

Central Services
Joan Araujo, Director

Engineering Services
Christopher Cooper, Director

Roads & Transportation
David Fleisch, Director

Water & Sanitation
Joseph Pope, Director

Watershed Protection
Glenn Shephard, Director

Representing: Ventura County Waterworks District Nos. 1, 16, 17, 19, and 38
County Service Area Nos. 29, 30, and 34

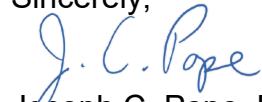
November 10, 2020

NOTICE OF A MEETING OF THE VENTURA COUNTY WATERWORKS DISTRICT NO. 17 BELL CANYON CITIZENS' ADVISORY COMMITTEE

NOTICE IS HEREBY GIVEN that a meeting of the Ventura County Waterworks District No. 17 Bell Canyon Citizens' Advisory Committee will be held **Tuesday, November 17, 2020 from 7 p.m. to adjournment** via Zoom. To electronically join the meeting please follow the provided steps – At the specific time (7:00 p.m.) dial the number (669) 900-6833, when prompted enter the meeting ID 470 052 7072. You can also join the meeting by visiting this link - **Join Zoom Meeting** <https://us02web.zoom.us/j/4700527072>

Advisory Committee Members: Please contact the District Office by telephone at (805-378-3005), or by email at wspc@ventura.org, no later than November 16, if you are unable to participate on the call.

Sincerely,



Joseph C. Pope, Director
Water and Sanitation

AGENDA OF THE MEETING

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONA VIRUS, THE MOORPARK WATER AND SANITATION BUILDING IS CLOSED TO THE PUBLIC. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE CAC MEETING AND PROVIDE PUBLIC COMMENT PLEASE REFER TO "NOTICES" LOCATED ON PAGE 3 OF THIS AGENDA.



1. CALL TO ORDER
2. APPROVAL OF THE MINUTES OF THE SEPTEMBER 15, 2020 MEETING
3. PUBLIC COMMENTS

Members of the public may address the Citizens' Advisory Committee (CAC) on items of interest to the public that are within the subject matter jurisdiction of the Committee but do not appear on the agenda. With respect to agenda items, the public will be given an opportunity to address the Committee when the item is reached in the meeting.

4. DISTRICT STAFF REPORT

- A. BUDGET AND FINANCIAL REVIEW - An update on the budget and financial status
- B. CAPITAL PROJECTS – The Capital Project Status Report provides regular reporting on the status of active capital projects within the District.
 1. Report on 1.74 MG Reservoir Discussion with Bell Canyon HOA
- C. WATER QUALITY REPORT – A report regarding water quality complaints, if any, received by the District since the previous CAC meeting and how these complaints were resolved.
- D. WATER SUPPLY CONDITIONS – An update on water supply conditions within the District, Southern California, and throughout the State.
- E. CALLEGUAS MUNICIPAL WATER DISTRICT / METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE – An update on decisions and rulings by these agencies which may impact the District.
- F. UPDATE ON AVENUES OF PUBLIC OUTREACH – How the District is reaching out to its customers concerning water conservation.
- G. BOARD LETTER TRACKER - UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT – A status report on what items District staff has recently presented, or may be presented, before the Ventura County Board of Supervisors.

1. SRF Zero-Interest Loan for 1.74 MG Reservoir Project
Ratification of Application



2. EDA Grant Permission to Apply for 1.74 MG Reservoir Project

- H. UPDATE ON ADVANCED METERING INFRASTRUCTURE (AMI) IMPLEMENTATION - The AMI project is an integrated system of smart meters, communications networks, and data management systems that enables two-way communication between utilities and customers which is being implement within the District.
- I. DIRECTOR'S INFORMATIONAL ITEMS – Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report.
 - Operations and Maintenance Quarterly Report
 - Aged Report
 - COVID-19 Waived Fees Report

5. COMMITTEE MEMBERS' COMMENTS/FUTURE AGENDA ITEMS

6. ADJOURNMENT

****NOTICES:** The following information is provided to help you understand, follow, and participate in the Board meeting: Public Comments – Public comment is the opportunity for members of the public to participate in meetings by addressing the Citizens Advisory Committee in connection with one or more agenda or non-agenda items.

- **Observe the Citizens Advisory Committee meeting live at:**
<https://us02web.zoom.us/j/4700527072>
- **If you wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the day prior to the Committee meeting. Please submit your comment to WSPC@ventura.org. Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 3A). Your email will be read by the Water and Sanitation Director and placed into the record.**
- **If you are watching the live stream of the Committee meeting and would like to make a general public comment for items not on the day's agenda or to comment on a specific agenda item as it is being heard, please submit your comment to WSPC@ventura.org. Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 3A). Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.**



IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT CAYTLYN CAYLOR AT (805) 378-3005. REASONABLE ADVANCE NOTIFICATION OF THE NEED FOR ACCOMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



**CITIZENS' ADVISORY COMMITTEE
VENTURA COUNTY WATERWORKS DISTRICT NO. 17
MINUTES OF THE SEPTEMBER 15, 2020 TELECONFERENCE MEETING**

*(COVID-19 Stay Well at Home order in place during time of meeting)

COMMITTEE MEMBERS IN ATTENDANCE: Steven Price, Neil Sokoler, Lisa Riccomini, Greg McHugh, Ron Marks

COMMITTEE MEMBERS ABSENT: None

COMMITTEE MEMBER VACANCY: None

STAFF: Joseph Pope, Director, Water and Sanitation
Scott Meckstroth, Deputy Director
June Kim, Engineering Manager
Jean Fontayne, Staff Services Manager

GUESTS: None

* * *

1. CALL TO ORDER - The meeting was called to order at 7:04 pm.
2. APPROVAL OF THE MINUTES OF THE JULY 14, 2020 MEETING
 - o Minutes approved

Vote: Yeas- 3, Nays- 0, Absence-1, Abstained- 1
3. PUBLIC COMMENTS
 - None
4. ACTION ITEM: Review and Approve Waterworks District 17 (Bell Canyon) Proposed Water Rate Increase For 2021
 - Approved as proposed, 5-0 by the WWD17 Citizens Advisory Committee
 - o Continued buildup of the expenses to cover the reservoir project, Mr. Pope mentioned that a grant/loan application is being pursued and will be submitted to the State at the end of September.
 - o A \$3.1M budget is a \$300.6K (9%) decrease from FY20
 - o Proposed 7% Commodity rate adjustment
 - o Proposed 16% fixed meter increase
 - o The proposed rate increases will help maintain cash reserves within the targeted range

5. DISTRICT STAFF REPORT

A. BUDGET AND FINANCIAL REVIEW –

- Mr. Pope skipped the financial report as the data provided was old and did not capture the current actuals

B. CAPITAL PROJECTS –

- 1.74 MG Reservoir Project: 6/2020 – Engineering Services Department and consultants are reviewing alternate sites. Scott Meckstroth provided information on the potential tank site that will be at the bottom of Bell Canyon Rd. near the ridge line walking path. Mr. Pope and Scott both agreed that the best option would be to work on both the new tank and replace the portion of the saddlebow water line. A preliminary study on the underlying geographical build will be conducted by Ventura County engineering services. The new tank site will be built at a lower elevation than the existing site.

