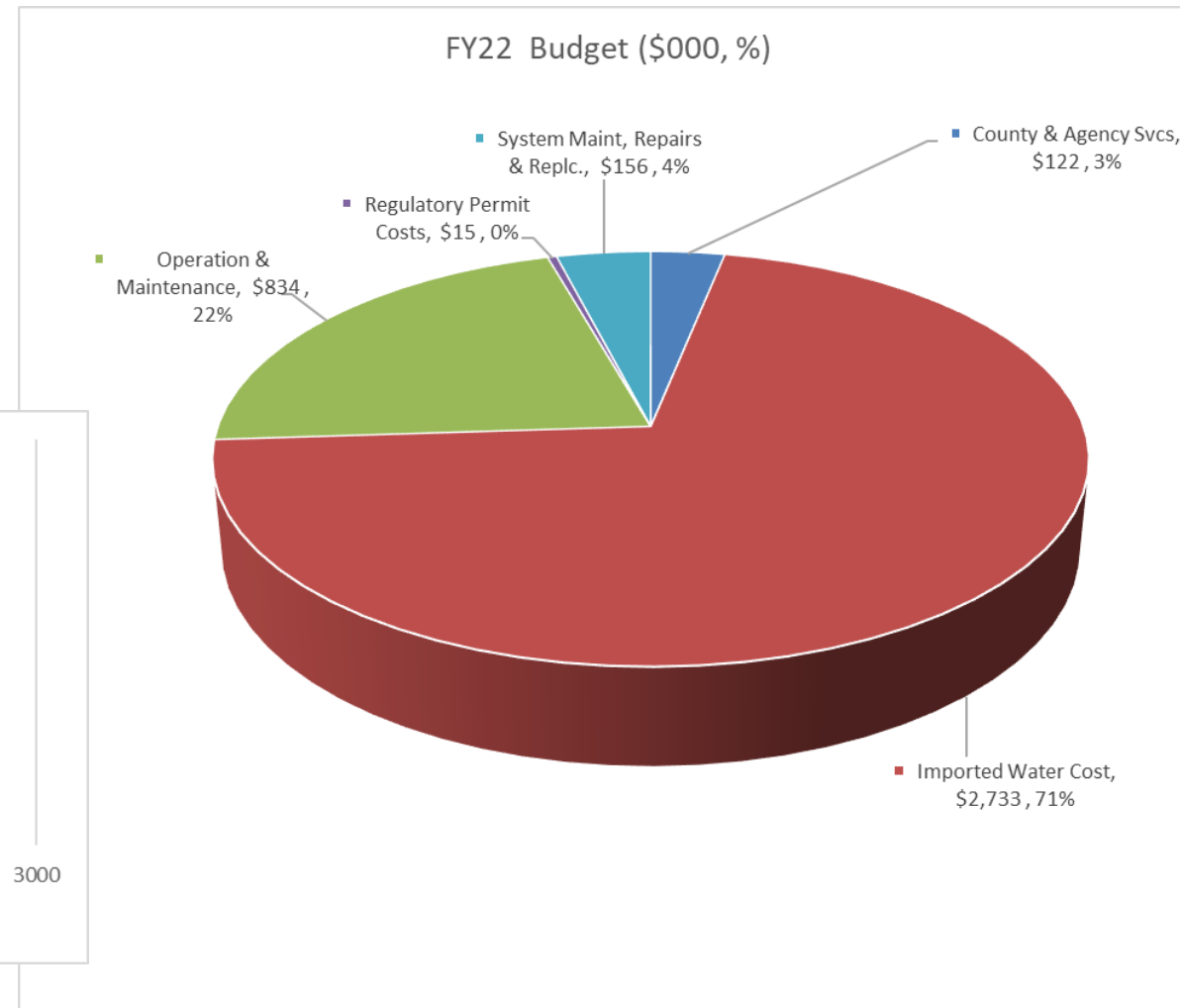
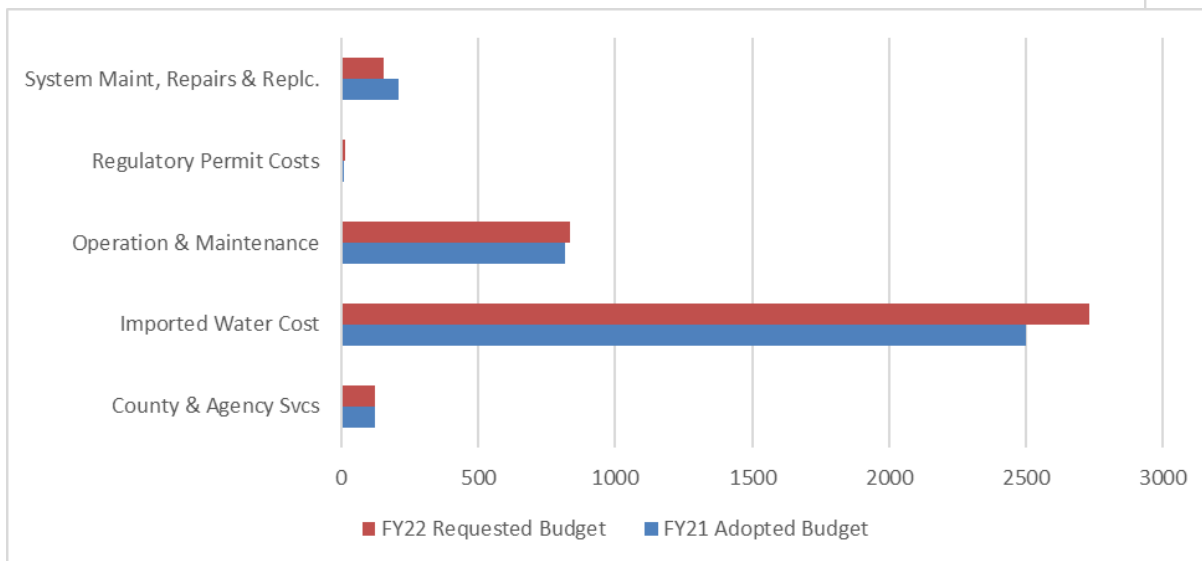
- **NO PROPOSED** Rate increase for 2022 due to Reserve Cash Balance \$6M above Reserve Target
- **Consideration of Calleguas Pass-Through Rate Increase for future years**

Calleguas vs. WWD#38 Historic Rate Increases 2011-2021



Ventura County Waterworks District No. 38
Lake Sherwood Water Services
Fiscal Year 2022 Budget Analysis by Category

