

Central Services
Joan Araujo, Director

Engineering Services
Christopher Cooper, Director

Transportation
David Fleisch, Director

Water & Sanitation
Joseph Pope, Director

Watershed Protection
Glenn Shephard, Director

Representing: Ventura County Waterworks District Nos. 1, 16, 17, 19, and 38
County Service Area Nos. 29, 30, and 34

May 15, 2020

NOTICE OF A SPECIAL MEETING OF THE VENTURA COUNTY WATERWORKS DISTRICT NO. 19 CITIZENS' ADVISORY COMMITTEE

NOTICE IS HEREBY GIVEN that a special meeting of the Ventura County Waterworks District No. 19 Citizens' Advisory Committee will be held **Wednesday, May 20, 2020 from 3:30 p.m. to adjournment** via Zoom. To electronically join the meeting please follow the provided steps – At the specific time (3:30 p.m.) dial the number (669) 900-6833, when prompted enter the meeting ID 470 052 7072. You can also join the meeting by visiting this link - **Join Zoom Meeting** <https://us02web.zoom.us/j/4700527072>

Advisory Committee Members: Please contact the District Office by telephone at (805-378-3005), or by email at wspc@ventura.org, no later than May 18, if you are unable to participate on the call.

Sincerely,



Joseph C. Pope, Director
Water and Sanitation Department

AGENDA OF MEETING

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONA VIRUS, THE MOORPARK WATER AND SANITATION BUILDING IS CLOSED TO THE PUBLIC. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE CAC MEETING AND PROVIDE PUBLIC COMMENT PLEASE REFER TO "NOTICES" LOCATED ON PAGE 2 AND 3 OF THIS AGENDA.



1. CALL TO ORDER
2. APPROVAL OF THE MINUTES OF THE MAY 1, 2020 SPECIAL MEETING MINUTES
3. PUBLIC COMMENTS - Members of the public may address the Citizens' Advisory Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee but do not appear on the agenda. With respect to agenda items, the public will be given an opportunity to address the Committee when the item is reached in the meeting.
4. COMMITTEE MEMBER'S COMMENTS - Members of the Citizens' Advisory Committee may address the meeting with information or observations relevant to the operation of District 19 but do not appear on the Agenda.
5. **ACTION ITEM – Review and Approve Capital Improvement Charge Adjustments**
6. DIRECTOR'S INFORMATIONAL ITEMS – Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report
 - Calleguas Water Rate Presentation
 - Adoption of Invoice Cloud for Payment Processing
 - Department FY21 ISF Budget Presentation
 - Waterworks District 19 FY21 Budget Presentation
 - Waterworks District 19 Proposed Rate Increase Presentation
7. FUTURE AGENDA ITEMS
8. ADJOURNMENT

****NOTICES:** The following information is provided to help you understand, follow, and participate in the Board meeting: Public Comments – Public comment is the opportunity for members of the public to participate in meetings by addressing the Citizens Advisory Committee in connection with one or more agenda or non-agenda items.

- Observe the Citizens Advisory Committee meeting live at:
<https://us02web.zoom.us/j/4700527072>



- **If you wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the Thursday prior to the Committee meeting. Please submit your comment to WSPC@ventura.org. Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 3A). Your email will be read by the Water and Sanitation Director and placed into the record.**
- **If you are watching the live stream of the Committee meeting and would like to make a general public comment for items not on the day's agenda or to comment on a specific agenda item as it is being heard, please submit your comment to WSPC@ventura.org. Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 3A). Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.**

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT CAYTLYN CAYLOR AT (805) 378-3005. REASONABLE ADVANCE NOTIFICATION OF THE NEED FOR ACCOMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



**CITIZENS' ADVISORY COMMITTEE
VENTURA COUNTY WATERWORKS DISTRICT NO. 19
MINUTES OF THE MAY 1, 2020 SPECIAL MEETING**

COMMITTEE MEMBERS IN ATTENDANCE: David Hutter, Lynette Buchanan-Roth, Diana Enos, and Kathy Janowski

COMMITTEE MEMBERS ABSENT: Kirby

COMMITTEE MEMBER VACANCY: None

STAFF: Joseph Pope, Director
Dave Hazen, Water Superintendent
Jean Fontayne, Staff Services Manager II
Caytlyn Caylor, Management Assistant III

GUESTS: Brett Tibbitts

* * *

1. CALL TO ORDER

The meeting was called to order at 3:35 p.m.

2. APPROVAL OF THE MINUTES OF THE DECEMBER 19, 2019 AND FEBRUARY 28 MEETING

- CAC Members approved December 19, 2019 meeting minutes as provided by Staff
- CAC Members approved February 28, 2020 meeting minutes with revisions as suggested by Brett Tibbitts to the public comment portion as written -

“Brett Tibbitts asked Mr. Pope about what transpired between the December 19, 2019 CAC meeting and the February 11, 2020 meeting of the Ventura County Financial Planning Committee. Mr. Tibbitts reminded those present that Mr. Pope promised at the December 19, 2019 meeting that he would work with the community in its December 2019 vote to override the County’s proposed rate increase for District 19. At that meeting, Mr. Pope stated that he believed there was a path forward to proceed with the Well #2 project without obtaining a loan. Subsequent to that meeting and without telling the CAC, Mr. Pope and Mr. Jeff Pratt made a presentation to the February 11, 2020 County Financial Planning Committee meeting about District 19’s obtaining a loan from the County to pursue the Well #2 project. Mr. Pratt further indicated to the Financial Planning Committee on February 11, 2020 that he felt a loan was needed and that District 19 had to raises rates before the County should loan money to District 19. As Jeff Pratt was at the CAC meeting on February 28, 2020, a discussion ensued throughout the meeting on this topic.”

3. PUBLIC COMMENTS

As submitted by Brett Tibbitts – *“At the outset, I would like to register my dissatisfaction with the public’s being excluded from live participation in this meeting. Instead, the public has to listen to the meeting in observe only mode and must present written comments before the*

meeting. I assume Joe that you will say this is how the Board of Supervisors does its meeting during the Covid-19 pandemic. However, the District 19 CAC is not the Board of Supervisors. The latter can have hundreds of people wanting to participate in its meetings. Usually there is no more than a handful of the public to participate in the average CAC meeting. Zoom technology presents the option for the CAC members and Staff to all be live on the call and for the general public to be muted and push the "raise my hand" button when they wish to be acknowledged. This seems like a much fairer approach and more conducive with the spirit of the Brown Act during this pandemic.

I would like to urge Joe Pope to begin to consider a world of managing Water and Sanitation that will be far different from the past. In my initial business approach to Covid-19, I was hoping this pandemic would be resolved fairly quickly and the country would enjoy a "V" shaped economic recovery. As this pandemic has progressed, it is clear this is not going to happen and that the United States could be facing a full economic recovery that takes years and not months.

I believe there is a serious threat that this country could enter deflation due to the mountains of debt at the governmental and private levels. IF this is the case, District 19's current cost structure will be too bloated to be a financially responsible purveyor of water.

I know the County management has preferred to operate the water districts with annual salary increases for employees and annual water rate increases for customers. I believe those days COULD very well be over for the next few years and the District's job will be learning to operate with a declining budget instead of an ever-increasing budget. I believe the District should begin thinking about this a possible outcome.

1. Somis Apartment Project

I am concerned about this project and its impact on District 19. This is a HUGE project of 360 apartment units. District 19 does not currently have an actual service connection in the area of this project. Since District 19 is on the small side with only 815 customer accounts, this project could greatly throw District 19 off balance.

Approximately 80% of District 19's water source is groundwater and 80% of District 19's water usage is for agricultural purposes. The large farmers in the Las Posas Valley have sued the County of Ventura over groundwater rights in the Fox Canyon field. A settlement is currently on the table that has been carefully negotiated at great expense and time over the past year.

The groundwater draws rights for District 19 in this settlement do not in any way anticipate a 360-unit apartment building being added to District 19's service area.

By adding this apartment complex to District 19, the County will probably be forced to purchase water from Calleguas at a greatly increased cost to pumping groundwater. This will in turn increase the cost of ag water to small farmers who depend upon District 19 for water. These

farmers are already at the tipping point with District 19's ag rates. So the District is putting up to 80% of its revenues on the line with the apartment project.

There IS another answer. The apartment project can purchase water directly from Calleguas since the Calleguas pipes run directly in front of the proposed project. I understand that one response will be that Calleguas is a wholesaler of water and the apartment project is not redistributor. However, Calleguas has several clients that are NOT water companies and instead distribute only to their own business.

My main point here is that Water & Sanitation needs to proceed carefully here and study the impacts of this project upon District 19 instead of just blindly offering up a will serve letter."

4. COMMITTEE MEMBER'S COMMENTS - Members of the Citizens' Advisory Committee may address the meeting with information or observations relevant to the operation of District 19 but do not appear on the Agenda

- Lynette mentioned being on the Zoom meeting regarding the Somis Apartment Project and her concern of the project being on the District 19 water system. Mr. Pope informed her that if the project is approved for building then the preliminary water usage would be 100-acre feet a year and would not be exceeding the Tier 1 Calleguas allocation for the District.
- Lynette would like the option to discuss the Waterworks District 19 rate structure in more detail at a future CAC meeting

5. DISTRICT STAFF REPORT

A. FINANCIAL REVIEW

- An ending cash balance of 512,669 that is anticipated to be lower due to a change order for the Greentree Reservoir requiring a recoating. A loss of \$200k in revenue are projected through the month of March.
- Committee member Lynette would like to see a financial report with a better categorized system
- Committee member Kathy commented on the revenue being understated, she said it was based from 3 wet months and the upcoming months (May/June) are anticipated to be dry which will increase water sales/ water use.
- Financial Subcommittee update: Kathy reported – the overhead cost is allocated based on salary dollar. Kathy informed the Committee that a rate increase discussion in the next couple months as the District is barely breaking even and the Well 2 project requires a 3% or 4% rate increase over the next couple years to cover the cost. She also would like to discuss with Joe that the legal costs of the lawsuit should be paid out of the General fund, not by the District. Kathy would like to make a formal complaint to the Board of Supervisors

regarding the way the County and Supervisor Bennett are handling the case.

B. CAPITAL PROJECTS REVIEW

- Mr. Pope will be presenting the Financial Planning Committee response regarding Well 2 to the Board of Supervisors on May 19. A request for potential projects for a Federal Grant was submitted for \$1.2mil to cover the remaining cost of the Well 2 project. A funding request was also submitted for the 538 Pressure Zone and Left Turn Lane project.

C. STATE OF WATER DISTRICT 19 INFRASTRUCTURE

- Both District Greentree reservoirs 1 & 2 will be recoated
- 3 mainline leaks this calendar year with the most recent break on March 12 which was located on a bridge, and permanent repair is not fully completed and is estimated to cost \$15k. This repair requires an 8-hour water outage to the area and might impact customers.
- The second break located on Highway 118 and North St. cost \$17,588.50 to repair
- The third break located on North Greentree cost \$13,319.74 to repair
- The base station for the AMI will be installed the summer of this year (2020)

D. WATER SUPPLY AND WATER QUALITY

- Water Quality Report –
 - 1 Odor Complaint:
 - Staff informed the customer the reservoir was just recently recoated, and the smell came from the coating. I let him know we would flush nearest hydrant to reduce smell, but the smell is not a health concern and the water is okay to drink
 - 4 Pressure Complaints:
 - Low pressure is the result of water lines being "air-locked." Flushed air out of the line at the nearest fire hydrant. Customer able to verify flow and pressure are back to normal levels.
 - Main valve in the ground was turned off to shut off water to replace angle stop. Valve is broken partially open. Angle stop was not replaced, customer has water. (This turned out to be a flow issue, not a pressure issue)
 - System pressure normal. After speaking with a grounds keeper, it was determined that this is a flow issue. Customer is attempting to run irrigation off a 1/2" line and is unable to get the desired flow out of his sprinkler heads.