C. WATER QUALITY REPORT –

- (3) Pressure Complaints:
 - i. Customer requested increasing his home water pressure, Staff informed customer that the pressure at the home is based on the system pressure in the area and can't increase water pressure to individual homes. Customer mentioned increasing the properties meter size and staff informed the customer to contact the engineering department to start the process
 - ii. Malfunctioning pressure regulator and pressure gauge. Staff advised customer to replace it.
 - iii. Irrigation leak on the customer side causing low pressure. Customer isolated the leak and the pressure returned to normal.
- (1) Color Complaint:
 - i. Sand complaint in kitchen sink water, staff did not find any sand in the water system. Advised customer to flush the water heater. (There are no filtration systems located on the property)

D. WATER SUPPLY CONDITIONS –

- The State water supply remains steady with reservoir conditions show levels similar to previous years
- No water emergencies have been issued yet this year

E. CALLEGUAS MUNICIPAL WATER DISTRICT/ METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE –

- No update given at this time

F. UPDATE ON AVENUES OF PUBLIC OUTREACH –

- Front office staff have been working with customers to answer all their

Minutes of the Ventura County Waterworks District No. 17
Citizens' Advisory Committee Meeting
Ventura County Water and Sanitation Department
Minutes of the September 15, 2020 Meeting

questions and concerns regarding the new Invoice Cloud system

G. BOARD LETTER TRACKER –

- No upcoming items that pertain to this District

H. UPDATE ON ADVANCED METERING INFRASTRUCTURE (AMI) –

- 77 customers have signed up for the portal to date which is about 10% of Bell Canyon residents. The latest AMI signup reminder went out in July to all District customers.

I. DIRECTOR'S INFORMATIONAL ITEMS –

- Aged Report – Mr. Pope presented a worksheet with a summary of over due water bills and the sum of days the bill has gone unpaid.
- COVID-19 Waived Fees – Currently, the Water & Sanitation office has waived a total of \$30,478 in late fees since April

5. Committee Members' Comments / Future Agenda Items

- None

6. ADJOURNMENT – Meeting adjourned at 8:30pm.

4. DISTRICT STAFF REPORT

A. BUDGET AND FINANCIAL REVIEW - An update on the budget and financial status

Waterworks District 17 Financial Reports

Waterworks District #17 Bell Canyon													
ADHOC REPORT DETAILS													
1													
2	Total Beginning Balances		\$4,624,100	\$4,993,800	\$4,830,000	\$3,219,400	\$3,122,256	\$2,935,670	\$2,606,700	\$2,306,145	\$2,306,145	\$2,306,145	
3	Total Ending Balances		\$4,993,800	\$4,830,000	\$3,219,400	\$3,122,256	\$2,935,670	\$2,606,700	\$2,306,145	\$1,327,835	\$1,988,825	\$1,336,974	
4													
5	Total Proposed Targets		\$796,560	\$795,885	\$709,030	\$833,599	\$966,462	\$954,697	\$908,186	\$1,083,456	\$203,104	\$1,083,801	
6	Alert		ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	
7													
8	O&M/ Rate Stab Fund		FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21 ADJ		FY21 VR-END	
			ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	FY21	ACTUAL	PRJ
9	Beginning Balances		\$1,774,300	\$2,138,400	\$2,048,100	\$1,958,300	\$1,741,109	\$1,406,041	\$906,601	\$707,273		\$707,273	\$707,273
10													
11	O&M Revenue												
12	Interest Earning		\$0	\$0	\$0	\$0	\$0	-	-	\$0		\$0	\$0
13	State Aid for Disaster		\$0	\$0	\$0	\$0	\$0	\$0	71,169.0	\$0.0		\$0	-
14	Special Assessment		\$8,200	\$8,600	\$8,700	\$7,595	\$8,320	6,372.9	7,077.8	\$6,981.6		\$348	6,934.76
15	Line Extension/Permit Fees		\$200	\$600	\$300	\$1,485	\$2,005	1,245.0	1,255.0	\$400.0		\$40	\$400
16	Meter Sales And Install Fee		\$700	\$1,600	\$500	\$3,430	\$3,587	1,015.0	1,265.0	\$1,600.0		\$440	\$1,600
17	Other Revenue-Misc		\$29,200	\$26,100	\$26,100	\$26,899	\$36,752	31,816.7	70,065.2	\$29,300.0		\$527	\$34,800
18	Water Sales		\$2,508,600	\$2,183,100	\$1,936,300	\$2,198,425	\$2,532,939	2,342,070.5	2,534,895.3	\$2,859,835.2		\$517,228	\$2,863,400
19	Gain/Loss Capital Assets				\$0	\$0	\$0	-	-	\$0.0		\$0	\$0
20	CAFR Adjustments				(\$100)	\$0				\$0.0			
21	Total - O&M Revenue		\$2,546,900	\$2,220,000	1,971,800	2,237,834	\$2,583,603	2,382,520.1	2,685,727.3	\$2,898,117		\$518,583.4	\$2,907,135
22													
23	O&M Expenditure												
24	System Maintenance Supplies & Contracts		\$32,500	\$49,700	\$55,800	\$78,495	\$69,839	224,834.3	107,601.4	\$196,000		\$1,911	\$151,489
25	Improvement Maintenance		\$0	\$0	\$0	\$0	\$1,205	2,308.1	0.1	\$0		\$0	\$0
26	Buildings And Improvements Maintenance									\$0		\$0	\$0
27	Equipment		\$0	\$200	\$0	\$128	\$8,665	-	681.8	\$8,000		\$0	\$8,000
28	Indirect Cost Recovery		\$2,700	\$2,300	\$2,100	\$4,778	\$21,800	24,786.0	17,652.0	\$16,081		\$0	\$16,100
29	Misc. Expense		\$17,400	\$23,600	\$68,717	\$43,185	\$59,502	93,546.1	55,917.4	\$50,500		\$1,247	\$53,000
30	Other Prof. & Spec. Svcs		\$0	\$0	\$15,600	\$25,907	\$4,363	23,225.0	861.1	\$24,000		\$884	\$16,016
31	State Permit/Fees		\$4,300	\$4,500	\$4,250	\$600	\$0	5,000.0	4,600.0	\$5,000		\$0	-
32	O&M Labor		\$164,400	\$160,100	\$209,700	\$291,960	\$333,910	406,019.4	442,390.2	\$571,100		\$107,550	\$550,739
33	Management And Admin Survey ISF		\$62,100	\$72,700	\$72,900	\$129,900	\$96,400	107,700.0	85,900.0	\$101,200		\$0	\$101,200
34	Engineering And Technical Surveys		\$6,500	\$0	\$0	\$0	\$0	-	-	\$52,000		\$0	\$17,000
35	Water Analysis		\$300	\$300	\$1,200	\$320	\$280	824.0	280.0	\$5,000		\$0	\$5,000
36	Cross Connection Fees		\$400	\$500	\$453	\$0	\$0	500.0	400.0	\$500		\$200	\$200
37	Water Purchases		\$1,831,800	\$1,816,000	\$1,554,300	\$1,713,590	\$2,134,260	1,858,489.3	1,599,864.5	\$2,015,500		\$467,151	\$2,128,100
38	Water System Power		\$0	\$0	\$0	\$0	\$3,710	254.4	2,834.2	\$1,000		\$388	\$1,000
39	Depreciation Expense		\$41,900	\$69,200	\$69,100	\$104,074	\$104,217	104,217.4	104,361.0	\$104,209		\$26,194	\$104,200
40	Contribution to other Funds		\$0	\$600	\$0	\$5,719	\$13,021	9,355.7	742.2	\$7,800		\$0	\$7,800
41	Meter Purchase		\$18,500	\$110,600	\$7,480	\$56,700	\$1,500	20,900.0	10,100.0	\$30,000		\$0	\$30,000
42	Conservation Program		\$0	\$0	\$0	\$0	\$0	-	-	\$2,000		\$0	-
43	Contingencies		\$0	\$0	\$0	\$0	\$0	-	-	\$0		\$0	\$0
44	CAFR Adjustment		\$0	\$0	\$0	(\$331)			\$184,600	\$0			
45	Total - O&M Expenditure		\$2,182,800	\$2,310,300	\$2,061,600	\$2,455,024	\$2,852,672	\$2,881,960	\$2,618,786	\$3,189,890		\$605,525	\$3,189,844
46													
47	Result of Operation		\$364,100	(\$90,300)	(\$89,800)	(\$217,191)	(\$269,069)	(\$499,440)	\$66,941	(\$291,773)		(\$86,941)	(\$282,709)
48													
49	CAFR Adjustments						(\$66,000)		(\$266,269)				\$0
50	Transfer to/fr Capital Reserve		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0
51													
52	Ending Balances		\$2,138,400	\$2,048,100	\$1,958,300	\$1,741,109	\$1,406,040.63	\$906,601.03	\$707,273.48	\$415,500.26		\$620,332.08	\$424,564.28
53													
54	Minimum Balance												
55	25% of O&M expenses		\$545,700	\$577,575	\$515,400	\$613,756	\$713,168	\$720,490	\$654,696	\$797,473		\$151,381	\$797,461
56	10% of rate revenue		\$250,860	\$218,310	\$193,630	\$219,843	\$253,294	\$234,207	\$253,490	\$285,984		\$51,723	\$286,340
57													