	FY21 Adopted Budget	FY22 Requested Budget	Var (\$)	Var (%)
O&M Expenditures				
County & Agency Svcs	122.2	122.2	\$0.0	0.0%
Imported Water Cost	2,501.9	2,777.2	\$275.3	11.0%
Operation & Maintenance	817.2	834.0	\$16.8	2.1%
Regulatory Permit Costs	8.9	15.0	\$6.1	68.5%
System Maint, Repairs & Replc.	211.5	155.5	(\$56.0)	-26.5%
Grand Total	3,661.8	3,904.0	\$242.2	6.6%



Fiscal Year 2022 Budgeted O&M Expenditures vs. Revenue Analysis

SUMMARY:

Total Budgeted O&M Expenditures

\$3,893,276

Total Estimated O&M Revenue

\$3,859,539

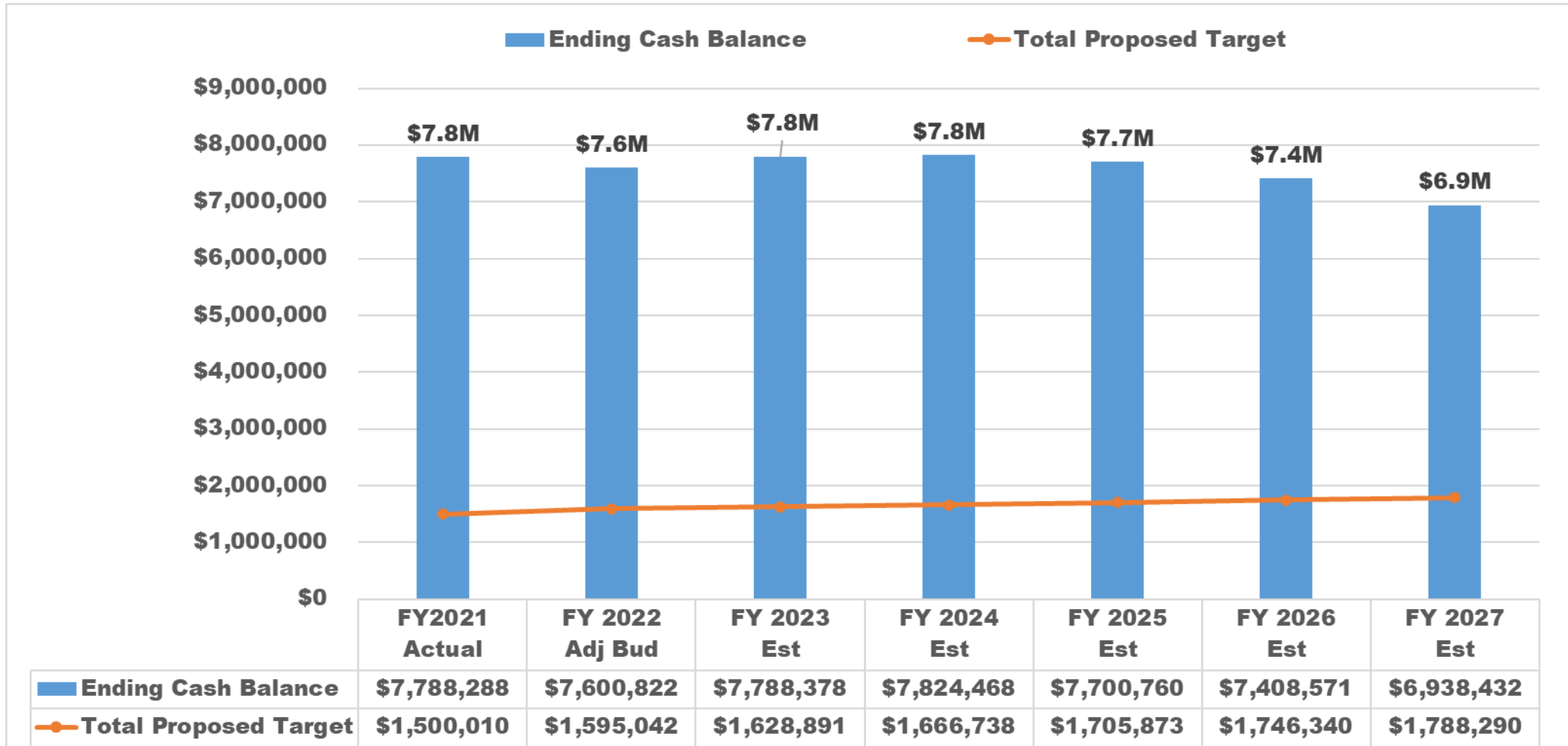
of O&M Expenditures Financed by Water Sales

100%

% of O&M Expenditures Funded by Cash Reserves

0%

Cash Reserves Forecast with No Rate Increases



Cash Reserves Remain Above Reserve Target through FY2027

Pass-Through Rates - Discussion

- CA Government Code 53756

An agency providing water, wastewater, sewer, or refuse collection service may adopt a schedule of fees or charges authorizing automatic adjustments that pass-through increases in wholesale charges for water, sewage treatment, or wastewater treatment or adjustments for inflation, if it complies with all of the following:

- (a) It adopts the schedule of fees or charges for a property-related service for a period not to exceed five years pursuant to Section 53755.
- (b) The schedule of fees or charges may include a schedule of adjustments, including a clearly defined formula for adjusting for inflation. Any inflation adjustment to a fee or charge for a property-related service shall not exceed the cost of providing that service.
- (c) The schedule of fees or charges for an agency that purchases wholesale water, sewage treatment, or wastewater treatment from a public agency may provide for automatic adjustments that pass through the adopted increases or decreases in the wholesale charges for water, sewage treatment, or wastewater treatment established by the other agency.
- (d) Notice of any adjustment pursuant to the schedule shall be given pursuant to subdivision (a) of Section 53755, not less than 30 days before the effective date of the adjustment.

PUBLIC **VENTURA COUNTY** **WORKS**



Administration Team

Questions?

October 21, 2021

4. DISTRICT STAFF REPORT

B. WATER QUALITY REPORT

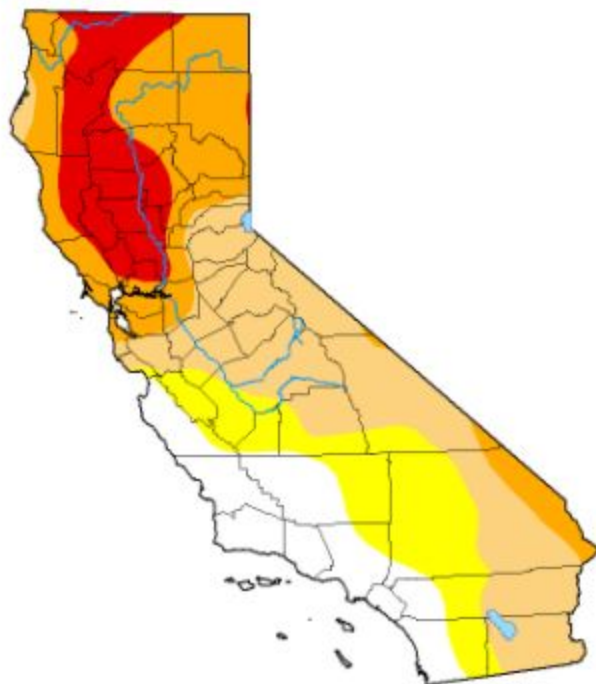
– A report regarding water quality complaints, if any, received by the District since the previous CAC meeting and how these complaints were resolved.