Customer was advised to increase supply line to irrigation or to zone off his irrigation system and run 1 zone at a time

- This is a flow issue caused by a 4" service valve broken in a mostly closed position. There are 2 services off this valve, a 1" and 3". The flow is adequate for 1" service but not the 3". The customer has been provided with a fire hydrant meter so they can continue to fill their water truck. The broken 4" service valve will be replaced tomorrow, April 22, 2020.

➤ 2 Other Complaints:

- Flushed hydrant at pump station across from customers house, Water had no color and tasted fine from both sources. Informed customer of results.
- Flushed the nearest fire hydrant for 15 minutes. Water had no unusual odor and taste. Informed customer of the results and let them know that we are blending with import water. Advised customer to flush their system as well.

E. ADMINISTRATIVE UPDATE – An update on issues related to administration of the District including billing, charges, fees, programs, etc.

- Committee member Lynette asked for an update on the Adjudication lawsuit, which Mr. Pope responded that the current update is the lawsuit hearings are being pushed back due to the COVID-19. Calleguas Water District and Fox Canyon are now in agreement with the presented safe yield allocation.
- Mr. Pope presented the Miscellaneous Fees board letter and exhibits that will be presented at the 5/5 Board of Supervisors meeting. He informed the Committee that the fees will be effective July 1 of this year and will be through 2024.
- Mr. Pope also spoke on the Well 2 Financial Planning Committee Report that will be presented at the 5/19 Supervisor meeting. He will be presenting the original board letter that was brought to the FPC which was denied.

F. DIRECTOR'S INFORMATIONAL ITEMS – Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report

- Mr. Pope talked about the Somis 360-unit Farmworker Housing that requires CEQA EIR, conditional use permit: planned development permit, and tentative parcel map. The water availability subject to all above items, plus construction of water system improvements funded by the developer.
- Staff member Jean Fontayne presented a PowerPoint on the Proposed Adoption of Invoice Cloud for Payment Processing. This processing site will bring the Water Department in compliance to

Visa Convenience Rule that allows web payments to have a flat fixed fee regardless of payment amount. This new system will all increase to paperless billing enrollment while reducing inbound calls. Convenience Fees will be:

- CC convenience Fee (online or phone) \$3.50
- Electronic Check Fee \$0.50
- CC Charge Back Fee \$15.00
- Electronic Check Return Fee \$10

6. AVENUES OF PUBLIC OUTREACH – An update on how the District is reaching out to its customers concerning water conservation.

- No updates

7. FUTURE AGENDA ITEMS

- ISF Budget Presentation
- District 19 Budget Presentation
- Proposed 4% rate structure increase presentation

8. ADJOURNMENT

- The meeting adjourned at 5:31pm



Waterworks Districts

Ventura County Waterworks District No. 19

Somis Water Services

Capital Improvement Charge Adjustments

What are Capital Improvement Charges?

- CICs are Governed by Waterworks Rules and Regs (WWRR) – Part 1, Section J
- One-time charge paid by a new water system customer for system capacity.
- Also charged to existing customers requiring an increased meter size.
- Receipts from this charge are used to finance the development of growth-related or capacity-related water facilities
- Per AWWA M1 Manual: 3 methods can be used for calculating Connection Fees:
 1. Buy-in Method* – based on existing system's capacity.
 2. Incremental Cost Method – based on cost to expand existing system's capacity
 3. Combined approach
- CICs are not the same as Construction Charges (WWRR Part 3, Section A).

***Buy-In Method is recommended for Waterworks District 19**

Buy-in Method Explained

- New customer buys a proportionate share of capacity at the cost (value) of the existing facilities
- Based on the principle of achieving capital equity between existing and new customers
- Calculated based on the total current and planned values of the District's water systems divided by the system's current demands (represented by equivalent meters)
- Current value of District's Systems based on "Replacement Cost Less Depreciation"
 1. Inflation adjusted – recovers the cost of replacing the new capacity in today's dollars
 2. Accounts for depreciation and addresses the fact that the system is not new and has been used by existing customers

Ventura County Waterworks District No. 19

Somis Water Services

Equivalent Meters Chart

**Ventura County Waterworks District - Somis
Meter Counts**

Meter Size	Residential Multi		Commercial	Agricultural	Industrial	Institutional	Temporary Construction	Total
	Residential	Family						
3/4"	455	15	15	3	1	2	1	492
1"	269	2	5	135	0	0	0	411
1 1/2"	23	2	2	28	0	4	0	59
2"	11	2	4	36	1	0	0	54
3"	3	0	0	24	0	0	3	30
4"	0	0	0	6	0	0	0	6
6"	0	0	0	0	0	0	0	0
Total	761	21	26	232	2	6	4	1,052

Meter Size	Capacity (gpm)	AWWA Ratio	Total Meters	Equivalent Meters
3/4"	30	1.00	492	492
1"	50	1.67	411	685
1 1/2"	100	3.33	59	197
2"	160	5.33	54	288
3"	350	11.67	30	350
4"	630	21.00	6	126
6"	1,300	43.33	0	0
Total			1,052	2,138

Ventura County Waterworks District No. 19
Somis Water Services
 Connection Fee Calculations

Ventura County Waterworks District - Somis
 Connection Fee Calculation

Capacity Fees	
Asset Value	RCLD
Total Asset Value	\$10,086,514
2-Year CIP Total	\$2,685,725
2-Year CIP	
Total	
Outstanding Principal	(\$2,872,986)
Cash Reserves	\$572,445
 Net Assets Value	 \$10,471,698
 Total Meters	 1,052
Total Equivalent Meters	2,138
 Unit Cost (per 3/4" meter)	 \$4,899

District 19 - Somis

Meter Size	Current Fees	Proposed Fees	Difference +/-	% Difference
3/4"	\$2,000	\$4,899	\$2,899	145%
1"	\$4,000	\$8,164	\$4,164	104%
1 1/2"	\$8,000	\$16,329	\$8,329	104%
2"	\$14,000	\$26,126	\$12,126	87%
3"	\$30,000	\$57,151	\$27,151	91%
4"	\$60,000	\$102,872	\$42,872	71%
6"	\$120,000	\$212,275	\$92,275	77%

Current Fees Established April 14, 1987

Recommendation: Approve Proposed Fees

Water Rates & Fees

Calleguas Municipal Water District
Purveyor Meeting

April 27, 2020

Discussion

- Water Rate Adjustments
 - Metropolitan Rates
 - CMWD Rates
- Adjustments to Other Fees & Charges
- Next Steps
 - Public Hearing July 15, 2020

Metropolitan Water Rates

◉ Adoption

- Adopted April 14, 2020
- Relook at 2021 Rates by the end of August

◉ 2021 Rate Adjustments

- Originally proposed 5%/5%
- Tier 1 rate Increases 2.4% to \$1,104 A.F.
- CRC Increasing by 8.3%
- RTS Increasing by 2.1%

Fixed Charges

● Capacity Charge (CC)

- Based on the highest weekly flow rate for a purveyor between May 1 and September 30.
- Purveyors with substantial production capacity from local supplies have the ability to take less water during that high demand period, which allows for wholesale water treatment, storage, delivery, and emergency supply infrastructure to be built at smaller capacities and saves money.

● Readiness to Serve Charge (RTS)

- Based on a calendar 10 year rolling average.
- Recovers the capital cost of the portion of system capacity that is on standby to provide emergency service and operational flexibility.

Water Rates

● 2021 Rate Adjustments

- Operating: 4.1% Increase (\$4 A.F.)
- Capital Construction: 2.2% Increase (\$7 A.F.)

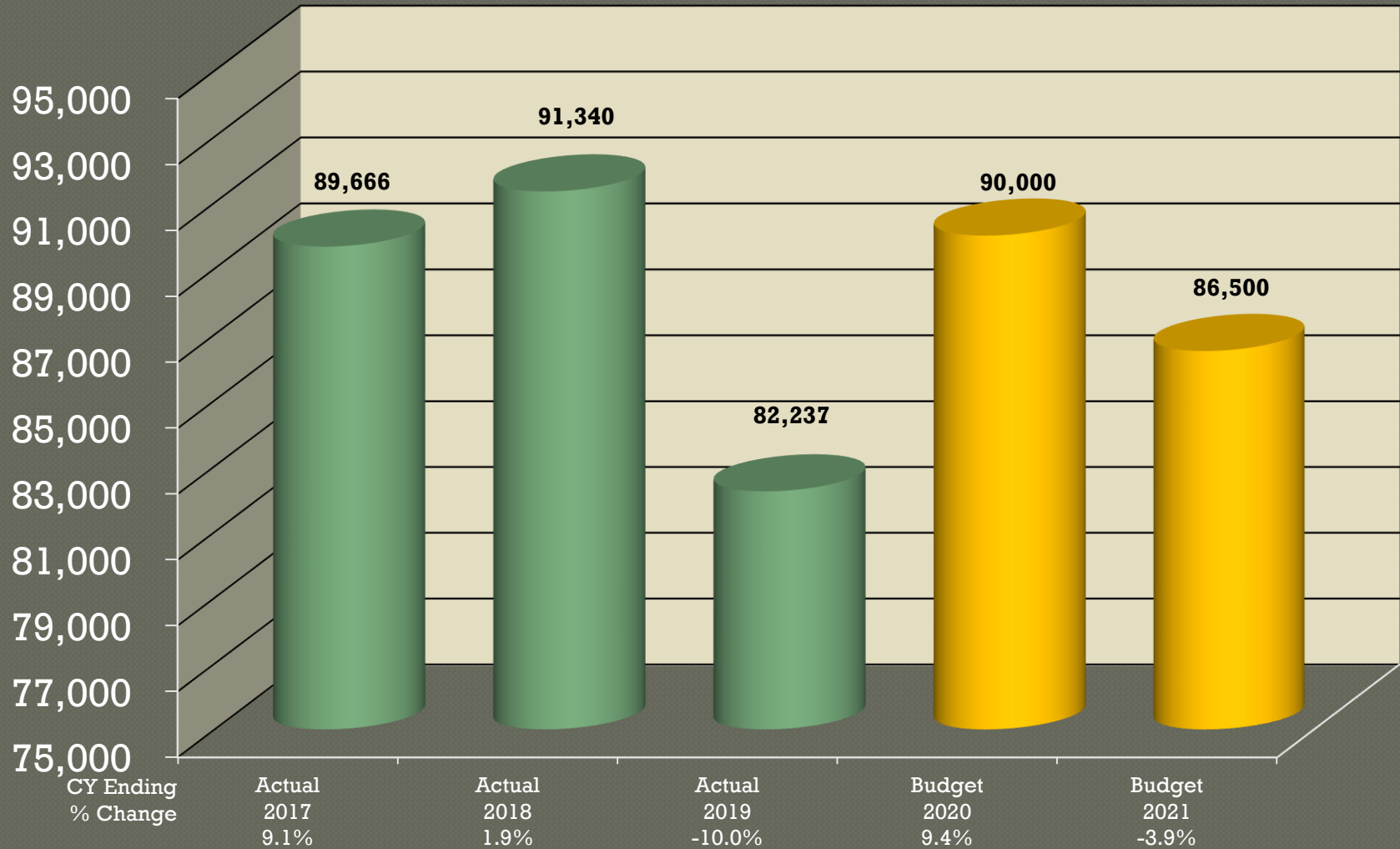
- Overall Tier 1 Rate: 2.5%

● Water Sales

- Budget for 86,500 in FY 2020-21

Calleguas MWD

Actual & Projected Water Sales (A.F.)