64												
65	Acquisition&Replacement Fund		FY14	FY15	FY16	FY17				FY21 ADJ		FY21 YR-END
66	Beginning Balances		ACTUAL	ACTUAL	ACTUAL	ACTUAL	FY18 ACT	FY19 ACT	FY20 ACT	BUDGET	FY21 ACTUAL	PRJ
			\$2,849,800	\$2,855,400	\$2,781,900	\$1,261,100	\$1,381,147	\$1,529,629	\$1,700,099	\$1,598,871	\$1,598,871	\$1,598,871
67												
68	Capital Sources of Funds											
69	Interest Earning		\$17,700	\$16,600	\$23,700	\$27,400	\$43,006	66,777.6	55,454.0	\$46,854	-\$5,106	\$46,900
70	Capital Improvement Chrgs		\$0	\$0	\$400	\$2,735	\$1,260	1,475.0	900.0	\$1,400	\$0	1,400.0
71	Gain/Loss Capital Assets		\$0	(\$19,700)	\$0	\$0	\$0	-	-	\$0	\$0	-
72	Loan Proceed		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$275,000	\$0	275,000.0
73	Depreciation Expense	CY Funded	\$41,900	\$69,200	\$69,100	\$104,074	\$104,217	\$104,217	\$104,361	\$104,209	\$26,194	\$104,200
74	Total - Capital Sources of Funds		\$59,600	\$66,100	\$93,200	\$134,209	\$148,483	\$172,470	\$160,715	\$427,463	\$21,089	\$427,500
75												
76	Capital Uses of Funds											
77	Water System Improvement:											
78	System Improvement Maintenance				\$0	\$0	\$0	-	129,517.5	\$412,500	\$242,250	\$721,500
79	Reservoir Safety Improvement				\$0	\$0	\$0	-	42,793.4	\$0	\$0	\$0
80	SCADA Improvement				\$0	\$0	\$0	-	-	\$15,000	\$0	\$15,000
81	General Improvement	Maintenance	\$0	\$0	\$0	\$0	\$0	-	-	\$0	\$0	\$0
82	Total Water System Improvement		\$0	\$0	\$0	\$0	\$0	\$0	\$172,311	\$427,500	\$242,250	\$736,500
83	Water Construction Project:											
84	Connection bet. 2 Pressure Zone		\$54,000		\$0	\$0	\$0	-	-	\$0	-	\$0
85	1.74 MG Reservoir with piping within Zone 1924		\$0	\$0	\$0	\$0	\$0	2,000.0	89,632.0	\$686,500	9,217.0	\$377,462
86	HighPressurePipeline fr HaciendaRd to Dappelgray		\$0	\$139,600	\$1,633,700	\$14,163	\$0	-	-	\$0	\$0	\$0
87												
88	Total Water Construction Project		\$54,000	\$139,600	\$1,633,700	\$14,163	\$0	\$2,000	\$89,632	\$686,500	\$9,217	\$377,462
89	Total - Capital Uses of Funds		\$54,000	\$139,600	\$1,633,700	\$14,163	\$0	\$2,000	\$261,943	\$1,114,000	\$251,467	\$1,113,962
90												
91	Net Capital Fund		\$5,600	(\$73,500)	(\$1,540,500)	\$120,047	\$148,483	\$170,470	(\$101,228)	(\$686,537)	(\$230,378)	(\$686,462)
92												
93	Transfer to/fr O&M / Rate Stabilization Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
94	Prior Year CAFR Adjustments				\$19,700				\$0			
95												
96	Ending Fund Balance		\$2,855,400	\$2,781,900	\$1,261,100	\$1,381,147	\$1,529,629	\$1,700,099	\$1,598,871	\$912,335	\$1,368,493	\$912,410

WATERWORKS DISTRICT NO. 17
OPERATIONS AND MAINTENANCE
FINANCIAL STATUS REPORT

CURRENT PERIOD ACTIVITIES TO AP03 ENDING 9/30/2020 @ 25% OF THE YEAR						25%	
	ACTUAL	Adopted Budget	Current	% of	Yr-End Projection		
DESCRIPTION	FY 20	FY 21	Actual	Act/Adpt Bud	6/30/2021	COMMENTS	
EXPENDITURES							
1	System Maintenance Supplies & Contracts	107.6	196.0	1.9	1%	151.5	
2	General Maint Supplies	46.5	43.0	(0.3)	-1%	60.5	
3	CLA Valve Maintenance	0.0	7.0	0.0	0%	7.0	
4	Pipe Materials	45.6	8.0	2.2	27%	8.0	
5	Valve Replacement	0.0	40.0	0.0	0%	15.0	
6	Ladder Fall Protection	0.0	0.0	0.0		0.0	
7	Reservoir 1 Recoat	9.5	0.0	0.0		0.0	
8	Adjust Valve Stacks	0.0	8.0	0.0	0%	8.0	
9	Utility Billing System Maintenance	0.0	0.0	0.0		8.5	
10	SCADA	6.0	10.0	0.0	0%	5.0	
11	Emergency Repairs	0.0	80.0	0.0	0%	39.5	
12	Improvement Maintenance	0.0	0.0	0.0		0.0	
13	Equipment	0.7	8.0	0.0	0%	8.0	
14	Indirect Cost Recovery	17.7	16.1	0.0	0%	16.1	
15	Misc. Expense	55.9	50.5	1.2	2%	53.0	
16	Other Prof. & Spec. Svcs	0.9	24.0	0.9	4%	16.0	purchasing chgs, equipmental rental
17	Engineering And Technical Surveys	0.0	52.0	0.0	0%	17.0	
18	State Permit/Fees	4.6	5.0	0.0	0%	0.0	Reservoir Inspection, Pressure maps
19	O&M Labor	442.4	571.1	107.6	19%	550.7	
20	Management And Admin Survey ISF	85.9	101.2	0.0	0%	101.2	CCR's; GS Atlas Maps
21	Water Analysis	0.3	5.0	0.0	0%	5.0	Dept. of Health & Safety fees
22	Cross Connection Fees	0.4	0.5	0.2	40%	0.2	
23	Water Purchases	1,599.9	2,015.5	467.2	23%	2,128.1	
24	Water System Power	2.8	1.0	0.4	39%	1.0	
25	Depreciation Expense	104.4	104.2	26.2	25%	104.2	
26	Contribution to other Funds	0.7	7.8	0.0	0%	7.8	
27	Meter Purchase	10.1	30.0	0.0	0%	30.0	
28	Conservation Program	0.0	2.0	0.0	0%	0.0	Vehicle Gateway Base Station
29	Contingencies	0.0	0.0	0.0		0.0	
30	TOTAL EXPENDITURES	2,434.2	3,189.9	605.5		3,189.8	
REVENUES							
31	Interest Earning	0.0	0.0	0.0		0.0	
32	State Aid for Disaster	71.2	0.0	0.0		0.0	
33	Special Assessment	7.1	7.0	0.3	5%	6.9	
34	Line Extension/Permit Fees	1.3	0.4	0.0	10%	0.4	
35	Meter Sales And Install Fee	1.3	1.6	0.4	28%	1.6	
36	Other Revenue-Misc	70.1	29.3	0.5	2%	34.8	
37	Water Sales	2,534.9	2,859.8	517.2	18%	2,863.4	
38	Gain/Loss Capital Assets	0.0	0.0	0.0		0.0	
39	TOTAL REVENUES	2,685.7	2,898.1	518.6		2,907.1	
40	RESULT OF OPERATION	251.5	(291.8)	(86.9)		(282.7)	
41	O&M Fund Balance Reserve:						
42	Beginning Fund Balance	906.60	\$973.54	\$973.54		\$973.54	
43	CAFR Adjustments/FY20/2312-Purchases	(184.60)				(\$266.30)	CityOfSimiValley-AccruedPurchases
44	Net of Operation	251.54	(291.77)	(86.94)		(282.71)	
45	O&M Fund Balance Reserve:	\$973.54	\$681.77	\$886.60		\$424.53	424.49
46	Required O&M Fund Reserve: 25% of Exp.	\$608.55	\$797.47	\$151.38		\$797.46	
46	O&M FBR vs Required Reserve	ok	alert	ok		alert	