4. DISTRICT STAFF REPORT

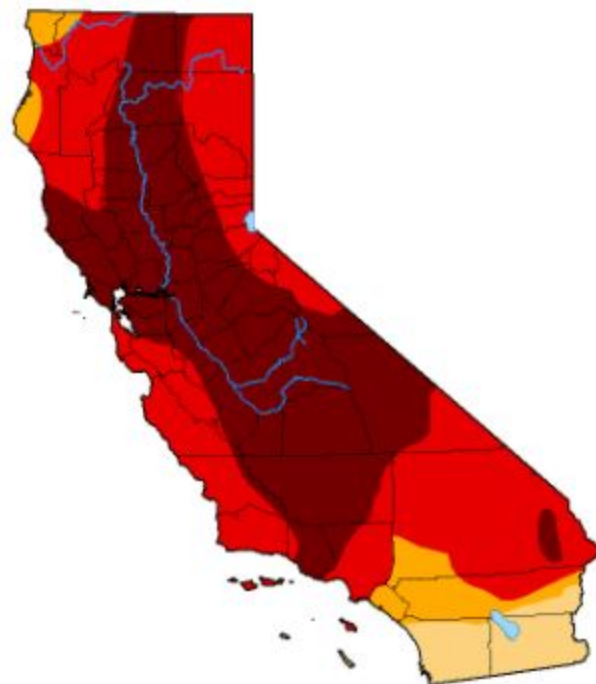
C. WATER SUPPLY CONDITIONS

– An update on water supply conditions within the District, Southern California, and throughout the State.

Drought Classification



< October 6, 2020 >



< October 5, 2021 >




Statistics Comparison

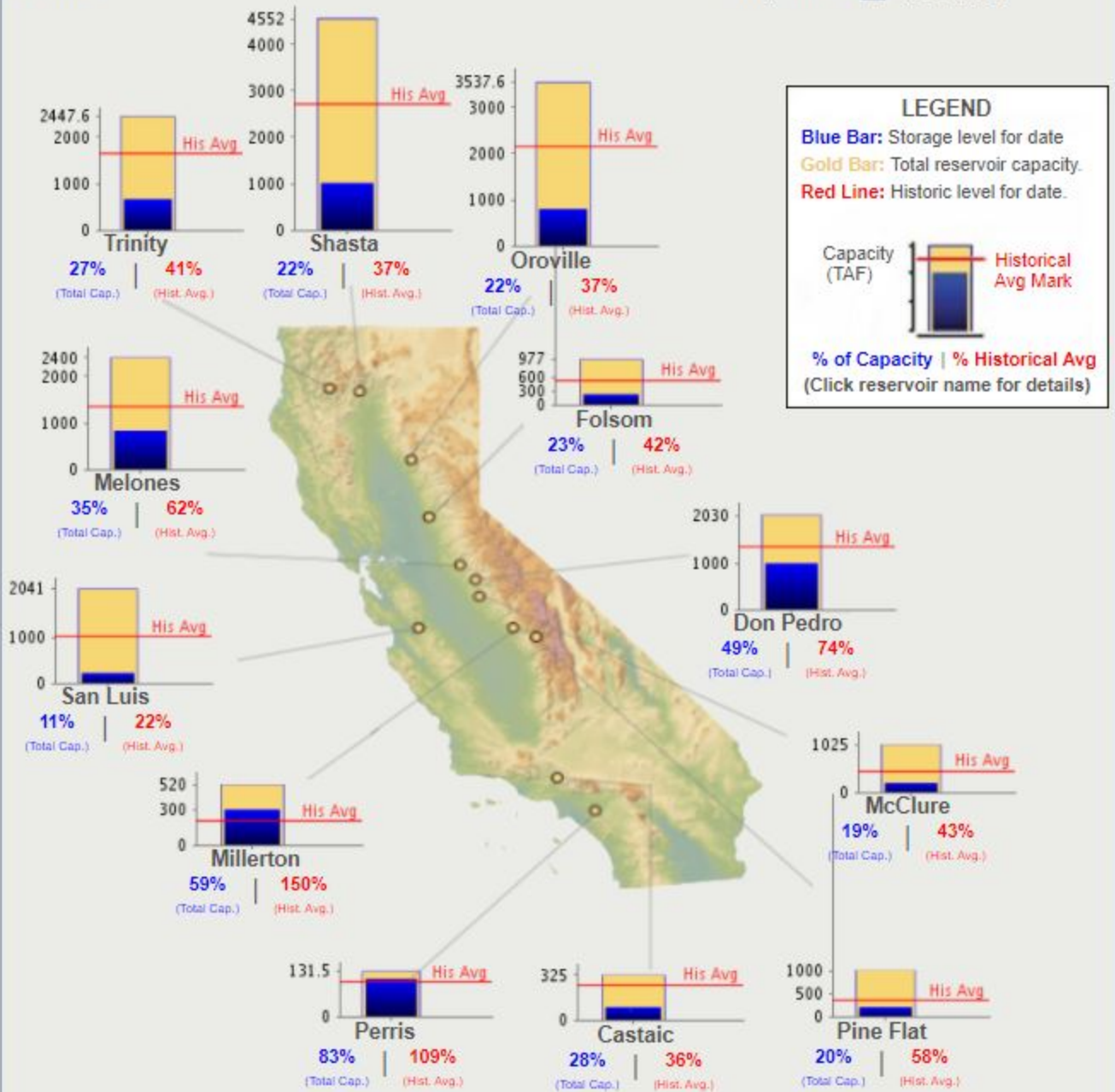
Week	None	D0-D4	D1-D4	D2-D4	D3-D4	D4	DSCI
2020-10-06	15.40	84.60	67.54	35.61	12.74	0.00	200
2021-10-05	0.00	100.00	100.00	93.93	87.88	45.66	427
Change	-15.40	15.40	32.46	58.32	75.14	45.66	227

California Data Exchange Center - Reservoirs

CURRENT CONDITIONS FOR MAJOR RESERVOIRS: 12-OCT-2021

Midnight: 12-Oct-2021

Change Date:  12-Oct-2021



[Click for printable version of current data.](#)

Report Generated: 13-Oct-2021 11:42 AM

4. DISTRICT STAFF REPORT

D. CALLEGUAS MUNICIPAL WATER DISTRICT / METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE

– An update on decisions and rulings by these agencies which may impact the District.