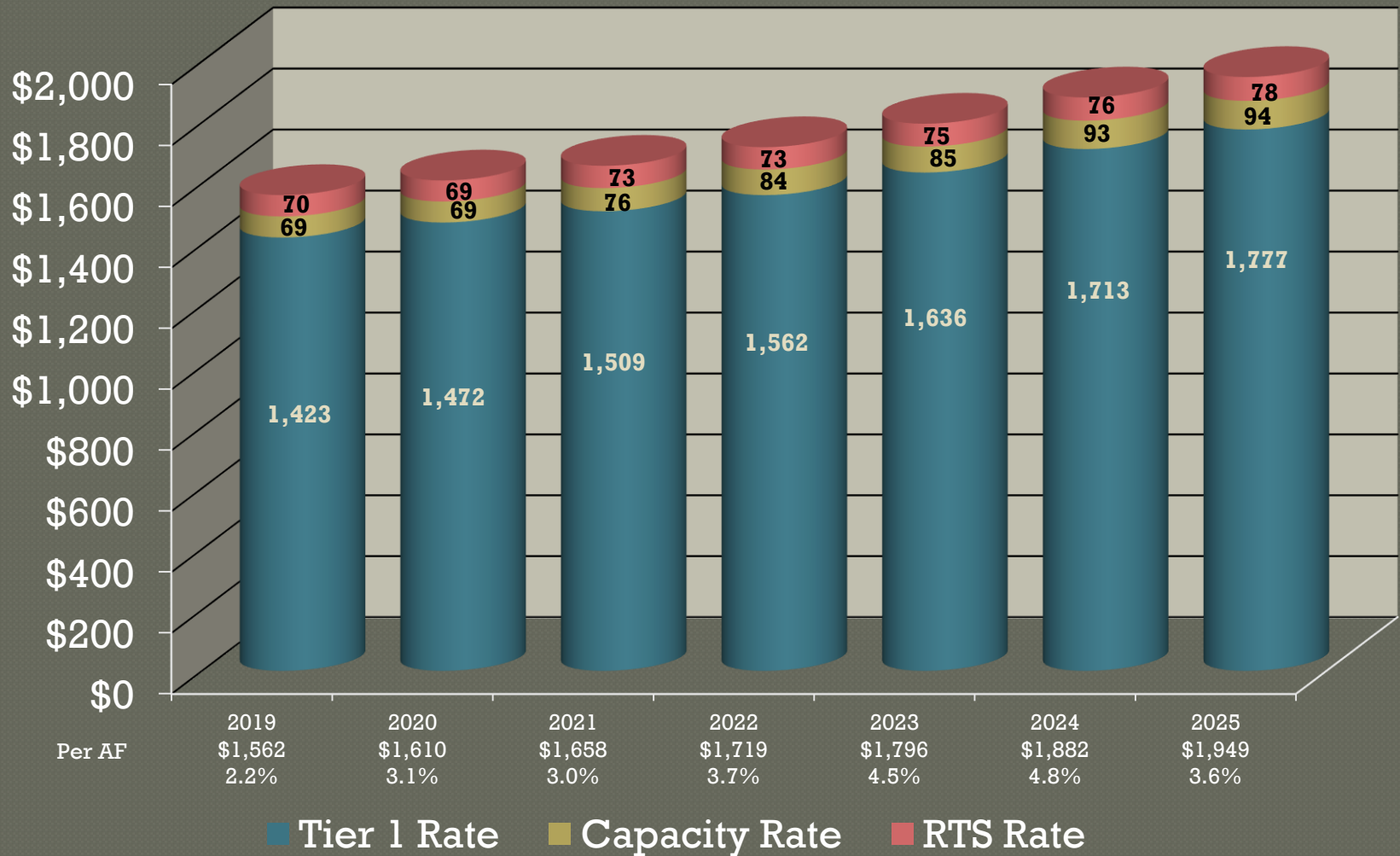
Water Rate Comparison

	Effective Jan 1, 2020	Proposed Jan 1, 2021	% Change
<u>MWD Combined Rates</u>			
MWD Tier 1 (\$/AF)	\$1,078	\$1,104	2.4%
MWD Tier 2 (\$/AF)	\$1,165	\$1,146	(1.6)%
<u>CMWD Rates</u>			
O&M Surcharge (\$/AF)	\$82	\$86	
Capital Constr. Surcharge (\$/AF)	\$312	\$319	
Total Calleguas	\$394	\$405	2.5%
<u>Combined Rates</u>			
Tier 1 Rate (\$/AF)	\$1,472	\$1,509	2.5%
Tier 2 Rate (\$/AF)	\$1,559	\$1,551	(0.5)%

Capacity Charge Comparison

	Effective Jan 1, 2020	Estimated Jan 1, 2021	% Change
<u>Capacity Charge</u>			
MWD Pass Thru Capacity Charge Amt	\$1,641,200	\$1,995,550	
CMWD Capacity Charge Amount	\$4,604,316	\$4,604,316	
Total Capacity Charge Amount:	\$6,245,516	\$6,599,886	
<u>Capacity Charge</u>			
MWD per cfs	\$9,421	\$11,739	
CMWD per cfs	\$26,431	\$27,084	
Total Capacity Charge Rate:	\$35,852	\$38,823	8.3%
cfs for Capacity Charge	174.2	170.0	
Readiness to Serve			
	\$6,168,000	\$6,295,560	2.1%

Potential All in Rate by Component



Water Rate Comparison

	Effective Jan 1, 2020	Proposed Jan 1, 2021	% Change
MWD Tier 1 Rate (\$/AF)	\$1,078	\$1,104	
MWD Capacity Charge (\$/AF)	\$18	\$23	
MWD RTS (\$/AF)	\$69	\$73	
Total MWD Combined Rate	\$1,165	\$1,200	
CMWD Rate (\$/AF)	\$394	\$405	
CMWD Capacity Charge (\$/AF)	\$51	\$53	
Total CMWD Combined Rate	\$445	\$458	
Total Combined Rate	\$1,610	\$1,658	3.0%
A.F. of Sales for CC & RTS Rate	90,000	86,500	

Other Rates & Charges

	Effective Jan 1, 2020	Proposed Jan 1,2021	Change
<u>SMP Rates</u>			
Brine (Inside District - \$/AF)	\$608.20	\$623.40	2.5%
Non-Brine (Inside District - \$/AF)	\$48.70	\$48.70	2.5%
Brine (Outside District - \$/AF)	\$912.30	\$935.10	2.5%
Non-Brine (Outside District - \$/AF)	\$73.05	\$74.85	2.5%
Wheeling Rate	\$24.04	\$26.38	9.7%
Annexation Fees (per Acre)	\$3,266	\$3,433	5.1%

Discussion

- Public Hearing July 15, 2020
- Questions/Comments/Concerns?



Ventura County Waterworks District No. 1, 16, 17, 19 & 38
**Proposed Adoption of Invoice Cloud
for Payment Processing and Payment
Website**

Presentation to Citizen Advisory Committee Members
Joe Pope
Director, Water and Sanitation Department
County of Ventura Public Works Agency

May 1, 2020

► Why the Change?

Invoice Cloud	Current Payment Processors
<p>Compatibility</p> <ul style="list-style-type: none"> • 2 preferred vendors • improved functionality • Better support from the utility provider, CIS Infinity 	<ul style="list-style-type: none"> • 3 payment processing vendor for the website • JetPay, the current vendor is not a CIS Infinity preferred vendor
<p>Compliance to Visa Convenience Rule</p>	<ul style="list-style-type: none"> • Web payments must have a flat fixed fee regardless of the payment amount
<p>Communication</p>	<ul style="list-style-type: none"> • Increase paperless billing enrollment • Reduce inbound calls
<p>Customer Adoption to Self-Service – Goal to Increase online payments 15%</p>	<ul style="list-style-type: none"> • 16% of our payment are online • More payment options

▶ Security and Information Technology

	Invoice Cloud	Jetpay
Security	PCI Level 1 Compliant Additional compliance with NACHA, PII, DEM, etc.	PCI Level 1 Compliant Data encryption
Website Updates	Real-time update rollouts; fast implementation	Updates must be tested by staff; updates often take a long time to implement
Marketing Support	Free Go-Live and continued marketing support to ensure customer adoption	None

► Convenience Fees

ONLINE & PHONE PAYMENT FEE SCHEDULE	FEE POSTED 10/6/2017	DESCRIPTION OF FEE	FEE POSTED 7/1/2020
Credit Card Convenience Fee (Online or Phone)	2.15% of total or minimum of \$1.00	Customer pays fee to cover costs set by payment processor for credit card or debt card transaction. *Limit 500.00 per transaction.	\$3.50
Electronic Check Fee	\$0.50	Fee charged by payment processor to pay with an electronic check. *Fee for first 6 months, then change to \$0.75	\$0.50
Credit Card Charge-Backs Fee	\$20.00	Fee charged by payment processor to cover costs of cancelling a payment.	\$15.00
Electronic Check Return Fee	\$25.00	Fee charged by payment processor for NSF check returns.	\$10.00
Credits	\$1.75	Fee charged by payment processor to cover costs of cancelling a payment.	\$0.00
Non-NSF Check Returns Fee	\$1.75	Fee charged by payment processor for NSF check returns.	\$0.00