WATERWORKS DISTRICT NO. 17 - WATER
CAPITAL PROJECTS
FINANCIAL STATUS REPORT

CURRENT PERIOD ACTIVITIES TO AP03 ENDING 9/30/2020 @ 25% OF THE YEAR				C	D	E	F	H
	A	B						
	ACTUAL	ADOPTED BUDGET	ADJUSTED BUDGET	CURRENT PERIOD FY 20			% of	Yr-End Projection
DESCRIPTION	FY 20	FY 21	FY 21	EXP/REV	ENC	TOTAL	Act/Bud	6/30/2021
1 NON CAPITALIZED EXPENDITURES:								
2 General Improvement Maintenance	0.0	0.0	0.0	0.0	0.0	0.0		0.0
3 Reservoir Safety Improvement	42.8	0.0	0.0	0.0	0.0	0.0		0.0
4 SCADA Improvement	0.0	15.0	15.0	0.0	0.0	0.0	0.0%	15.0
5 Sub-Total Non Capitalized Expenditures	42.8	15.0	15.0	0.0	0.0	0.0		15.0
6 WATER SYSTEM IMPROVEMENT:								
7 General System Improvements	0.0	115.0	115.0	242.2	169.3	411.4	210.6%	357.2
9 Resv. No. 2 - Floor Repair, Re-Line, & Coat 2MG tank	129.5	195.0	297.5	0.1	0.0	0.1	0.0%	364.3
Flintlock PR & Hackmore PR (2)		0.0	0.0	0.0	0.0	0.0		0.0
SCADA "Hop" Tower		0.0	0.0	0.0	0.0	0.0		0.0
10 Sub-Total Water System Improvement	129.5	310.0	412.5	242.3	169.3	411.5		721.5
11 WATER CONSTRUCTION PROJECT								
12 Connection bet. 2 Pressure Zone	0.0	0.0	0.0	0.0	0.0	0.0		0.0
12 1.74 MG Reservoir with piping within Zone 1924	89.6	275.0	686.5	9.2	94.9	104.1	1.3%	377.5
13 HighPressurePipeline fr HaciendaRd to Dappelgray	0.0	0.0	0.0	0.0	0.0	0.0		0.0
14 Sub-Total Water Water Constructrion Project	89.6	275.0	686.5	9.2	94.9	104.1	37.8%	377.5
15 Total Expenditures	261.9	600.0	1,114.0	251.5	264.2	515.6		1,114.0
16 REVENUES								
17 Interest Earning	55.4	46.9	46.9	(5.1)	0.0	(5.1)	-10.9%	46.9
18 Capital Improvement Chrgs	0.9	1.4	1.4	0.0	0.0	0.0	0.0%	1.4
Loan Proceed		275.0	275.0	0.0	0.0	0.0	0.0%	275.0
19 Total Revenues	56.3	323.3	48.3	(5.1)	0.0	(5.1)	-1.6%	323.3
20 Net Capital Fund	(205.6)	(276.7)	(1,065.7)	(256.6)	(264.2)	(520.7)		(790.7)
21 Beginning Capital Fund Balance	1,700.2	1,598.9	1,598.9	1,598.9		1,598.9		1,598.9
22								
23 Depreciation Expense	104.1	104.2	104.2	26.2		26.2		104.2
24 Ending Capital Fund Balance Reserve	1,598.9	1,426.3	637.3	1,368.5		1,104.3		912.4
25								
26								
27	SUMMARY OF CAPITAL FUND BALANCE			Capital	Funded	Total		
28				Acq Fund	Depr Fund	Cap Fund		
29				Beginning Fund Balance	470.6	1,128.4	1,599.0	
30				Revenue & Depreciation	323.3	104.2	427.5	
31				Expenditure & Encumbrances	(736.5)	(377.5)	(1,114.0)	
32				Ending Fund Balance	57.4	855.1	912.5	

4. DISTRICT STAFF REPORT

B. CAPITAL PROJECTS – The Capital Project Status Report provides regular reporting on the status of active capital projects within the District.

Waterworks District 17 Capital Project

	<i>Project Mgr.</i>	<i>Scheduled or Actual Dates</i>					<i>% Compl.</i>	<i>REMARKS</i>
<i>Project Name Project Number</i>	<i>Design Eng. Contractor</i>	<i>Plan Approval</i>	<i>Contract Award</i>	<i>Const. Start</i>	<i>Const. Comp.</i>	<i>Design/Const.</i>		
District No. 17 1.74 MG Reservoir within Pressure Zone 1924 Project	<u>Brian D'Anna/</u> J. Kim/ M. Segui <u>Cotton, Shires</u> <u>and Assoc.</u>	03/21	6/21	7/21	6/22	0/0	<ul style="list-style-type: none"> • 06/2020 ESD and consultant are reviewing other site alternatives • 2020-01-23 Geotechnical Feasibility Study was prepared by Cotton Shires and Associates for the reservoir and pipeline alternatives • ESD is working on the alternative sites study, property acquisition, permitting and environmental requirements • 07/2019- Received AECOM proposal for site feasibility study and 30% preliminary design. Preparing and negotiating consultant services contract. 	