E. UPDATE ON AVENUES OF PUBLIC OUTREACH – How the District is reaching out to its customers concerning water conservation.

4. DISTRICT STAFF REPORT

**F. BOARD LETTER TRACKER -
UPDATE ON VENTURA COUNTY
BOARD OF SUPERVISORS
AGENDA ITEMS RELATED TO THE
DISTRICT – A status report on what
items District staff has recently
presented, or may be presenting,
before the Ventura County Board of
Supervisors**

- 9/14/2021 – Rules and Regulations Updates (All Waterworks Districts)
- 9/21/2021 – Declaring a Level 2 Water Supply Shortage for Ventura County (All Waterworks Districts)
- 11/9/2021 – Engineering and Development Fees Update (All Waterworks Districts)



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VENTURA COUNTY
WORKS



Ventura County Waterworks District Nos. 1, 17, 19, and 38 and County Service Areas Nos. 29, 30, and 34

Proposed Changes to Engineering and Development Miscellaneous Fees

Joseph C. Pope, P.E
Director, Water and Sanitation
Ventura County Public Works Agency
November 9, 2021

November 2021

Proposed Changes to Miscellaneous Fees

- Fees are typically fees associated with one-time services for specific events
 - New Development
 - Misc. Requests
- Fees are non-rate revenues and non-rate related
- Fees are considered unrestricted revenues
- Current fees were revised and approved in 1994
- Proposition 218 is not applicable

Proposed Changes to Miscellaneous Fees

- Comprehensive review of the fee structure included:
 - Considering current labor rates and materials costs
 - Evaluation of cost recovery associated with fee events or services
- Staff determined that the current fees do not accurately reflect the actual costs incurred

Proposed Changes to Miscellaneous Fees

- Staff recommendations include:
 - Proposing a fee adjustment to make fees current and then increasing 3% every year for the next five budget years commencing July 1, 2022 through July 1, 2026
 - This allows a lower administrative burden and keeps fees current with inflation
 - Adding a new miscellaneous fee:
 1. Contractor Shut-Downs

Proposed Changes to Miscellaneous Fees

- The recommended fee adjustments are necessary to establish fair and equitable fees and charges
- Staff will review fee adjustments for the subsequent 5-year period returning to the Board with proposed adjustments in 2026
- Presented proposed fees, including descriptions of the fees and the reasons for the changes, to the Citizens' Advisory Committees
- Fees will continue to be posted publicly, at a minimum on our website

Proposed Engineering & Development Fee Schedule

(Districts 1, 16, 17, 19, & 38)

MISCELLANEOUS FEE SCHEDULE ENGINEERING / DEVELOPMENT	Current Fee	Change Type	Proposed Fee	% Change	FY2023	% Change	FY2024	% Change	FY2025	% Change	FY2026	% Change	Description of Fee
Annexation Fee	By Estimate	New Fee and Deposit for remaining work	\$200	N/A	\$206		\$212		\$219		\$225		Fee to process the Resolution of Application Initiating the Proceedings for Annexation. Additional deposit required for processing the application.
Availability and/or Will Serve Letter Fee (Water or Sewer)	\$40.00	Updated Hours	\$160	300%	\$165		\$170		\$175		\$180		Fee for letter to applicant indicating the availability of facilities to be connected to upon meeting applicable requirements. Will Serve Letter Fee for letter to applicant as an agreement that the County will service said applicant upon making final connection to County facilities.
Construction Permit Insurance Fee (Water or Sewer)	\$60.00	Updated Hours	\$1,000	1567%	\$1,030		\$1,061		\$1,093		\$1,126		Fees for processing and issuing a construction permit, including document creation, submittal, review, permit writing, and pre-construction meeting
Fire Flow Test Fee or Letter	\$80.00	Updated Hours	\$260	225%	\$268		\$276		\$284		\$293		Fee for processing and performing fire flow tests as a requirement for construction by the Fire Department
Hydrant Water Meter Fee	\$45.00	Updated Hours	\$210	367%	\$216	3%	\$223	3%	\$229	3%	\$236	3%	Staff labor costs for installation, inspection and/or removal of hydrant water meters
Hydrant Water Meter Trust Deposit	\$650.00	Modified to reflect actual material costs	\$1,880	189%	\$1,880		\$1,936		\$1,994		\$2,054		Trust deposit for the temporary use of County owned construction hydrant meters
Water Shutdown Charge	\$0.00	New Fee	\$860	N/A	\$886		\$912		\$940		\$968		Staff labor costs for processing contractor shut down requests as part of a construction project. This includes the cost to develop a shutdown plan, conduct mock shutdown, conduct the shutdown and assist with partial pipe dewatering, and put the line back in service.
Single Residential Construction Inspection Fee (Water or Sewer)	\$125.00	Updated Hours	\$770	516%	\$793		\$817		\$841		\$867		Staff labor costs for field inspection as part of a construction permit

Proposed Engineering & Development Fee Schedule

(CSA 29, 30, & 34)

MISCELLANEOUS FEE SCHEDULE - ENGINEERING / DEVELOPMENT	Current Fee	Change Type	Proposed Fee	% Change	FY2023	FY2024	FY2025	FY2026	Description of Fee
Permit Fees - Single Family Residential	\$50.00	Updated Hours	\$700.00	1300%	\$700	\$742	\$742	\$787	Fees for processing and issuing a construction permit, including document creation, submittal, review, permit writing, and pre-construction meeting
Permit Fees - Apartment Unit, Duplex or Condo, Motel or Hotel, Commercial or Other User	\$75.00	Updated Hours	\$1,200.00	1500%	\$1,200	\$1,272	\$1,272	\$1,348	Fees for processing and issuing a construction permit, including document creation, submittal, review, permit writing, and pre-construction meeting
Permit Fees - Industrial or Step Tank	\$700.00	Updated Hours	\$1,500.00	114%	\$1,500	\$1,590	\$1,590	\$1,685	Fees for processing and issuing a construction permit, including document creation, submittal, review, permit writing, and pre-construction meeting
Plan Check Fees - SFR	\$50.00	Updated Hours	\$700.00	1300%	\$700	\$742	\$742	\$787	Fees for processing and issuing a construction permit, including document creation, submittal, review, permit writing, and pre-construction meeting
Easement Processing Fees	\$920.00	Inflation Escalation	\$1,450.00	58%	\$1,450	\$1,537	\$1,537	\$1,629	Fee to review an easement covers costs of Water and Sanitation Staff, Real Estate Services, and Survey.
Release of Notice of Violation Fees	\$145.00	Inflation Escalation	\$220.00	52%	\$220	\$233	\$233	\$247	Release of Notice of Violation
Appeals Hearing Fee Deposit	\$500.00	Inflation Escalation	\$780.00	56%	\$780	\$827	\$827	\$876	Appeals hearing of Notice of Violation deposit.
Availability and/or Will Serve Letter Fee (Water or Sewer)	\$40.00	Updated Hours	\$160.00	300%	\$160	\$170	\$170	\$180	Availability Fee for letter to applicant indicating the availability of facilities to be connected to upon meeting applicable requirements. Will Serve Letter Fee for letter to applicant as an agreement that the County will service said applicant upon making final connection to County facilities