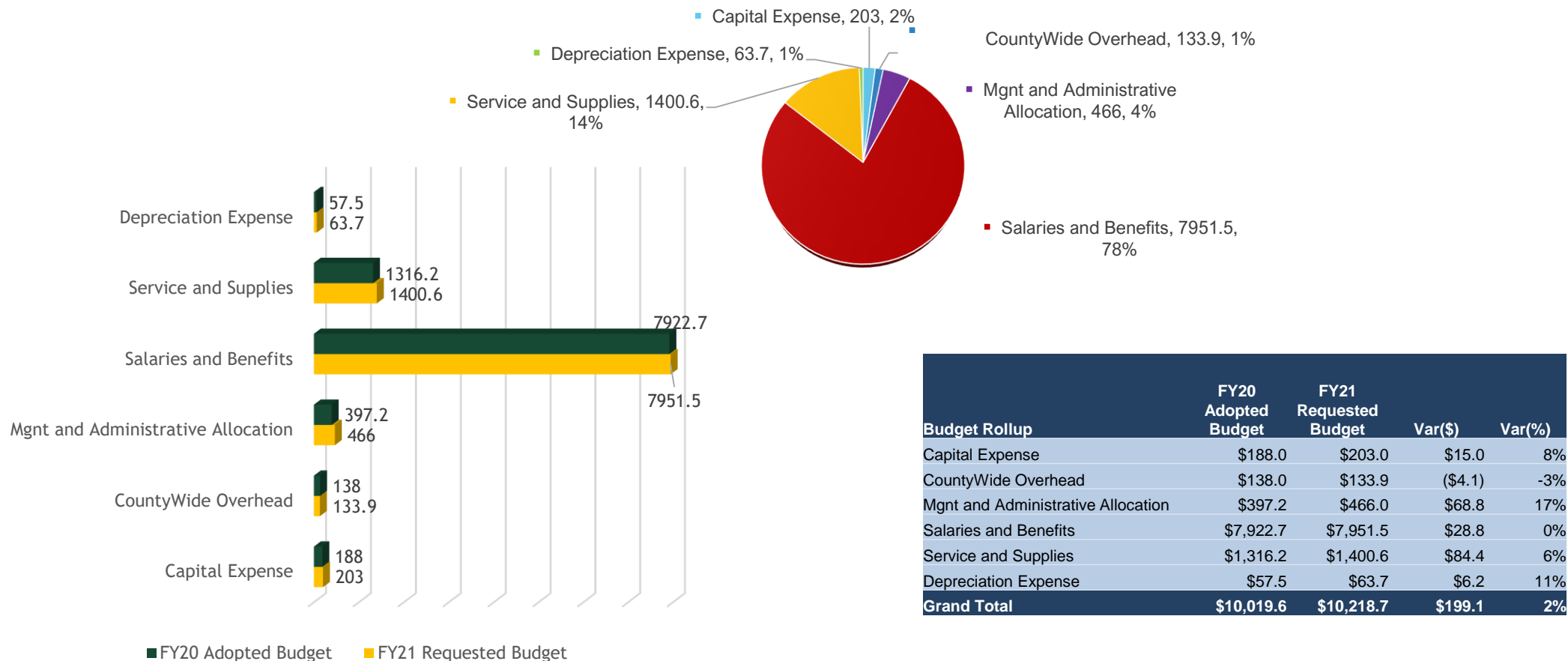
Water and Sanitation Internal Service Fund Fiscal Year 2020-2021 Budget Analysis

May 19, 2020

Water and Sanitation Internal Service Fund

Fiscal Year 2020-2021 Budget Analysis by Category

FY21 Requested Budget



The \$10.2M Budget is a \$199.1K (2%) increase from FY2020 Adopted budget

Water and Sanitation Internal Service Fund Fund Balance Analysis

		Fiscal Year 2019-20									
		FY16		FY17		FY18	FY19	FY20 ADPT	FY20	FY20 YR-END	FY21 REQ.
1 O&M/ Rate Stab Fund		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	PRJ	BUDGET
2 Beginning Balances		\$805,900	\$1,283,100	\$1,477,144	\$1,294,724	\$1,139,486	\$1,139,486	\$1,139,486	\$1,139,486	\$1,139,486	\$1,126,086
3 ISF Revenue											
4	Interest Earnings	\$7,600	\$14,431	\$25,440	\$40,749	\$43,700	\$18,600	\$40,400	\$27,000		
5	Planning And Engineering Services External	\$35,900	\$43,629	\$43,414	\$47,769	\$51,500	\$12,700	48,500.00	120,500.00		
6	Public Works Services	\$7,396,500	\$7,691,823	\$7,275,708	\$7,439,109	\$9,669,200	\$6,699,500	\$8,557,700	\$9,983,100		
7	Other Revenues	\$10,100	\$8,437	\$13,017	\$5,640	\$10,000	\$26,900	\$27,900	\$10,000		
8	Contribution from Other Funds	\$0	\$21,500	\$160,150	\$85,482	\$188,000	\$0	\$188,000	\$203,000		
9 Total - ISF Revenue		\$7,450,100	\$7,779,820	\$7,517,729	\$7,618,749	\$9,962,400	\$6,757,700	\$8,862,500	\$10,343,600		
10 ISF Expenditure											
11	Salaries and Benefits	\$5,615,700	\$5,947,695	\$5,871,204	\$6,234,993	\$7,922,700	\$5,470,800	\$7,026,400	\$7,951,500		
12	Service and Supplies	\$874,800	\$936,857	\$1,100,764	\$1,112,592	\$1,316,200	\$942,300	\$1,305,900	\$1,400,600		
13	CountyWide Overhead	\$115,100	\$227,112	\$118,579	\$85,295	\$138,000	\$138,000	\$138,000	\$133,900		
14	Mgmt and Administrative Allocation	\$367,400	\$449,600	\$438,900	\$377,500	\$397,200	\$297,900	\$397,200	\$466,000		
15	Capital Expense	\$0	\$21,500	\$168,290	\$85,483	\$188,000	\$18,800	\$206,800	\$203,000		
16 Total - ISF Expenditure		\$6,973,000	\$7,582,764	\$7,697,737	\$7,895,863	\$9,962,100	\$6,867,800	\$9,074,300	\$10,155,000		
17											
18 Net Result of Operation		\$477,100	\$197,056	(\$180,008)	(\$277,114)	\$300	(\$110,100)	(\$211,800)	\$188,600		
19											
20 CAFR Adjustment		\$100	(\$3,012)	(\$2,412)	\$121,876	(\$13,700)	(\$700)	(\$93,200)	(\$63,700)		
21 Ending Fund Balances		\$1,283,100	\$1,477,144	\$1,294,724	\$1,139,486	\$1,126,086	\$1,028,686	\$834,486	\$1,250,986		
22											
23 Minimum Balance											
24 25% of Salaries and Benefits		\$1,403,925	\$1,486,924	\$1,467,801	\$1,558,748	\$1,980,675	\$1,367,700	\$1,756,600	\$2,538,750		

Major Components Considered in Service Rate Calculation

- Direct Labor Cost – Base Rate
- Fringe Benefits Rate
- Department Overhead Rate
- PWA Central Service ISF Charges – Agency Overhead Rate
- Indirect Cost Plan Charges – County Overhead Rate

Other Components that Affect Service Rate

- Prior Year Retained Earning
- Minimum Cash Flow Requirement

Salaries and Benefits

		FY20 Adopted Budget	FY21 Requested Budget	Var(\$)	Var(%)
Salaries and Benefits	Code				
401K Plan	1171	63.7	68.3	4.6	7.2%
Call Back ST	1108	38	38	0	0.0%
Extra Help	1102	386.3	209.2	-177.1	-45.8%
Fica Medicare	1123	76.1	73.8	-2.3	-3.0%
Group Insurance	1141	686.3	746.2	59.9	8.7%
Life Insurance For Department Heads And Management	1142	0.8	0.3	-0.5	-62.5%
Management Disability Insurance	1144	11.3	9.3	-2	-17.7%
Oasdi Contribution	1122	299.4	302.7	3.3	1.1%
Overtime	1105	160.4	160.9	0.5	0.3%
Regular Salaries	1101	4487.2	4488.9	1.7	0.0%
Retiree Health Payment 1099	1128	13.6	0	-13.6	-100.0%
Retirement Contribution	1121	1067.9	1221.2	153.3	14.4%
Safe Harbor	1124	46.2	30.4	-15.8	-34.2%
State Unemployment Insurance	1143	2.6	2.5	-0.1	-3.8%
Supplemental Payments	1106	129.6	124.2	-5.4	-4.2%
Terminations	1107	82.1	107.6	25.5	31.1%
Workers' Compensation Insurance	1165	371.2	368	-3.2	-0.9%
Grand Total		7922.7	7951.5	28.8	0.4%

FY21 Budget for Salaries and Benefits is .4% (\$28.8K) higher than FY20.

Increase mainly due to Cost of Living Increase

Service and Supplies

Service and Supplies	FY20 Adopted Budget	FY21 Requested Budget	Var(\$)	Var(%)
** Bldg Improv and Maintenance	\$144.6	\$155.0	\$10.4	7%
Clothing Supplies & Allow ance	\$27.0	\$25.0	(\$2.0)	-7%
** Data & Communication ISF	\$219.6	\$235.7	\$16.1	7%
Education	\$12.5	\$15.5	\$3.0	24%
Equipment	\$39.5	\$35.5	(\$4.0)	-10%
Equipment Maintenance Contract an	\$12.5	\$16.8	\$4.3	34%
Furniture & Fixtures	\$41.0	\$32.0	(\$9.0)	-22%
** Office Expense	\$35.6	\$36.9	\$1.3	4%
** Other Office Expense	\$110.7	\$105.4	(\$5.3)	-5%
** Printing/Mail/Purchasing/Misc ISF	\$29.6	\$32.7	\$3.1	10%
** Specialized Outside Services	\$67.0	\$66.5	(\$0.5)	-1%
** Transportation Expense	\$576.6	\$643.6	\$67.0	12%
Grand Total	\$1,316.2	\$1,400.6	\$84.4	6%

FY21 Budget for Service and Supplies is higher by \$84.4K (6%) increase from FY20.

** Rates provided in full or partially by others - not set by WSD

PWA Central Service ISF Charges

	FY20 Adopted	FY21 Requested	Var(\$)	Var(%)
Mgmt and Administrative Allocation	\$397.2	\$466.0	\$68.8	17%
Grand Total	\$397.2	\$466.0	\$68.8	17%

- CSD budgeted charges to W&S ISF is \$69K or 17% higher than prior year.
- Increases to due to lower fund balance to apply to allocation and moving towards the 60 day reserve fund balance requirement for 4411 ISF.
- Planned hiring of strategic consultant to overview PWA processes, and increase in salaries and benefits due to COLA, MBA, flex benefit three tiers increase instead of one-tier increase as in FY20, and new hires hired at step higher than budgeted in FY20.

Indirect Cost Allocation Plan Charges

	Adopted Budget	Requested Budget	Var(\$)	Var(%)
CountyWide Overhead	\$138.0	\$133.9	(\$4.1)	-3%
Grand Total	\$138.0	\$133.9	(\$4.1)	-3%

- Indirect Cost Allocation Charges are Ventura County Administrative Service Charges. These administrative services are provided by County Counsel, Auditor Controller, County Human Resources and CEO.
- Indirect Cost is spread agency-wide to all departments receiving such services.
- For Fiscal Year 20-21 Water and Sanitation Indirect Recovery Cost allocation amounted to \$134K - 4.1k less than prior year.

Other Components that Affect Service Rates : Prior Year Retained Earning

- Projected Ending Fund Balance is \$124K.
- Projected Net Adjusted Retained Earning ending FY19-20 is factored in Department Overhead Rate

Minimum Rate Stabilization Reserve

- The minimum that's set aside as reserved is 1 month of total budgeted service and supplies expenditures- \$834.6K.
- Calculated net reserve reduces the Net Adjusted Retained Earning that impacts Department Overhead Rate.