4. DISTRICT STAFF REPORT

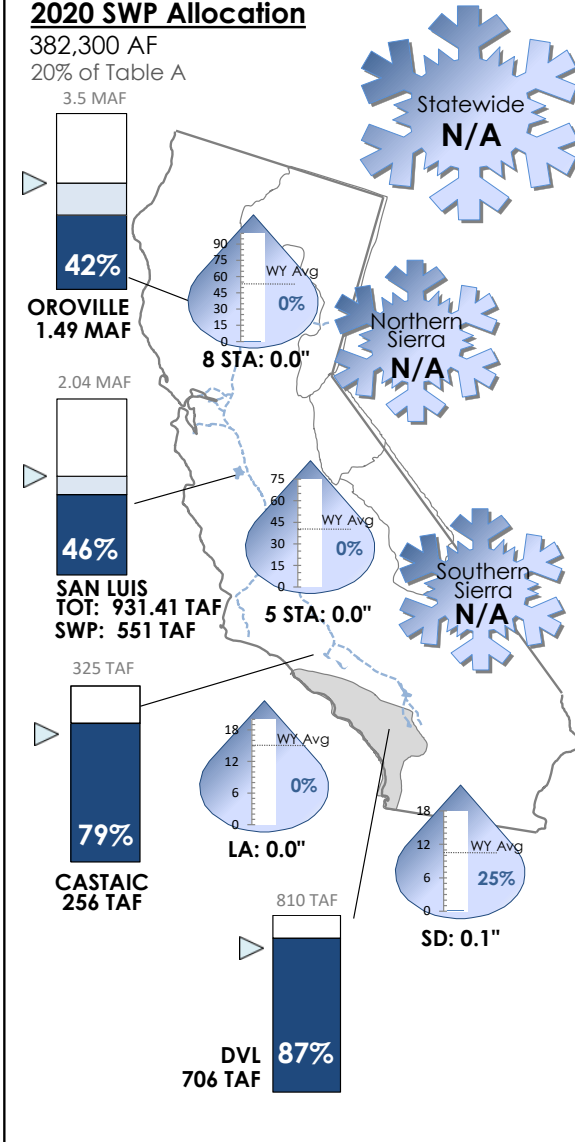
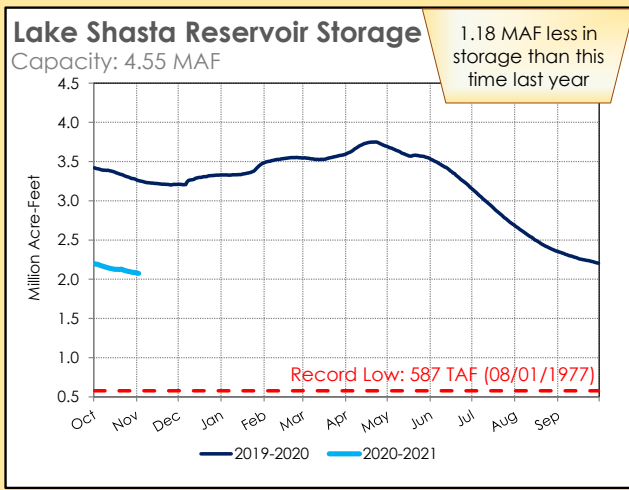
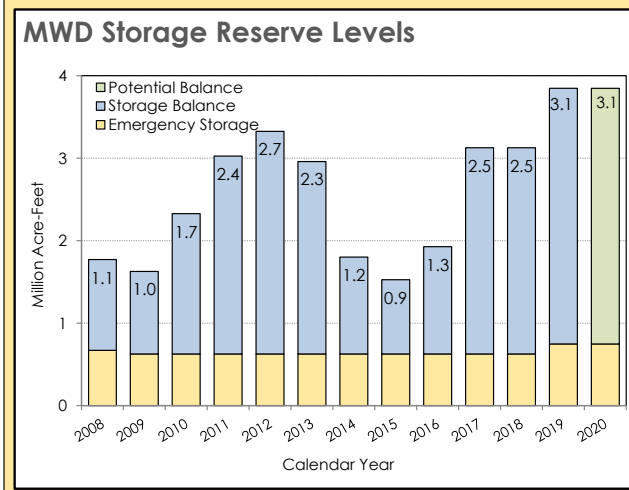
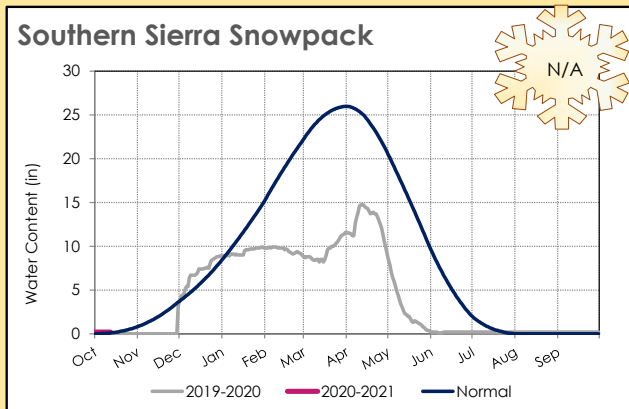
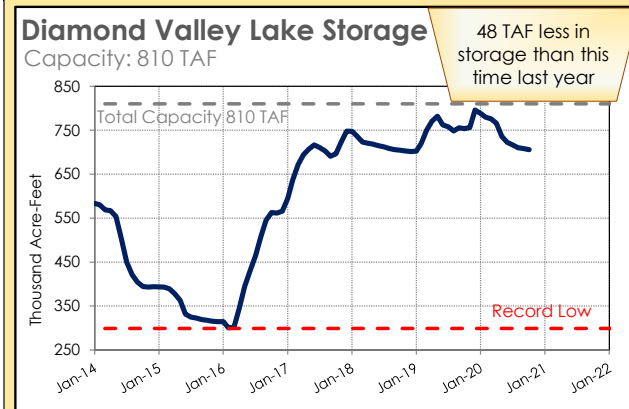
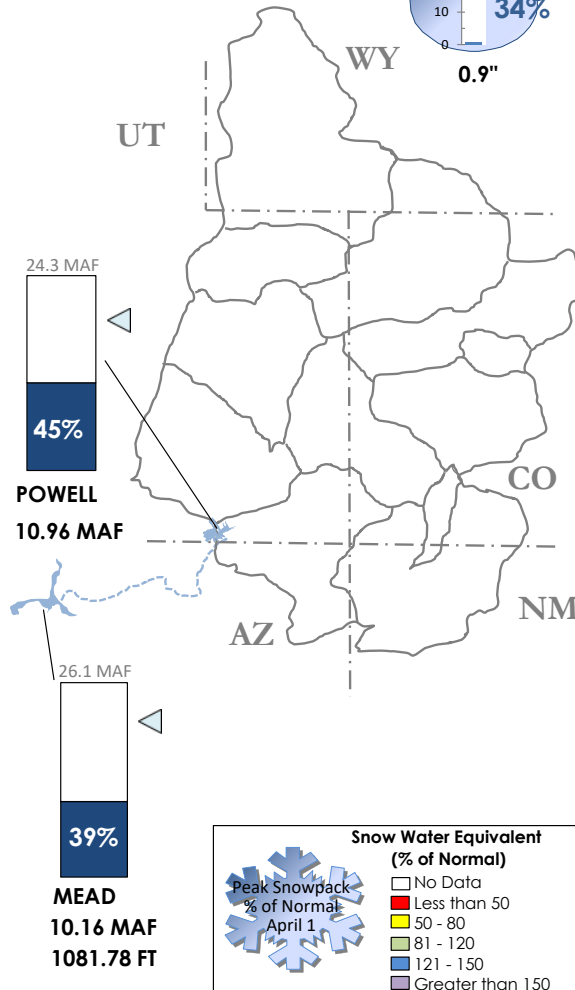
C. WATER QUALITY REPORT – A report regarding water quality complaints, if any, received by the District since the previous CAC meeting and how these complaints were resolved.

4. DISTRICT STAFF REPORT

D. WATER SUPPLY CONDITIONS – An update on water supply conditions within the District, Southern California, and throughout the State.