Proposed Meter Fee Schedule

Distict 1, 17, & 19												
METER FEES SCHEDULE - ENGINEERING / DEVELOPMENT	Current Fee	Change Type	Proposed Fee	% Change	FY2023	% Change	FY2024	% Change	FY2025	% Change	FY2026	% Change
3/4"	\$360	Labor Hours and Material Cost Update	\$808	125%	\$833	3%	\$858	3%	\$883	3%	\$910	3%
1"	\$395		\$871	120%	\$897		\$924		\$952		\$980	
1.5"	\$880		\$1,836	109%	\$1,891		\$1,948		\$2,006		\$2,066	
2"	\$950		\$2,014	112%	\$2,074		\$2,136		\$2,201		\$2,267	
3"	\$1,250		\$1,904	52%	\$1,961		\$2,020		\$2,080		\$2,143	
4"	\$1,935		\$3,242	68%	\$3,339		\$3,439		\$3,543		\$3,543	
6"	\$2,970		\$5,444	83%	\$5,607		\$5,775		\$5,949		\$6,127	

Distict 38												
METER FEES SCHEDULE - ENGINEERING / DEVELOPMENT	Current Fee	Change Type	Proposed Fee	% Change	FY2023	% Change	FY2024	% Change	FY2025	% Change	FY2026	% Change
3/4"	\$150	Labor Hours and Material Cost Update	\$808	439%	\$833	3%	\$858	3%	\$858	3%	\$883	3%
1"	\$200		\$871	335%	\$897		\$924		\$924		\$952	
1.5"	\$375		\$1,836	390%	\$1,891		\$1,948		\$1,948		\$2,006	
2"	\$650		\$2,014	210%	\$2,074		\$2,136		\$2,136		\$2,201	
3"	\$750		\$1,904	154%	\$1,961		\$2,020		\$2,020		\$2,080	
4"	\$1,200		\$3,242	170%	\$3,339		\$3,439		\$3,439		\$3,543	

Meter Fee Calculation

	Labor (3 hours)	Meter	Valve	MXU	Total
3/4"	\$319	\$197	\$121	\$172	\$808
1"	\$319	\$259	\$121	\$172	\$871
1.5"	\$319	\$956	\$389	\$172	\$1,836
2"	\$319	\$1,134	\$389	\$172	\$2,014
3"	\$319	\$1,413	\$0	\$172	\$1,904
4"	\$319	\$2,751	\$0	\$172	\$3,242
6"	\$319	\$4,953	\$0	\$172	\$5,444

Capital Improvement Charge Update

ENR Construction Cost Index Escalation

	District 1		District 17		District 19		District 38	
	Current CIC	Proposed CIC	Current CIC	Proposed CIC	Current CIC	Proposed CIC	Current CIC	Proposed CIC
Based on Residence	Based on Residence		Based on Residence		Based on Residence		Based on Residence	
Single Family	\$2,824	\$3,095	\$180	\$695	\$2,000	\$4,827	\$3,295	\$7,519
Condominium Unit	\$2,824	\$3,095	\$180	\$695	\$2,000	\$4,827	\$3,295	\$7,519
Apartment Unit	\$2,824	\$3,095	\$180	\$695	\$2,000	\$4,827	\$3,295	\$7,519
Mobile Home Space	\$2,824	\$3,095	\$180	\$695	\$2,000	\$4,827	\$3,295	\$7,519
	Based on Acres		Based on Acres		Based on Acres		Based on Acres	
Commercial Development	\$9,880	\$10,827	\$630	\$2,433	\$7,000	\$16,895	\$4,945	\$11,285
Industrial Development	\$10,163	\$11,137	\$720	\$2,781	\$8,000	\$19,309	\$7,580	\$17,298
Public Development	\$5,645	\$6,186	NA	NA	NA	NA	NA	NA
Residential Development	NA	NA	\$540	\$2,085	NA	NA	\$3,295	\$7,519
	Based on Meter Size		Based on Meter Size		Based on Meter Size		Based on Meter Size	
3/4-inch	\$2,824	\$3,095	\$180	\$695	\$2,000	\$4,827	\$3,295	\$7,519
1-inch	\$5,647	\$6,188	\$360	\$1,390	\$4,000	\$9,654	\$6,590	\$15,039
1 1/2-inch	\$11,293	\$12,376	\$720	\$2,781	\$8,000	\$19,309	\$13,180	\$30,077
2-inch	\$19,763	\$21,658	\$1,260	\$4,866	\$14,000	\$33,791	\$23,065	\$52,635
3-inch	\$42,350	\$46,411	\$2,700	\$10,427	\$30,000	\$72,409	\$49,425	\$112,790
4-inch	\$84,699	\$92,820	\$5,400	\$20,854	\$60,000	\$144,817	\$98,850	\$225,580
6-inch	\$169,399	\$185,642	\$10,800	\$41,708	\$120,000	\$289,634	\$197,700	\$451,159
Last Update ENR CCI =	12056.44	% Change	3421.25	% Change	5474.14	% Change	5789.77	% Change
Current Year ENR CCI =	13212.48	9.59%	13212.48	286%	13212.48	141%	13212.48	128%
	Last Update:	7/1/2020	Last Update:	1978	Last Update:	1987	Last Update:	1989

Sewer Connection Fee Update

ENR Construction Cost Index Escalation

Area	Last Changed	Last Rate Change Year ENR CCI	Current ENR CCI	% Change	Current SCF	Proposed SCF
District 1	07/2020	12056.44	13212.48	10%	\$5,430	\$5,951
District 16	07/2016	11155.03	13212.48	18%	\$4,570	\$5,413
CSA 29	2006	8573.42	13212.48	54%	\$1,700	\$2,620
CSA 30	2006	8573.42	13212.48	54%	\$1,800	\$2,774
CSA 34	10/2009	9760.69	13212.48	35%	\$4,876	\$6,600