Water and Sanitation Internal Service Fund

Allocation Summary FY1-20 & FY20-21 Comparison

	Public Works Charges				Billing System Allocation			
	FY20	FY21	Variances (\$)	Variances (%)	FY20	FY202	Variances (\$)	Variances (%)
WW 1 - 4300 Water	\$2,303	\$2,574	\$271	11.7%	\$578	\$631	\$54	9.3%
WW 1 - 4300 Water (Cap)	\$751	\$337	(\$414)	-55.1%	\$0	\$0	\$0	0.0%
WW 1 - 4305 Sewer	\$1,687	\$1,874	\$187	11.1%	\$258	\$286	\$28	11.0%
WW 1 - 4305 Sewer (Cap)	\$123	\$125	\$2	1.9%	\$0	\$0	\$0	0.0%
WW 16 - 4320 Sewer	\$310	\$274	(\$36)	-11.7%	\$0	\$1	\$0	74.7%
WW 16 - 4320 Sewer (CAP)	\$139	\$263	\$125	90.1%	\$0	\$0	\$0	0.0%
WW 17 - 4330	\$484	\$512	\$28	5.8%	\$39	\$41	\$3	7.1%
WW 17 - 4330 (Cap)	\$36	\$90	\$54	151.2%	\$0	\$0	\$0	0.0%
WW 19 - 4340	\$976	\$1,027	\$52	5.3%	\$56	\$61	\$6	10.1%
WW 19 - 4340 (Cap)	\$222	\$224	\$2	0.9%	\$0	\$0	\$0	0.0%
WW 38 - 4360	\$448	\$472	\$25	5.6%	\$41	\$45	\$4	9.7%
CUE - 4370 Sewer	\$83	\$97	\$14	17.2%	\$3	\$4	\$0	11.2%
CUE - 4370 Sewer (Cap)	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
CSA29 - 4130	\$126	\$132	\$6	4.9%	\$0	\$0	\$0	0.0%
CSA30 - 4140	\$126	\$144	\$18	14.2%	\$0	\$0	\$0	0.0%
CSA34 - 4150	\$107	\$122	\$15	13.9%	\$0	\$0	\$0	0.0%
CSA34 - 4150 (Cap)	\$7	\$6	(\$1)	-11.1%	\$0	\$0	\$0	0.0%
Todd Rd (Direct)	\$210	\$238	\$28	13.5%	\$0	\$0	\$0	0.0%
	\$8,137	\$8,513	\$377		\$975	\$1,070	\$95	

Cost Not Included in Service Rate Calculation

- ▶ Water & Sanitation Department Cost Directly Allocated to Water and Sanitation Service Units:
 - a. Collection and Billing Services (#2191) - \$30.3K
 - b. Utility Billing System Maintenance (#2102) - \$220.2K
 - c. Computer Software (#4701) - \$82.9K
 - d. Building Improvements (#4111) - \$120K
 - e. Liability and General Insurance -\$32.8K



Discussion

			Values			
			FY20	FY21	Var(\$)	Var(%)
Department Overhead Cost	Code	Acct Nm	Adopted Budget	Requested Budget		
Bldg Improv and Maintenance		2057 Hazardous Material Disposal Isf	\$5.2	\$5.4	\$0.2	4%
		2058 Hazardous Material Disposal Isf	\$0.0	\$0.4	\$0.4	#DIV/0!
		2112 Buildings And Improvements Maintenance	\$31.0	\$28.0	(\$3.0)	-10%
		2114 Facilities And Materials Sq Ft Allocation Isf	\$75.4	\$81.2	\$5.8	8%
		2115 Facilities Projects Isf	\$15.0	\$20.0	\$5.0	33%
		2116 Other Maintenance Isf	\$12.0	\$15.0	\$3.0	25%
		2184 Refuse Disposal	\$6.0	\$5.0	(\$1.0)	-17%
Bldg Improv and Maintenance Total			\$144.6	\$155.0	\$10.4	7%
Clothing Supplies & Allowance		2021 Clothing And Personal Supplies	\$13.0	\$13.0	\$0.0	0%
		2022 Uniform Allowance	\$14.0	\$12.0	(\$2.0)	-14%
Clothing Supplies & Allowance Total			\$27.0	\$25.0	(\$2.0)	-7%
Data & Communication ISF		2031 Communications	\$32.8	\$38.9	\$6.1	19%
		2032 Voice Data Isf	\$75.8	\$77.6	\$1.8	2%
		2033 Radio Communications Isf	\$20.4	\$21.8	\$1.4	7%
		2202 Information Technology Isf	\$90.6	\$97.4	\$6.8	8%
Data & Communication ISF Total			\$219.6	\$235.7	\$16.1	7%
Education		2272 Training ISF	\$0.5	\$0.5	\$0.0	0%
		2273 Education Training Conference And Seminars	\$12.0	\$15.0	\$3.0	25%
Education Total			\$12.5	\$15.5	\$3.0	24%
Equipment		2231 Rent And Leases Equipment Noncounty Owned	\$2.0	\$1.0	(\$1.0)	-50%
		2261 Computer Equipment <5000	\$34.0	\$31.0	(\$3.0)	-9%
		2263 Installations Electrical Equipment Isf	\$3.0	\$3.0	\$0.0	0%
		2264 Small Tools And Instruments	\$0.5	\$0.5	\$0.0	0%
Equipment Total			\$39.5	\$35.5	(\$4.0)	-10%
Equipment Maintenance Contract		2101 Equipment Maintenance	\$4.0	\$3.5	(\$0.5)	-13%
		2102 Equipment Maintenance Contracts	\$3.0	\$9.0	\$6.0	200%
		2104 Maintenance Supplies	\$5.5	\$4.3	(\$1.2)	-22%
Equipment Maintenance Contract and Supplies Total			\$12.5	\$16.8	\$4.3	34%
Furniture & Fixtures		2262 Furniture And Fixtures <5000	\$41.0	\$32.0	(\$9.0)	-22%
Furniture & Fixtures Total			\$41.0	\$32.0	(\$9.0)	-22%
Office Expense		2203 County Geographical Information Systems Expense Isf	\$2.4	\$2.4	\$0.0	0%
		2206 Special Services Isf	\$0.5	\$0.5	\$0.0	0%
		2221 Publications And Legal Notices	\$1.0	\$1.0	\$0.0	0%
		2291 Private Vehicle Mileage	\$0.0	\$0.0	\$0.0	#DIV/0!
		2311 Utilities	\$31.7	\$33.0	\$1.3	4%
Office Expense Total			\$35.6	\$36.9	\$1.3	4%
Other Office Expense		2041 Food	\$0.5	\$0.5	\$0.0	0%
		2071 General Insurance Allocation Isf	\$0.0	\$0.0	\$0.0	#DIV/0!
		2105 Road Supplies	\$0.5	\$0.5	\$0.0	0%
		2121 Medical And Laboratory Supplies	\$0.5	\$0.5	\$0.0	0%
		2122 Medical Claims Isf	\$0.5	\$1.2	\$0.7	140%
		2131 Memberships And Dues	\$40.0	\$40.0	\$0.0	0%
		2159 Miscellaneous Expense	\$14.0	\$13.4	(\$0.6)	-4%
		2161 Office Supplies	\$23.7	\$23.7	\$0.0	0%
		2163 Books And Publications	\$1.0	\$2.0	\$1.0	100%
		2179 Miscellaneous Office Expense	\$1.0	\$1.0	\$0.0	0%
		2183 Engineering /Tech Surveys	\$4.0	\$4.0	\$0.0	0%
	2194 Software Maintenance Agreements	\$25.0	\$18.6	(\$6.4)	-26%	
Other Office Expense Total			\$110.7	\$105.4	(\$5.3)	-5%
Printing/Mail/Purchasing/Misc ISF		2162 Printing And Binding Non Isf	\$5.0	\$5.0	\$0.0	0%
		2164 Mail Center Isf	\$8.2	\$8.6	\$0.4	5%
		2165 Purchasing Charges Isf	\$3.9	\$3.8	(\$0.1)	-3%
		2166 Graphics Charges Isf	\$2.0	\$2.0	\$0.0	0%
		2167 Copy Machine Chgs Isf	\$9.5	\$12.3	\$2.8	29%
		2168 Stores Isf	\$1.0	\$1.0	\$0.0	0%
Printing/Mail/Purchasing/Misc ISF Total			\$29.6	\$32.7	\$3.1	10%
Specialized Outside Services		2185 Attorney Services	\$1.0	\$1.0	\$0.0	0%
		2188 Lab Services	\$1.0	\$1.0	\$0.0	0%
		2192 Temporary Help	\$11.0	\$35.0	\$24.0	218%
		2199 Other Professional And Specialized Non Isf	\$34.0	\$9.5	(\$24.5)	-72%
		2201 Employee Health Services HCA	\$20.0	\$20.0	\$0.0	0%
Specialized Outside Services Total			\$67.0	\$66.5	(\$0.5)	-1%
Transportation Expense		2291 Private Vehicle Mileage	\$1.0	\$1.0	\$0.0	0%
		2292 Travel Expense	\$12.0	\$14.0	\$2.0	17%
		2299 Transportation Expense	\$0.5	\$0.5	\$0.0	0%
		2301 Gas And Diesel Fuel Isf	\$102.8	\$103.6	\$0.8	1%
		2302 Transportation Charges Isf	\$412.0	\$455.2	\$43.2	10%
		2303 Motorpool ISF	\$0.3	\$0.5	\$0.2	67%
		2304 Transportation Work Order	\$48.0	\$68.8	\$20.8	43%
Transportation Expense Total			\$576.6	\$643.6	\$67.0	12%
Grand Total			\$1,316.2	\$1,400.6	\$84.4	6%



Waterworks Districts

Fiscal Year 2020-2021 Budget Analysis



Waterworks Districts

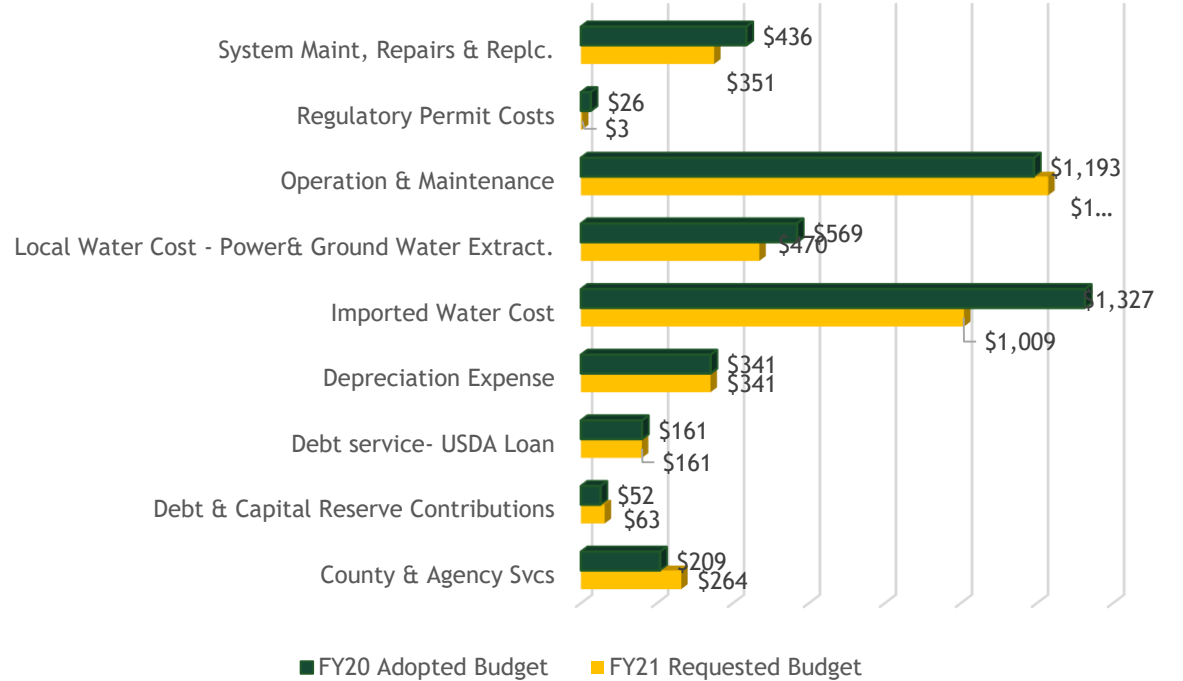
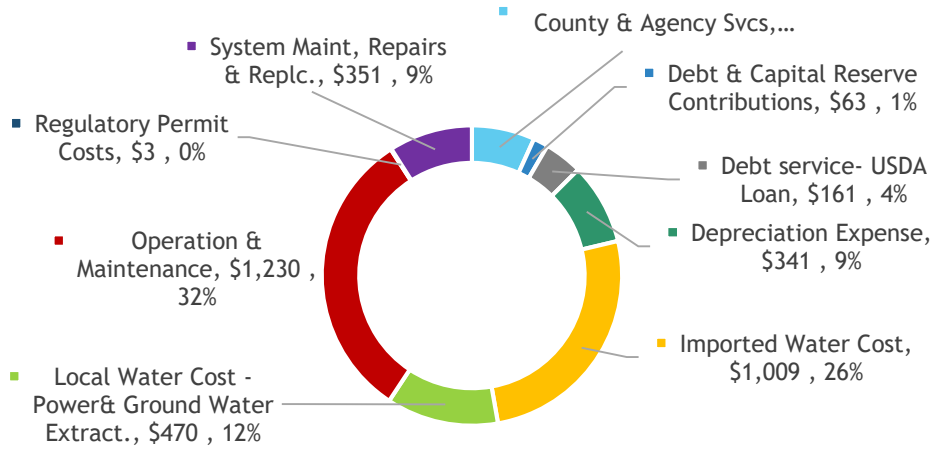
Ventura County Waterworks District No. 19