2020 Colorado River
829,000 AF
Projected CRA Diversions

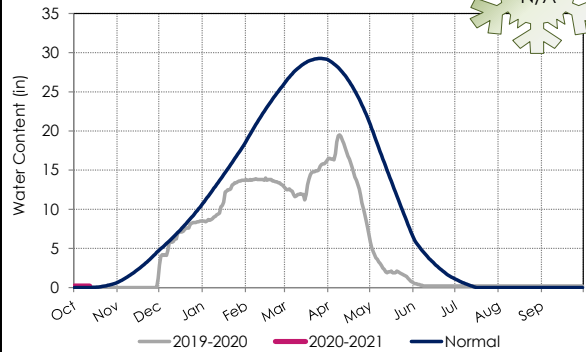
Upper Colorado River Basin
N/A



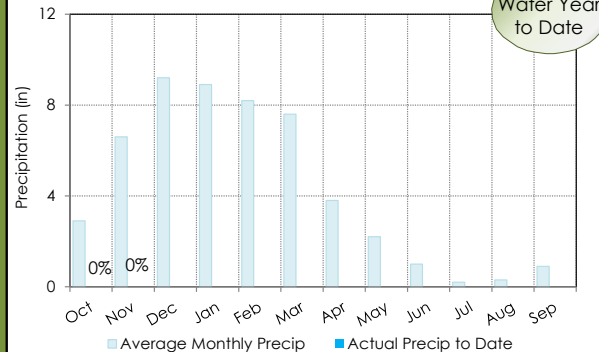
As of: 11/02/2020

State Water Project Resources

Northern Sierra Snowpack

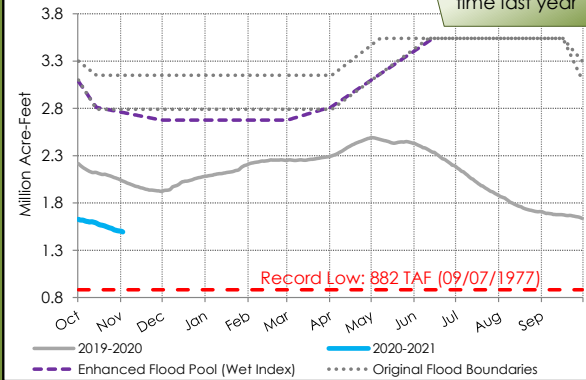


8 Station Index Precip

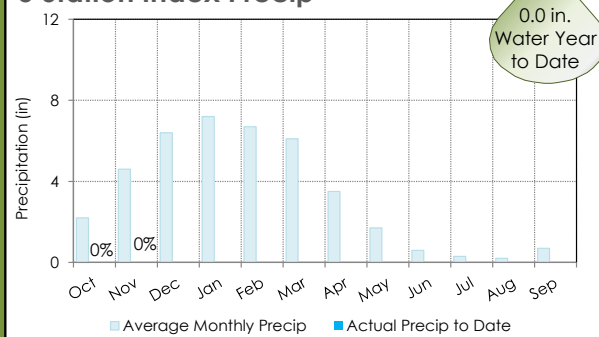


Oroville Reservoir Storage

Capacity: 3.5 MAF

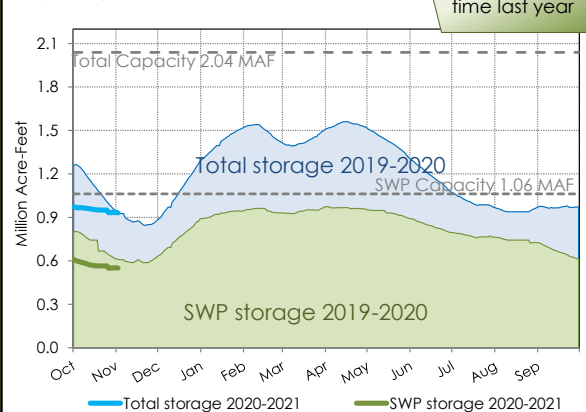


5 Station Index Precip



San Luis Reservoir Storage

Capacity: 2.04 MAF

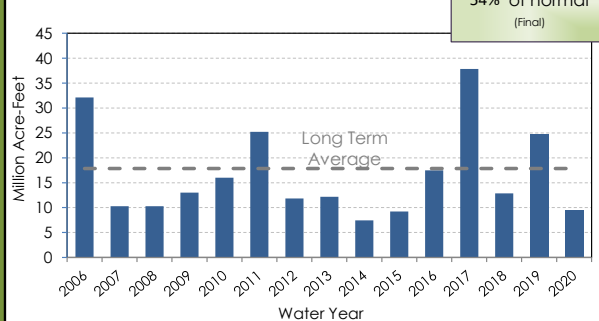


Other SWP Contract Supplies

Calendar Year 2020

Carryover 330,766 AF Transfer Supplies 5,000 (est.) AF

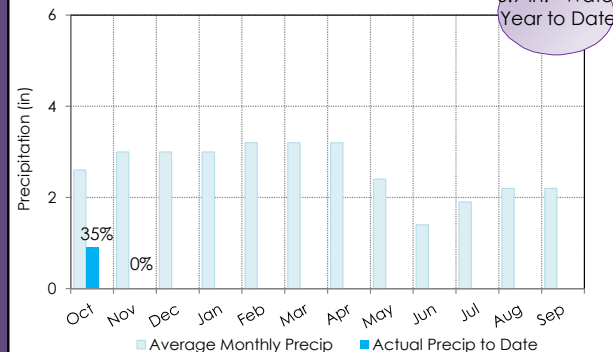
Sacramento River Runoff



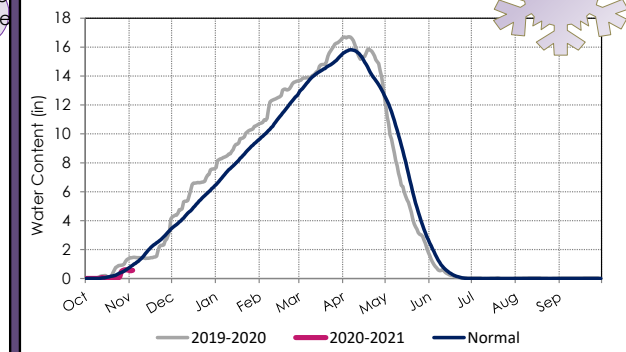
Colorado River Resources

As of: 11/02/2020

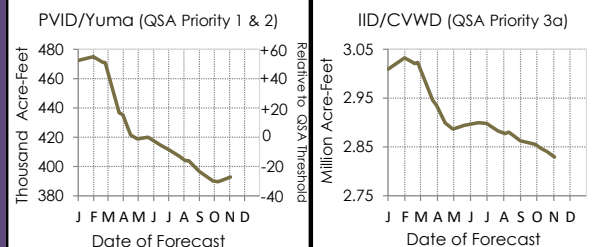
Upper Colorado Basin Precip



Upper Colorado Basin Snowpack

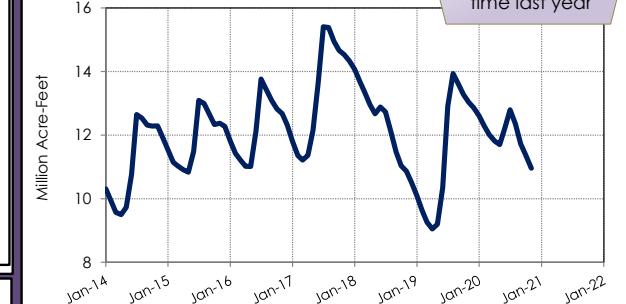


2020 Colorado River Ag Use



Lake Powell Storage

Capacity: 24.3 MAF



Lake Mead Shortage/Surplus Outlook

	2021	2022	2023	2024	2025
Shortage	0%	23%	44%	49%	53%
Surplus	0%	0%	4%	7%	11%

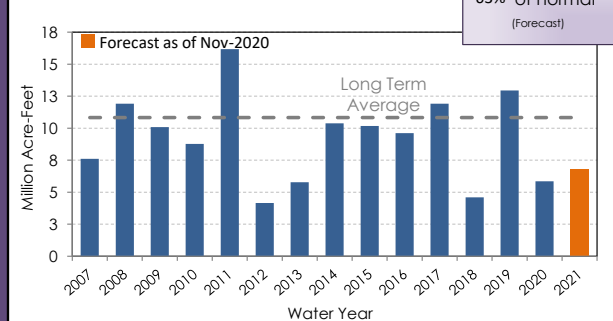
Likelihood based on results from the August 2020 CRSS model run. Includes DCP Contributions.