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WORKS



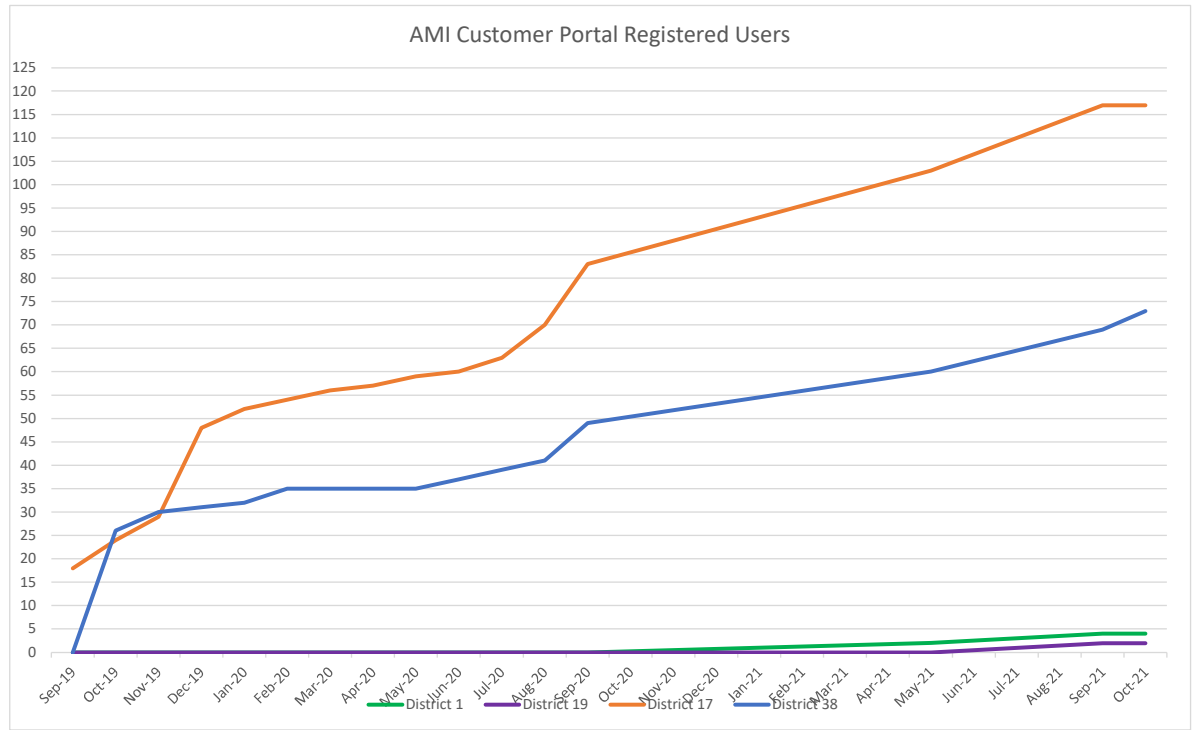
Questions?

November 2021

4. DISTRICT STAFF REPORT

G. UPDATE ON ADVANCED METERING INFRASTRUCTURE (AMI) IMPLEMENTATION - The AMI project is an integrated system of smart meters, communications networks, and data management systems that enables two-way communication between utilities and customers which is being implement within the District.

Month	District 1	District 19	District 17	District 38
Sep-19	0	0	18	0
Oct-19	0	0	24	26
Nov-19	0	0	29	30
Dec-19	0	0	48	31
Jan-20	0	0	52	32
Feb-20	0	0	54	35
Mar-20	0	0	56	35
Apr-20	0	0	57	35
May-20	0	0	59	35
Jun-20	0	0	60	37
Jul-20	0	0	63	39
Aug-20	0	0	70	41
Sep-20	0	0	83	49
May-21	2	0	103	60
Sep-21	4	2	117	69
Oct-21	4	2	117	73



4. DISTRICT STAFF REPORT

H. CAPITAL PROJECTS REVIEW

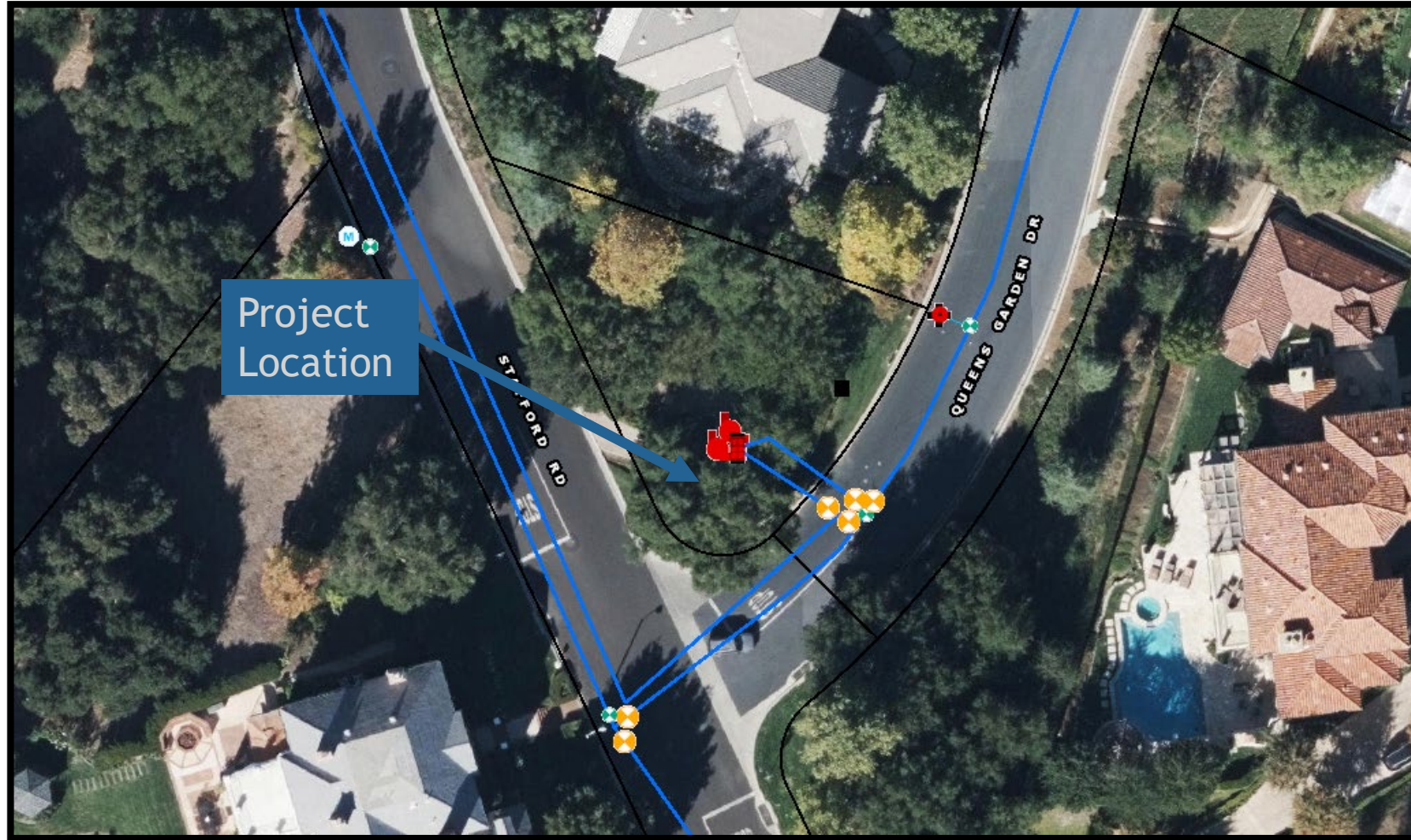
- Progress Report for Active Capital Projects
- Zone II Project – completed