Somis Water Services

Fiscal Year 2020-2021 Budget Analysis

Fiscal Year 2020-2021 Budget Analysis by Category

FY21 Requested Budget



Budget Rollup	FY20 Adopted Budget	FY21 Requested Budget	Var(\$)	Var(%)
County & Agency Svcs	\$209	\$264	\$55	27%
Debt & Capital Reserve Contributions	\$52	\$63	\$11	21%
Debt service- USDA Loan	\$161	\$161	(\$0)	0%
Depreciation Expense	\$341	\$341	\$0	0%
Imported Water Cost	\$1,327	\$1,009	(\$318)	-24%
Local Water Cost - Power & Ground Water Extract.	\$569	\$470	(\$99)	-17%
Operation & Maintenance	\$1,193	\$1,230	\$38	3%
Regulatory Permit Costs	\$26	\$3	(\$23)	-88%
System Maint, Repairs & Replc.	\$436	\$351	(\$85)	-20%
Grand Total	\$4,313	\$3,891	(\$422)	-10%

The \$3.9M Budget is a \$422K (10%) decrease from FY2020 Adopted budget

Somis Water Services

FY21 Budget Compared to Current Year Projection and Prior Years - Operations and Maintenance

NET RESULTS OF OPERATION COMPARISON BETWEEN FISCAL YEARS										
OPERATION FUND			FY15 ACTUAL	FY16 ACTUAL	FY17 ACTUAL	FY18 ACTUAL	FY19 ACTUAL	FY20 ADJUSTED BUDGET	FY20 YR-END PROJECTION	FY21 REQUESTED BUDGET
Sources of Funds										
Water Sales			\$2,866,700	\$2,655,209	\$2,682,883	\$3,653,453	\$3,343,157	\$3,895,887	\$3,331,900	\$3,463,786
Other O&M Revenues			\$143,900	\$204,962	\$49,312	\$68,312	\$71,668	\$71,700	\$57,200	\$61,700
Total - Sources of Funds			\$3,010,600	\$2,860,171	\$2,732,195	\$3,721,765	\$3,414,824	\$3,967,587	\$3,389,100	\$3,525,486
Uses of Funds										
Water Supply Cost			\$925,000	\$1,043,360	\$387,942	\$1,322,000	\$936,635	\$1,345,100	\$640,944	\$1,008,500
Water System Power			\$454,500	\$429,263	\$425,961	\$383,100	\$434,887	\$550,500	\$502,100	\$454,800
System Maint. Repairs & Replac.			\$308,900	\$290,384	\$220,914	\$353,960	\$528,832	\$326,148	\$219,100	\$313,600
O&M Labor			\$819,900	\$836,714	\$836,934	\$776,700	\$922,425	\$1,066,200	\$1,169,800	\$1,115,300
Meter Replacement & Change Outs			\$71,900	\$9,400	\$33,200	\$0	\$54,820	\$109,000	\$108,320	\$35,000
Misc O&M Cost			\$172,550	\$170,815	\$123,681	\$191,614	\$192,192	\$248,024	\$252,361	\$202,100
County and Agency Services			\$130,400	\$143,244	\$142,678	\$159,600	\$142,577	\$135,200	\$135,200	\$197,100
Debt Service			\$192,400	\$155,901	\$175,430	\$168,348	\$161,131	\$212,600	\$212,600	\$223,100
Funded Depreciation			\$127,300	\$271,622	\$340,961	\$341,451	\$341,451	\$341,400	\$341,400	\$341,400
Total - Uses of Funds			\$3,202,850	\$3,350,702	\$2,687,702	\$3,696,774	\$3,714,951	\$4,334,172	\$3,581,825	\$3,890,900
Net Result of Operation			(\$192,250)	(\$490,532)	\$44,493	\$24,991	(\$300,127)	(\$366,585)	(\$192,725)	(\$365,414)
Actual/Estimated Water Produced vs Usage										
Produced Local Water (AF)			1,993	1,521	1,837	1,756	1,705	1,840	1,761	1,800
Produced Imported Water (AF)			640	766	230	860	895	825	334	522
Total Produced Water (AF)			2,633	2,287	2,067	2,616	2,600	2,665	2,095	2,322
Total Usage /AF			2,494	2,041	1,952	2,459	2,444	2,505	2,081	2,183
% Loss			5%	11%	6%	6%	6%	6%	1%	6%
Average Calleguas Tier 1 Rate			\$1,192	\$1,234	\$1,279	\$1,338	\$1,399	\$1,448	\$1,448	\$1,472
Callueguas Rate Increase			4%	4%	4%	5%	5%	4%	4%	2%
WW#19 Approved Rate Increase					Restructured Rate					
			5%	10%		7%	0%	0%	0%	0%
			5%	10%		10%	0%	0%	0%	0%

FY20 Budgeted O&M Expenditures vs. Revenue Analysis

SUMMARY:

Total Budgeted O&M Expenditures

\$3,890,900

Total Estimated O&M Revenue

\$3,525,486

% of O&M Expenditures Financed by Water Sales

91%

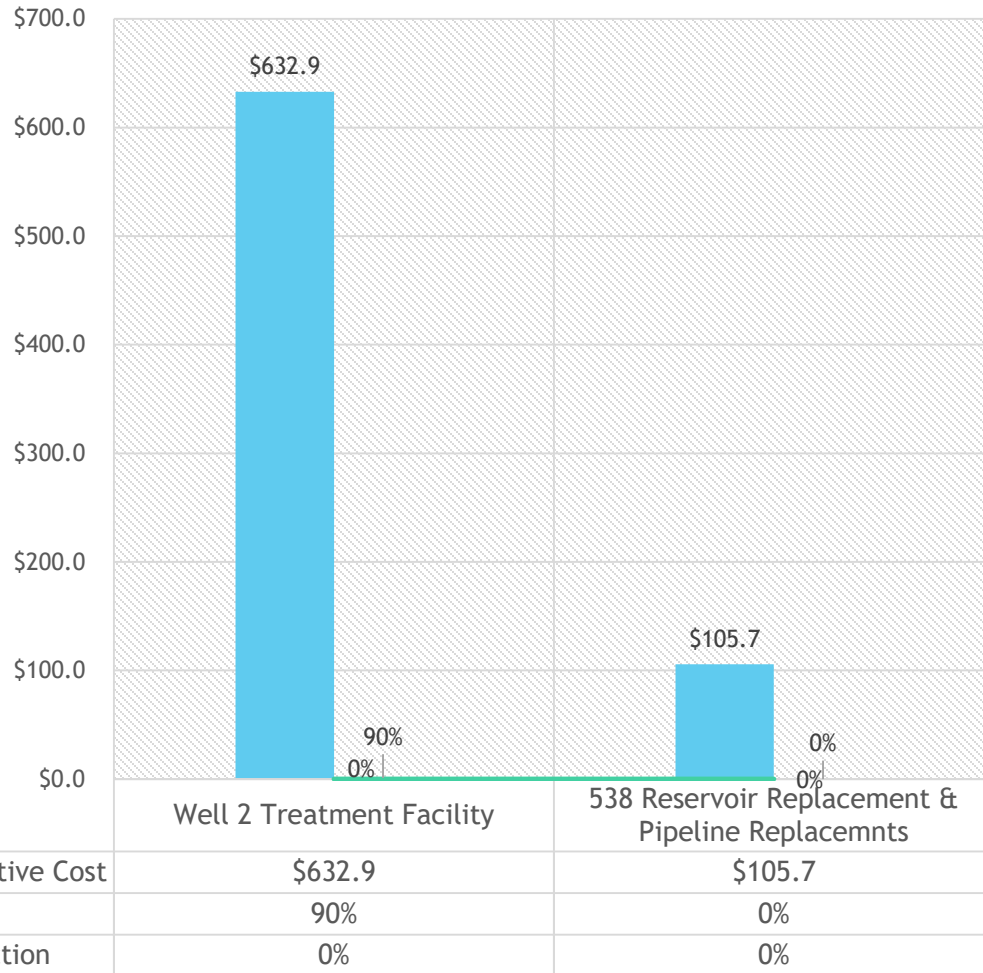
% of O&M Expenditures Funded by Cash Reserves

9%

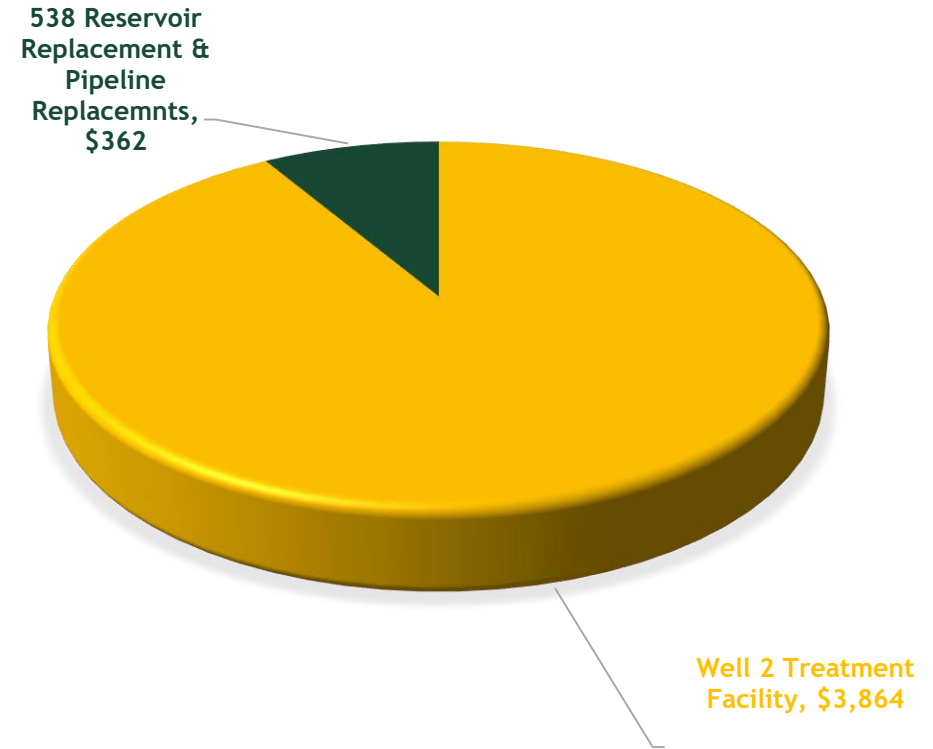
Ventura County Waterworks District No. 19
Somis Water Services
FY 20-21 Cash Reserves Analysis