Projected Lake Mead ICS

Calendar Year 2020

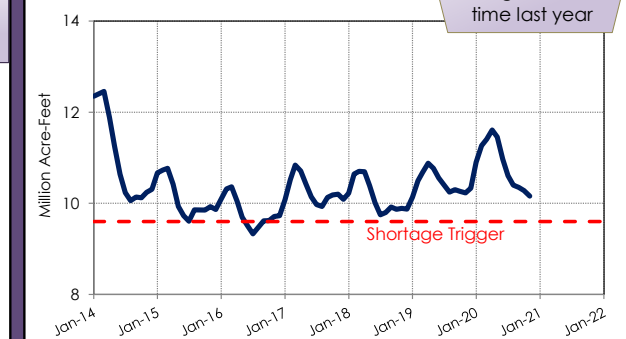
Put (+)/Take(-)
+ 360,000 AF

Powell Unregulated Inflow



Lake Mead Storage

Capacity: 26.1 MAF

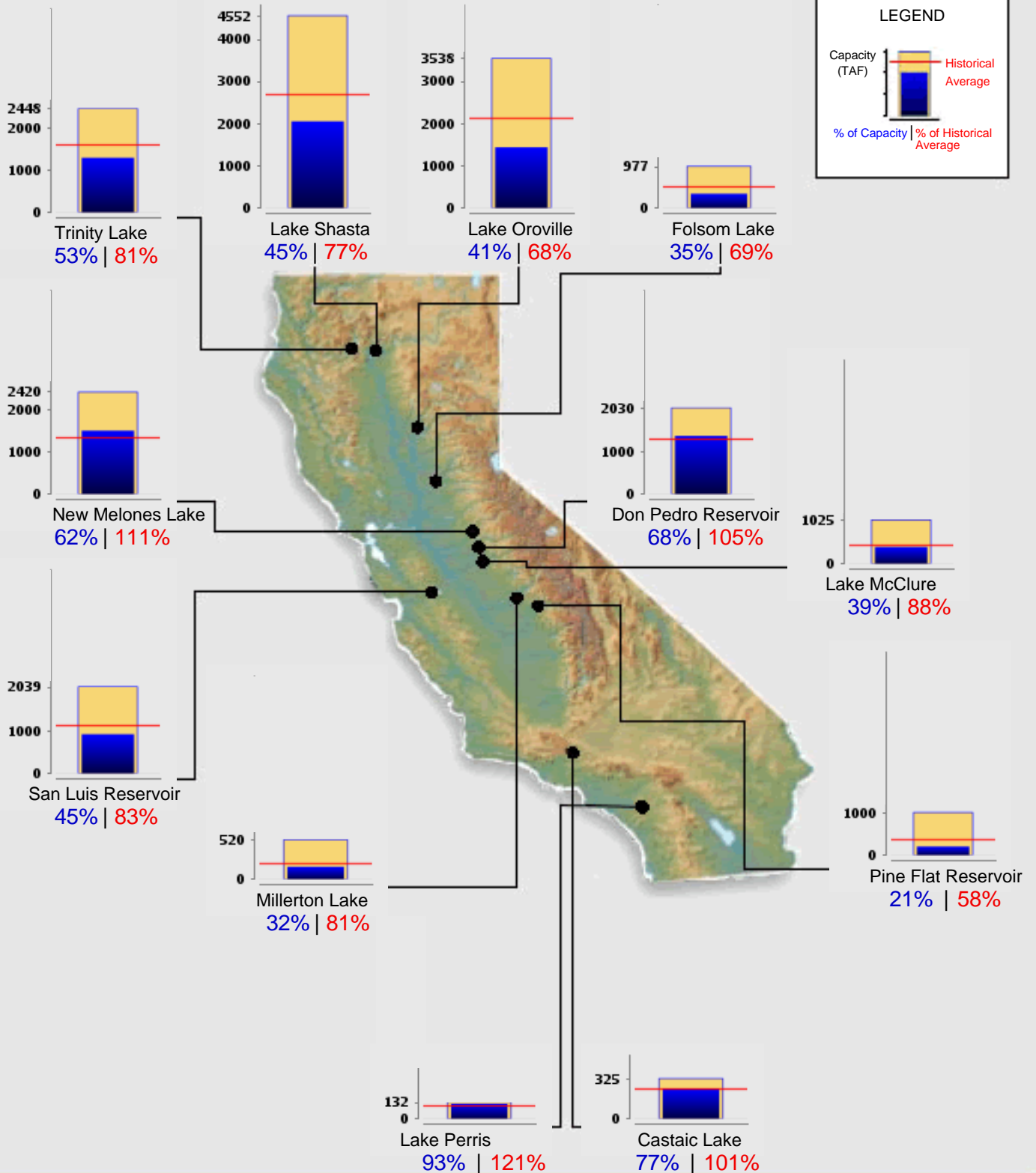




Reservoir Conditions

Ending At Midnight - November 8, 2020

CURRENT RESERVOIR CONDITIONS



Graph Updated 11/09/2020 10:18 AM

4. DISTRICT STAFF REPORT

E. CALLEGUAS MUNICIPAL WATER DISTRICT / METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE – An update on decisions and rulings by these agencies which may impact the District.

4. DISTRICT STAFF REPORT

F. UPDATE ON AVENUES OF PUBLIC OUTREACH

– How the District is reaching out to its customers concerning water conservation.

4. DISTRICT STAFF REPORT

G. BOARD LETTER TRACKER - UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT – A status report on what items District staff has recently presented, or may be presented, before the Ventura County Board of Supervisors.

- SRF Zero-Interest Loan for 1.74 MG Reservoir Project Ratification of Application
- EDA Grant Permission to Apply for 1.74 MG Reservoir Project

4. DISTRICT STAFF REPORT

H. UPDATE ON ADVANCED METERING INFRASTRUCTURE (AMI) IMPLEMENTATION

- The AMI project is an integrated system of smart meters, communications networks, and data management systems that enables two-way communication between utilities and customers which is being implement within the District. The estimated cost to the District is \$53,000.

AMI Customer Registration Update

141 Active Users as of November 9, 2020

- (87) in Waterworks District 17
- (54) in Waterworks District 38

4. DISTRICT STAFF REPORT

I. DIRECTOR'S INFORMATIONAL ITEMS – Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report.

- Operations and Maintenance Quarterly Report
- Aged Report
- COVID-19 Waived Fees Report



District 17 O&M Updates

FY 2021 – First Quarter (July 1, 2020 to Sept. 30, 2020)

Operations & Maintenance – Distribution Repairs

- ▶ Number of Main Line Repairs: 0
- ▶ Meter Upsizing: 0
- ▶ Hydrant Leaks: 0
- ▶ Fire Flow Tests: 0
- ▶ Valve Maintenance: 0
 - ▶ Raised 3 Valve Stacks at Boeing
- ▶ Line Flushing: 0
- ▶ Correlating Leak Detection:
 - ▶ Completed Stagecoach to Saddlebow Crossing
 - ▶ Completed all high pressure lines from Rancho to Flintlock and Dapplegray

Operations & Maintenance – Service Repairs

- ▶ Service Line Repairs: 1 (Baymare)
- ▶ Service Alignment: 1 (Baymare)
- ▶ Abandoned one 4" Service at Boeing
- ▶ Key Issues: None