September 2021

ACTIVE PROJECTS REPORT - WATER AND SANITATION DEPARTMENT

Project Name	Project Manager	Phase	Phase % Complete	Proposed Funding	Remarks
CAPITAL PROJECTS					
Zone II BPS Upgrade	R. Lippincott	Construction	100	Capital Funds	Contractor: Travis Ag Anticipated Site Mobilization Date: July 2021 Project Completed on 9/29/2021
Zone II Emergency Generator	R. Lippincott	Procurement	10	Capital Funds	Generator pad to be placed in July.

Zone II Booster Pump Station Upgrade Project



Project Performance

DESCRIPTION OF WORK: Upgrade of the electrical and controls of the Zone II Booster Pump Station including: the installation of a above ground motor control center and appurtenances, programmable logic controller, generator pad, Cla-Val controls, vault exhaust fan, and the demolition of the existing controls and electrical components.

CHRONOLOGICAL STATEMENT:

1. Bids Received: October 8, 2020
2. Contract Awarded: November 17, 2020
3. First Working Day from Notice to Proceed: December 15, 2020
4. Original Completion Date: 09/10/21
5. Actual Completion Date: 08/23/21

FINANCIAL DATA:

1. Bid Price: \$239,257.00 Final Cost: \$259,152.00
2. Liquidated Damages Assessed: none

Project Performance

FINANCIAL DATA:

1. Bid Price: \$239,257.00 Final Cost: \$259,152.00
2. Liquidated Damages Assessed: none

CHANGE ORDERS:

<u>No.</u>	<u>Description</u>	<u>Time Extension</u>	<u>Price</u>
1	Place concrete pad for future permanent generator. We added this scope to obtain some efficiency since the concrete contractor was already onsite, and we had a generator project planned.	0	\$23,920.00
2	Remove Bid Item 7 – Lights. We did not install any lights as part of the project so the bid item was removed.	0	(\$4,025.00)

Additional Project Information

Special Construction Techniques:

The pump station was required to remain online or have very little down time. To accomplish this, the contractor completed the work in phases. They first switched one pump over from the old MCC to the new MCC and then operated the system using that pump. The remaining pump was then switched over to the new MCC. MSO helped to coordinate this work and ensure minimal impact to the system.

Innovation:

The MCC used an incorporated sunshade rather than a separate structure. This allows for a lower cost solution to help keep the MCC cooler, reduce glare on HMIs (Human Machine Interface – Control Screen), and deflect some rain away from the MCC.

Construction Photos



Construction Photos



Construction Photos



Construction Photos



4. DISTRICT STAFF REPORT

- I. DIRECTOR'S INFORMATIONAL ITEMS – Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report.
 - Operations and Maintenance Quarterly Report
 - Aged Report



District 38 O&M Updates

FY 2022 – First Quarter (July 1, 2021 to Sept. 30, 2021)

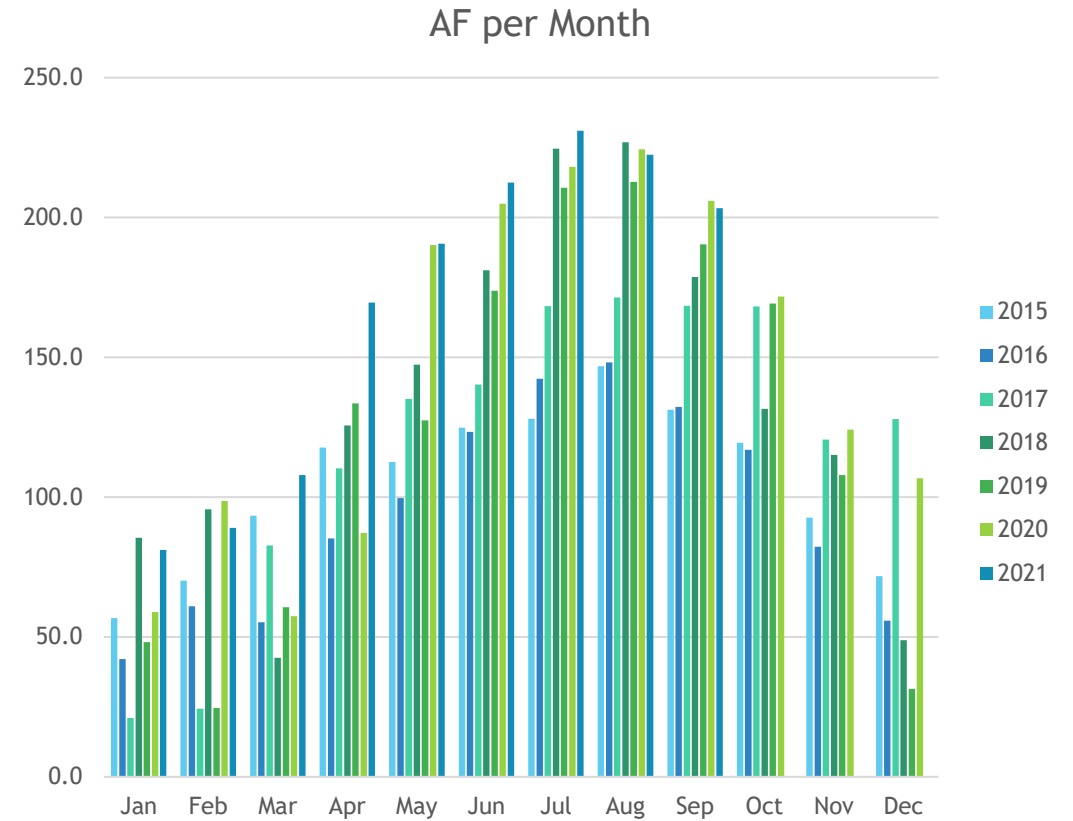
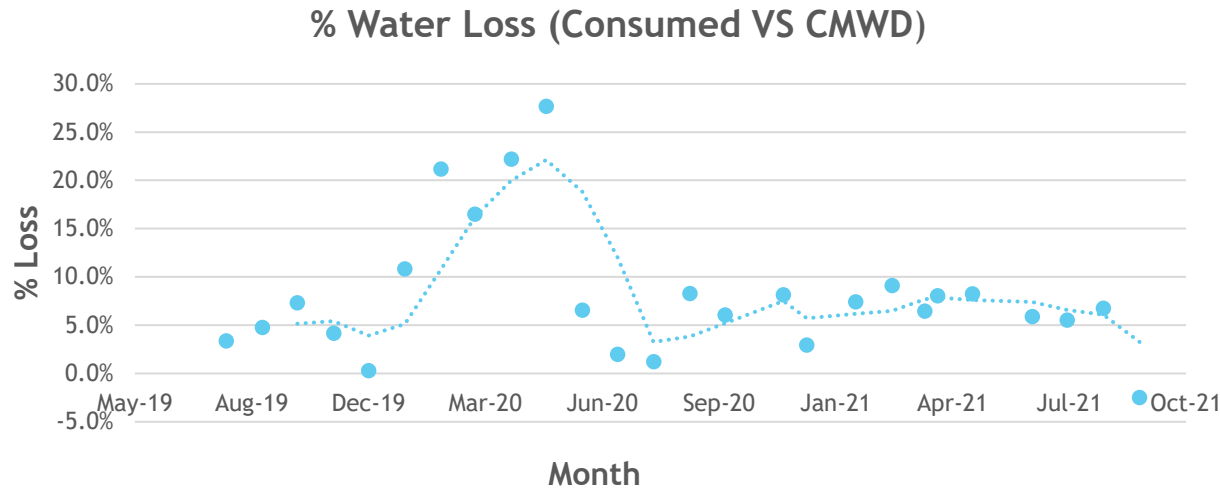
Operations & Maintenance – Distribution Repairs