CASH RESERVED FORECAST										
DESCRIPTION			FY15 ACTUAL	FY16 ACTUAL	FY17 ACTUAL	FY18 ACTUAL	FY19 ACTUAL	FY20 ADJUSTED BUDGET	FY20 YR-END PROJECTION	FY21 REQUESTED BUDGET
Cash Inflows										
Depreciation			\$127,300	\$271,622	\$340,961	\$341,451	\$341,451	\$341,400	\$341,400	\$341,400
Other Revenues			\$535,400	\$1,768	\$50,809	\$21,000	\$47,774	\$79,800	\$79,800	\$22,639
USDA Loan Proceeds			\$1,018,160	\$300,430	\$0	\$0	\$0	\$4,925,000	\$0	\$4,225,900
Operating Gain			\$0	\$0	\$44,493	\$24,991	\$0	\$0	\$0	\$0
Total Cash Inflows			\$1,680,860	\$573,820	\$436,263	\$387,443	\$389,226	\$5,346,200	\$421,200	\$4,589,939
Cash Outflows										
Water System Improvement			\$1,613,500	\$155,235	\$104,018	\$168,800	\$202,701	\$5,711,870	\$655,450	\$4,327,900
Water Construction Project			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Capital Expenses			\$0	\$31,800	\$31,900	\$10,300	\$9,900	\$9,400	\$9,400	\$17,100
Operating Loss			\$192,250	\$490,532	\$0	\$0	\$300,127	\$366,585	\$192,725	\$365,414
Total Cash Outflows			\$1,805,750	\$677,566	\$135,918	\$179,100	\$512,728	\$6,087,855	\$857,575	\$4,710,414
Cash Flow Positive / (Negative)			(\$124,890)	(\$103,746)	\$300,345	\$208,343	(\$123,503)	(\$741,655)	(\$436,375)	(\$120,475)
Beginning Cash Balance			\$841,196	\$716,306	\$612,560	\$912,905	\$1,121,247	\$997,745	\$997,745	\$561,369
Ending Cash Balance			\$716,306	\$612,560	\$912,905	\$1,121,247	\$997,745	\$256,090	\$561,369	\$440,894

Ventura County Waterworks District No. 19
Somis Water Services
 Water Construction Projects in Progress



FY20-21 REQUESTED BUDGET



1. **Water 2 Treatment Facility**- Project Award Pending Funding Approval.
2. **538 Reservoir Replacement** – Engineering Services Department is working on the right of way and permitting requirements.

WATERWORKS DISTRICT # 19 SOMIS WATER SERVICE
HISTORICAL DATA - ACTUAL / BUDGET ANALYSIS

Budget Classification	FY16 ADPT BUD	FY16ACT	FY16 Act/Bud %	FY17 ADPT BUDGET	FY17ACT	FY17 Act/Bud %	FY18 ADPT BUDGET	FY18ACT	FY18 Act/Bud %	FY19 ADPT BUDGET	FY19ACT	FY19 Act/Bu d%	FY20 ADPT BUD	FY20 Yr- End Prj	FY20 Act/Bud %
Imported Water Cost	1,542.60	1,027.66	67%	1,141.00	367.74	32%	1,222.20	1,298.80	106.3%	1,555.60	916.94	59%	1,326.70	622.54	46.9%
Operation & Maintenance	1,121.90	980.50	87%	990.50	922.66	93%	1,060.60	872.95	82.3%	850.30	985.68	116%	1,192.60	1,249.54	104.8%
System Maint, Repairs & Replc.	461.30	299.44	65%	315.80	259.22	82%	371.80	418.32	112.5%	378.80	592.28	156%	435.80	352.40	80.9%
Local Water Cost - Power& Ground Water Extract.	428.30	444.96	104%	550.20	446.16	81%	492.90	406.30	82.4%	498.40	454.59	91%	568.90	520.50	91.5%
Depreciation Expense	190.40	271.62	143%	368.29	340.96	93%	341.40	341.45	100.0%	341.40	341.45	100%	341.40	341.40	100.0%
Debt service- USDA Loan	185.00	155.90	84%	160.90	160.85	100%	160.60	168.35	104.8%	161.40	161.13	100%	160.90	160.90	100.0%
County & Agency Svcs	180.60	153.13	85%	179.10	159.13	89%	181.20	174.31	96.2%	166.60	239.78	144%	208.80	256.63	122.9%
Debt & Capital Reserve Contributions	59.00	0.00	0%	50.90	14.58	29%	50.90			68.40	0.00	0%	51.70	51.70	100.0%
Regulatory Permit Costs	28.90	17.58	61%	30.30	16.40	54%	27.10	16.30	60.1%	25.40	23.10	91%	25.90	26.22	101.2%
Total	4,198.00	3,350.80	80%	3,786.99	2,687.70	71%	3,908.70	3,696.77	94.6%	4,046.30	3,714.95	92%	4,312.70	3,581.83	83.1%



Discussion

Reddy's Chart	CODE	FMS NAME	Values			
			FY20 Adopted Budget	FY21 Requested Budget	Var(\$)	Var(%)
County & Agency Svcs	2071	General Insurance Allocation Isf	\$3	\$1	(\$1)	-50%
	2158	Cost Allocation Plan Charges	\$19	\$23	\$5	25%
	2185	Attorney Services	\$66	\$58	(\$8)	-12%
	2203	County Geographical Information Systems Expense Isf	\$0	\$5	\$5	#DIV/0!
	2204	Management And Admin Survey Isf	\$117	\$174	\$57	49%
	2205	Public Works Isf Charges	\$5	\$3	(\$3)	-50%
County & Agency Svcs Total			\$209	\$264	\$55	27%
Debt & Capital Reserve Contributions	5111	Transfers Out To Other Funds	\$52	\$63	\$11	21%
Debt & Capital Reserve Contributions Total			\$52	\$63	\$11	21%
Debt service- USDA Loan	3312	Other Loan Payments Principal	\$72	\$74	\$2	3%
	3452	Interest On Other Long Term Debt	\$89	\$87	(\$2)	-3%
Debt service- USDA Loan Total			\$161	\$161	(\$0)	0%
Depreciation Expense	3611	Depreciation Expense	\$341	\$341	\$0	0%
Depreciation Expense Total			\$341	\$341	\$0	0%
Imported Water Cost	2312	Water Supply Cost	\$1,327	\$1,009	(\$318)	-24%
Imported Water Cost Total			\$1,327	\$1,009	(\$318)	-24%
Local Water Cost - Power& Ground Water Extract.	2183	Engineering And Technical Surveys	\$0	\$15	\$15	#DIV/0!
	2312	Water Supply Cost	\$18	\$0	(\$18)	-100%
	2313	Water And Sewer System Power	\$551	\$455	(\$96)	-17%
Local Water Cost - Power& Ground Water Extract. Total			\$569	\$470	(\$99)	-17%
Operation & Maintenance	2032	Voice Data Isf	\$4	\$5	\$0	2%
	2102	Equipment Maintenance Contracts	\$8	\$13	\$5	56%
	2159	Miscellaneous Expense	\$1	\$23	\$22	2220%
	2162	Printing And Binding Non Isf	\$1	\$1	\$0	0%
	2164	Mail Center Isf	\$6	\$6	\$1	8%
	2165	Purchasing Charges Isf	\$8	\$8	\$0	0%
	2166	Graphics Charges Isf	\$7	\$7	\$0	0%
	2168	Stores ISF	\$0	\$0	\$0	#DIV/0!
	2183	Engineering And Technical Surveys	\$45	\$0	(\$45)	-100%
	2184	Refuse Disposal	\$0	\$0	\$0	#DIV/0!
	2188	Lab Services	\$14	\$17	\$3	21%
	2191	Collection And Billing Services	\$2	\$2	\$0	0%
	2199	Other Professional And Specialized Services Non Isf	\$24	\$34	\$10	42%
	2205	Public Works Isf Charges	\$1,058	\$1,110	\$52	5%
	2243	Ground Facility Lease and Rent	\$0	\$0	\$0	#DIV/0!
	2261	Computer Equipment <5000	\$5	\$5	\$0	0%
	2302	Transportation Charge ISF	\$0	\$0	\$0	0%
	2304	Transportation Work Order	\$0	\$0	\$0	#DIV/0!
	3552	Right of Way Easements Purchase	\$0	\$0	\$0	#DIV/0!
	4011	Land	\$0	\$0	\$0	#DIV/0!
	5111	Transfers Out To Other Funds	\$10	\$0	(\$10)	-100%
	6101	Contingencies	\$0	\$0	\$0	#DIV/0!
	2194	Software Maintenance Agreement	\$0	\$0	\$0	#DIV/0!
	3553	Right of Way Easements Temporary	\$0	\$0	\$0	#DIV/0!
Operation & Maintenance Total			\$1,193	\$1,230	\$38	3%
Regulatory Permit Costs	2159	Miscellaneous Expense	\$22	\$0	(\$22)	-100%
	2205	Public Works Isf Charges	\$4	\$3	(\$1)	-19%
Regulatory Permit Costs Total			\$26	\$3	(\$23)	-88%
System Maint, Repairs & Replc.	2101	Equipment Maintenance	\$7	\$7	\$0	0%
	2102	Equipment Maintenance Contracts	\$165	\$165	\$0	0%
	2104	Maintenance Supplies And Parts	\$136	\$136	\$0	0%
	2112	Buildings And Improvements Maintenance	\$0	\$0	\$0	#DIV/0!
	2116	Other Maintenance ISF	\$0	\$0	\$0	#DIV/0!
	2183	Engineering And Technical Surveys	\$10	\$0	(\$10)	-100%
	2231	Rent And Leases Equipment Noncounty Owned	\$6	\$6	\$0	0%
	2264	Minor Equipment	\$112	\$37	(\$75)	-67%
System Maint, Repairs & Replc. Total			\$436	\$351	(\$85)	-20%
Grand Total			\$4,313	\$3,891	(\$422)	-10%