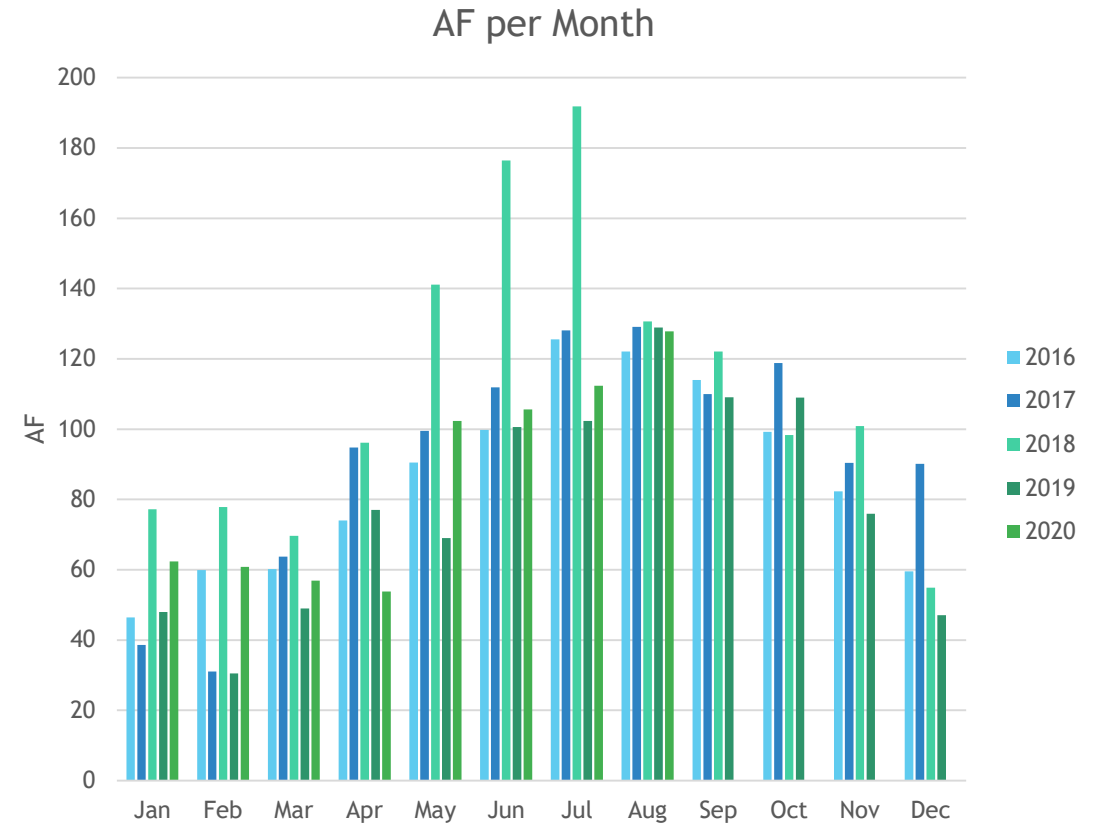
Operations & Maintenance – Reservoirs

- ▶ Completed Recoating of the 2.0 MG Tank
- ▶ Returned to service



Operations & Maintenance – Source Water

- ▶ City of Simi Valley (CMWD)
 - ▶ 367 AF Delivered in FY2021Q1 (master meter)
- ▶ Key Issues
 - ▶ Simi Valley is sole source of water



Customer Service and Meter Reading

- ▶ Replaced 42 meters total (16 years for ¾" & 1" Meters, and stopped meters)
 - ▶ \$7,110 labor
- ▶ Customer Account Activity (turn on/off)
 - ▶ 30 Service Orders cost of \$1,174
- ▶ Customer Service Orders (check for leaks, verify reads, pressure, etc.)
 - ▶ 15 Service Orders cost of \$2,163 labor
- ▶ Line Location
 - ▶ 14 Line Locations cost of \$312

Operations & Maintenance – Looking Forward

- ▶ Survey all 20 miles of District 17 with the Leak Correlator
- ▶ Pilot Project of 5 Ally Meters (pressure, flow direction, temp., high/ow flow, remote on/off)
- ▶ City of Simi has taken one of their tanks out of service for recoating
 - ▶ Simi revised their SCADA system
 - ▶ Source water decreased to 1,100 gpm from 1,700 gpm
 - ▶ Project to be completed mid-February 2021

Engineering - Capital Improvement Projects

- ▶ New Water Reservoir #3 and Pipeline Design of Stagecoach to Saddlebow Crossing
 - ▶ ~\$10M
 - ▶ District 17 Staff Presented to HOA 11/12/21
 - ▶ District looking for concurrence from HOA RE: location
 - ▶ Key issue:
 - ▶ Funding, Land Agreements, Geotech



Questions?

Row Labels	Sum of 0-30 Days	Sum of 31-60 Days	Sum of 61-90 Days	Sum of 91-120 Days	Sum of 121+ Days	61>DAYS
CUE	\$1,600	\$167	\$0	\$0	\$0	
Institutional	\$1,600	\$167	\$0	\$0	\$0	
VCWWD No. 1	\$1,990,650	\$160,411	\$54,116	\$34,486	\$32,604	\$121,207
Agricultural	\$396,072	\$62,923	\$12,883	\$10,468	\$8,340	
Commercial	\$244,655	\$15,773	\$573	\$290	\$593	
Industrial	\$21,997	\$5,588	\$3,721	\$3,119	\$1,143	
Institutional	\$36,412	\$0	\$0	\$0	\$0	
Residential	\$1,227,678	\$76,127	\$36,940	\$20,610	\$22,528	
Residential Multi Family	\$63,836	\$0	\$0	\$0	\$0	
VCWWD No. 16	\$112	\$0	\$0	\$0	\$0	\$0
Institutional	\$13	\$0	\$0	\$0	\$0	
Residential	\$98	\$0	\$0	\$0	\$0	
VCWWD No. 17	\$348,363	\$24,091	\$10,667	\$4,077	\$4,110	\$18,853
Commercial	\$3,715	\$0	\$0	\$0	\$0	
Industrial	\$27,176	\$0	\$0	\$0	\$0	
Institutional	\$404	\$0	\$0	\$0	\$0	
Residential	\$317,068	\$24,091	\$10,667	\$4,077	\$4,110	
VCWWD No. 19	\$360,756	\$12,873	\$4,120	\$1,293	\$365	\$5,778
Agricultural	\$224,684	\$6,141	\$1,234	\$399	\$269	
Commercial	\$6,262	\$37	\$9	\$0	\$0	
Industrial	\$5,786	\$0	\$0	\$0	\$0	
Institutional	\$1,772	\$0	\$0	\$0	\$0	
Residential	\$118,374	\$6,695	\$2,876	\$894	\$96	
Residential Multi Family	\$3,878	\$0	\$0	\$0	\$0	
VCWWD No. 38	\$505,715	\$15,982	\$3,972	\$1,007	\$763	\$5,742
Commercial	\$161,905	\$0	\$0	\$0	\$0	
Institutional	\$369	\$0	\$0	\$0	\$0	
Residential	\$343,441	\$15,982	\$3,972	\$1,007	\$763	
Grand Total	\$3,207,196	\$213,524	\$72,876	\$40,864	\$37,841	\$151,581

Sum of AMOUNT	Column Labels								
Row Labels	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Grand Total
01	(\$18,565)	(\$50,998)	(\$33,864)	(\$55,694)	(\$45,904)	(\$54,866)	(\$100,101)	(\$59,998)	(\$419,991)
16	(\$30)	(\$50)	(\$40)	(\$40)	(\$10)	(\$20)	(\$10)		(\$200)
17	(\$2,606)	(\$3,684)	(\$6,178)	(\$5,535)	(\$6,930)	(\$5,545)	(\$7,579)	(\$6,697)	(\$44,754)
19	(\$2,467)	(\$6,051)	(\$5,358)	(\$4,722)	(\$8,165)	(\$6,160)	(\$5,284)	(\$9,495)	(\$47,702)
38	(\$1,464)	(\$2,741)	(\$1,277)	(\$3,519)	(\$3,836)	(\$3,827)	(\$7,451)	(\$5,149)	(\$29,264)
Grand Total	(\$25,133)	(\$63,524)	(\$46,717)	(\$69,509)	(\$64,845)	(\$70,418)	(\$120,425)	(\$81,339)	(\$541,911)

5. COMMITTEE MEMBER'S COMMENTS/FUTURE AGENDA ITEMS

6. ADJOURNMENT

***Next regular scheduled WWD17 CAC meeting:
January 19, 2021**