- ▶ Number of Main Line Repairs: 0
- ▶ Hydrant Leaks: 0
- ▶ Fire Flow Tests: 3
- ▶ Zone II Pump Station
 - ▶ Electrical Done-Panel relocated to grade

Operations & Maintenance – Source Water

▶ CMWD

- ▶ 656.9 AF Delivered in FY22 Q1
- ▶ CMWD Water Quality: 296 mg/L TDS, 70 mg/L Chloride
- ▶ 23 AF (3.5%) Water Loss in Quarter



Customer Service and Meter Reading

- ▶ Replaced 1 meter
 - ▶ \$353 labor
- ▶ Customer Account Activity (turn on/off)
 - ▶ \$2,293 labor
- ▶ Customer Service Orders (check for leaks, verify reads, pressure, etc.)
 - ▶ \$2,387 labor
- ▶ Line Locations
 - ▶ \$345 labor
- ▶ Fire Hydrant Maintenance
 - ▶ Services 41 hydrants

Operations & Maintenance – Looking Forward

- ▶ Zone II Booster Station Upgrade
 - ▶ New stand-by generator expected Dec. 1 (availability issues)
 - ▶ Install 12” Zone meter
- ▶ Install 6” Zone meter at Zone 3 Pump Station
- ▶ Valve Maintenance
- ▶ Periodic meter replacements
- ▶ Fall/winter CMWD Shutdowns
- ▶ Sensus Analytics will delete historic info and reset Nov. 1 as we incorporate other Districts
- ▶ Coordination with District 38, CMWD and Country Club on time of use/time of pumping



Questions?

C_ACCOUNTSTATUS	All
C_LASTNAME	All
C_ACCOUNT	All

Row Labels	Sum of Y_CURRENTBALANCE	Sum of 0-30 Days	Sum of 31-60 Days	Sum of 61-90 Days	Sum of 91-120 Days	Sum of 121+ Days	61 > DAYS
CUE	\$9,562	\$5,269	\$4,292	\$0	\$0	\$0	
Commercial	\$404	\$220	\$184	\$0	\$0	\$0	
Institutional	\$9,157	\$5,049	\$4,109	\$0	\$0	\$0	
VCWWD No. 1	\$1,799,597	\$1,501,718	\$79,025	\$40,250	\$31,899	\$146,706	\$218,854
Agricultural	\$401,147	\$321,311	\$11,086	\$12,128	\$8,834	\$47,788	
Commercial	\$280,085	\$268,920	\$5,198	\$1,603	\$678	\$3,686	
Industrial	\$14,483	\$14,438	\$45	\$0	\$0	\$0	
Institutional	\$11,165	\$10,283	\$881	\$0	\$0	\$0	
Residential	\$1,052,217	\$846,275	\$61,804	\$26,519	\$22,387	\$95,232	
Residential Multi Family	\$40,501	\$40,491	\$10	\$0	\$0	\$0	
VCWWD No. 17	\$327,787	\$269,380	\$21,687	\$8,116	\$4,388	\$24,214	\$36,719
Commercial	\$3,710	\$3,710	\$0	\$0	\$0	\$0	
Industrial	\$22,824	\$22,824	\$0	\$0	\$0	\$0	
Institutional	\$357	\$357	\$0	\$0	\$0	\$0	
Residential	\$300,895	\$242,489	\$21,687	\$8,116	\$4,388	\$24,214	
VCWWD No. 19	\$244,454	\$216,886	\$16,505	\$4,930	\$2,079	\$4,054	\$11,063
Agricultural	\$112,764	\$98,207	\$10,702	\$2,913	\$620	\$323	
Commercial	\$6,308	\$5,607	\$133	\$115	\$144	\$309	
Industrial	\$4,641	\$4,641	\$0	\$0	\$0	\$0	
Institutional	\$1,586	\$1,071	\$458	\$57	\$0	\$0	
Residential	\$116,407	\$104,697	\$5,157	\$1,817	\$1,315	\$3,422	
Residential Multi Family	\$2,749	\$2,664	\$56	\$29	\$0	\$0	
VCWWD No. 38	\$422,671	\$410,543	\$11,540	\$587	\$0	\$0	\$587
Commercial	\$145,217	\$145,217	\$0	\$0	\$0	\$0	
Institutional	\$325	\$325	\$0	\$0	\$0	\$0	
Residential	\$277,128	\$265,001	\$11,540	\$587	\$0	\$0	
Grand Total	\$2,804,070	\$2,403,797	\$133,049	\$53,884	\$38,366	\$174,974	\$267,224
						% 60 > to total	10%
						Last month	8%

5. COMMITTEE MEMBER
COMMENTS/FUTURE AGENDA ITEMS

6. ADJOURNMENT

***The next District 38 regularly scheduled Citizens' Advisory Committee meeting is scheduled for January 20, 2022.**