Waterworks Districts

Ventura County Waterworks District No. 19

**Somis Water Services
Rate Adjustments Scenarios**

5/15/2020

Scenarios

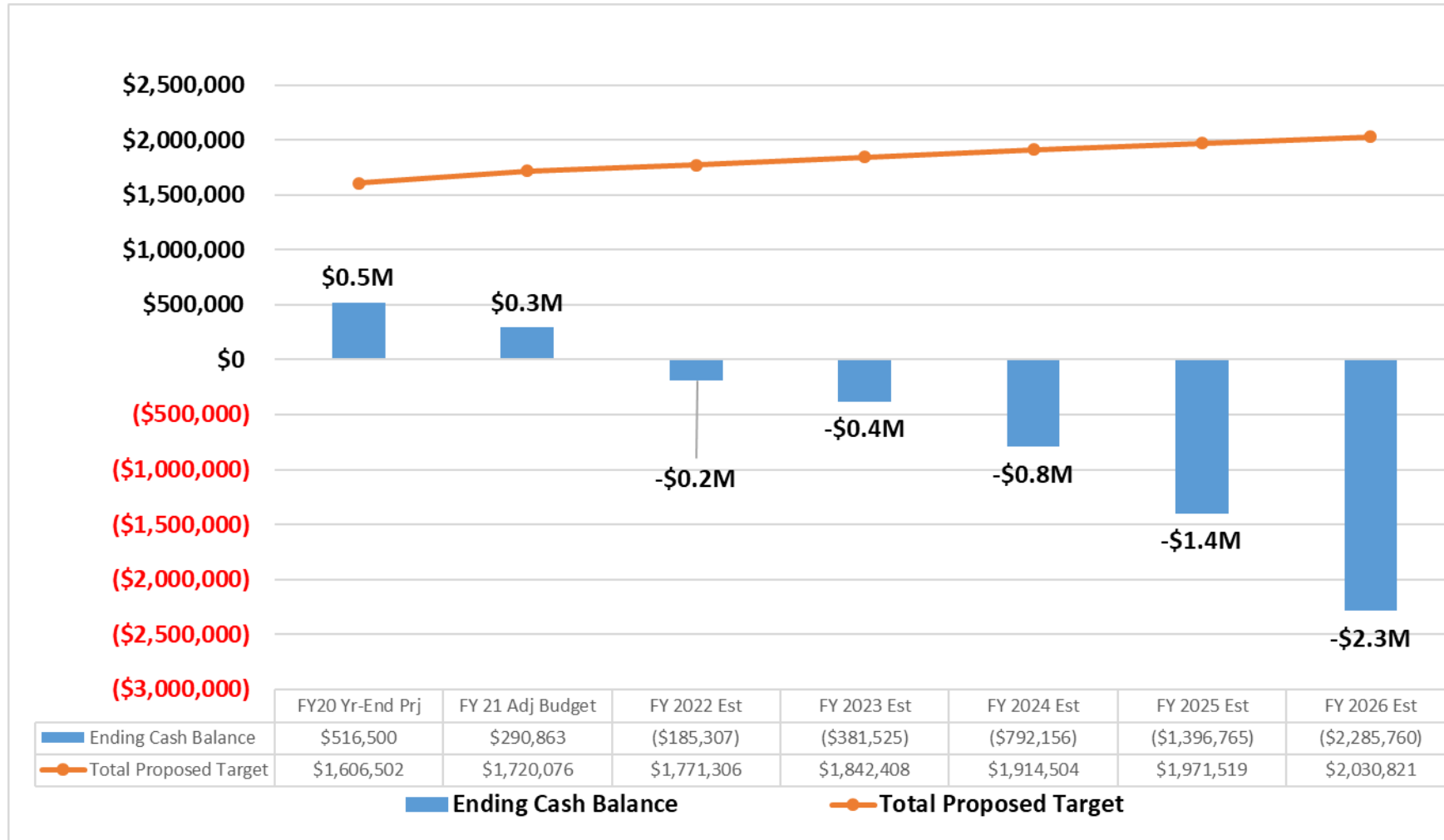
Scenario	Groundwater Pumping	Capital Projects	% Increase FY 21, 22, 23
1a	1,844 AF / Year	Well 2, 538 Reservoir/Pipes, CalTrans ROW Pipes	4% per year
1b	1,844 AF / Year	Well 2 Only	4% per year
2a	2,000 AF / Year	Well 2, 538 Reservoir/Pipes, CalTrans ROW Pipes	4% per year
2b	2,000 AF / Year	Well 2 Only	4% per year

Scenario 1 assumes groundwater pumping allocation remains at current level.

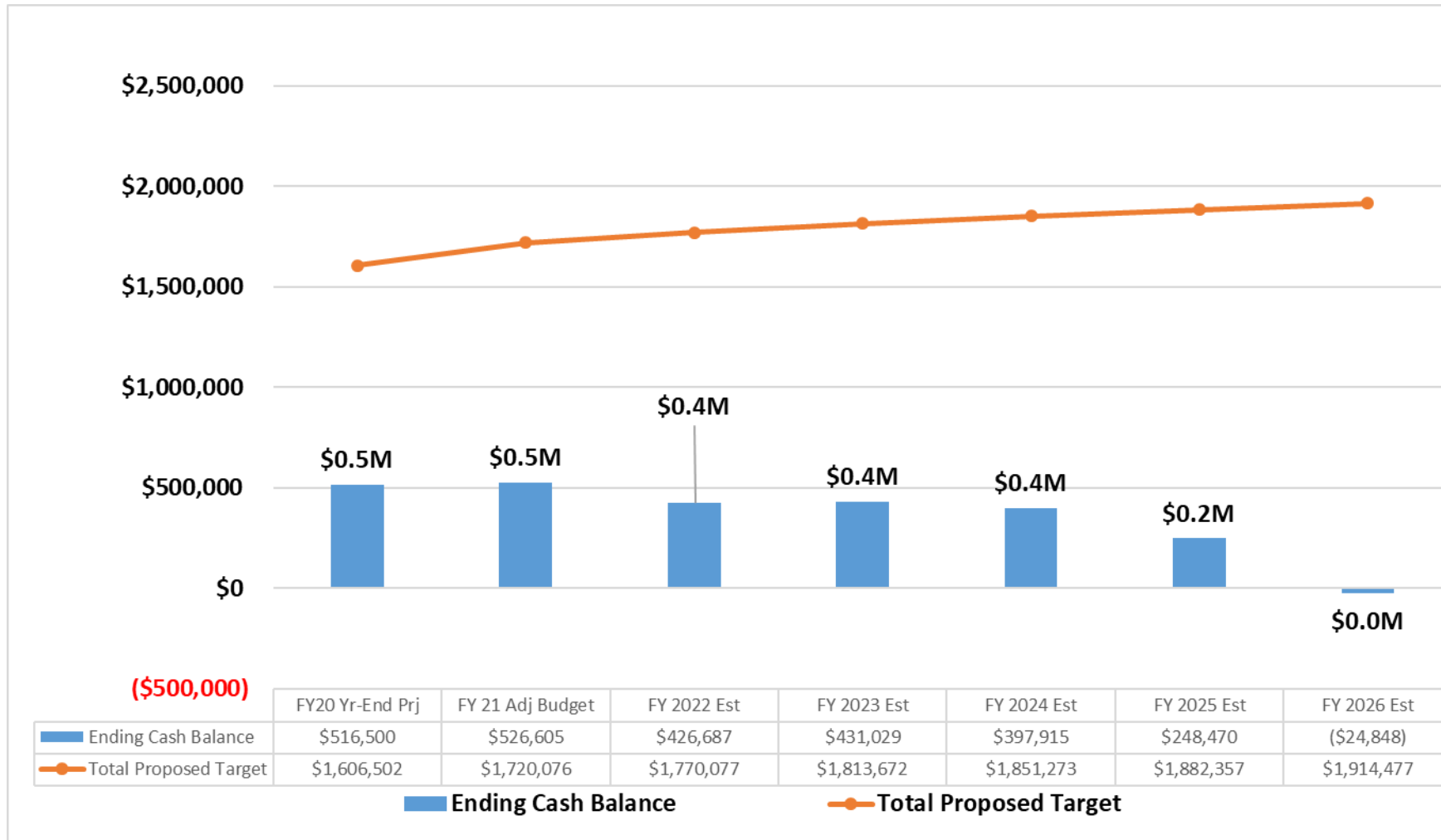
Scenario 2 assumes Las Posas Adjudication settlement approved, allowing increase in pumping allocation to approximately 2,000 AF per year.

Scenarios 1b and 2b defer all other capital projects indefinitely, except Well 2

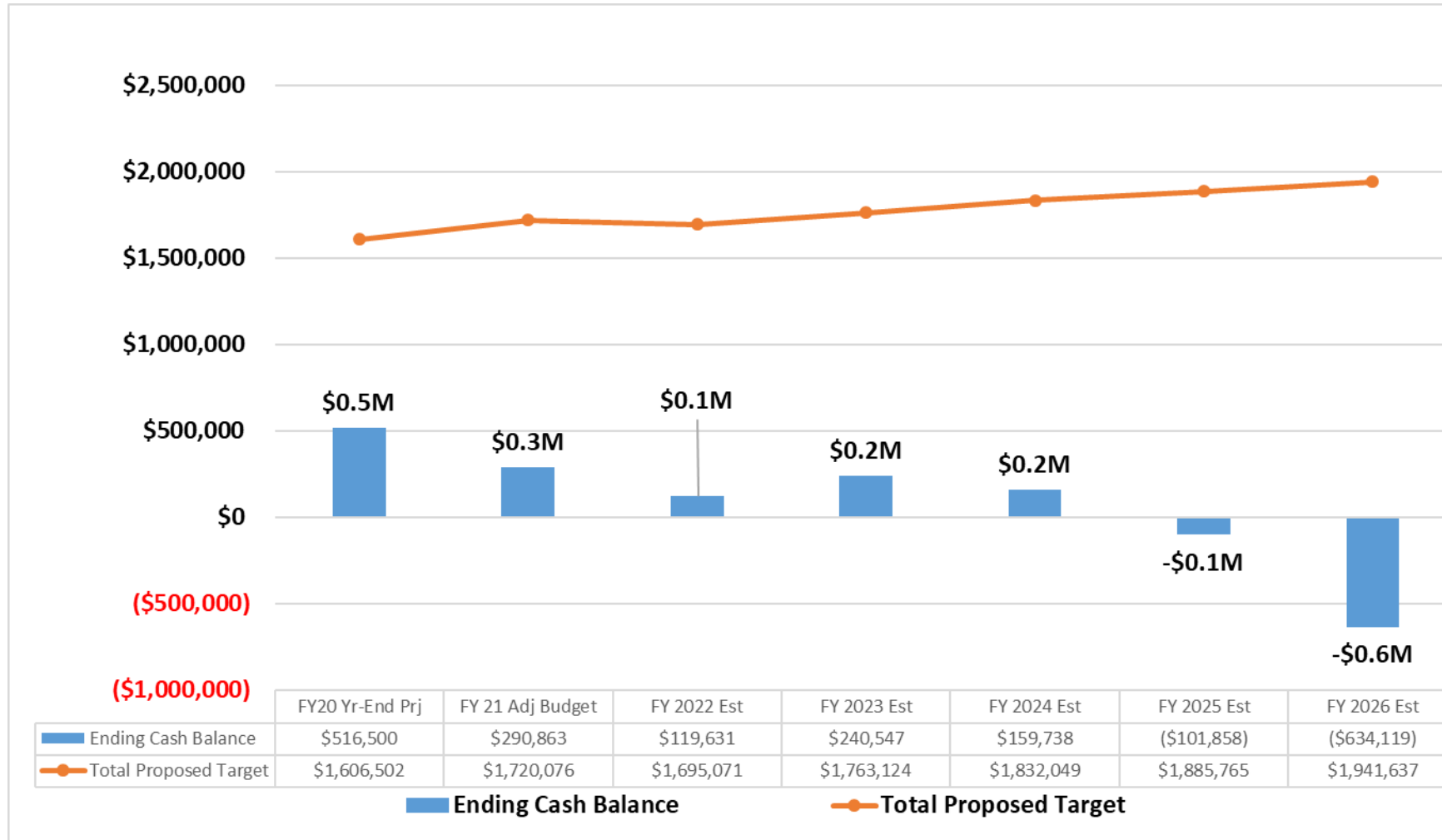
Scenario 1a – All Projects / 1,844 AF / 4%



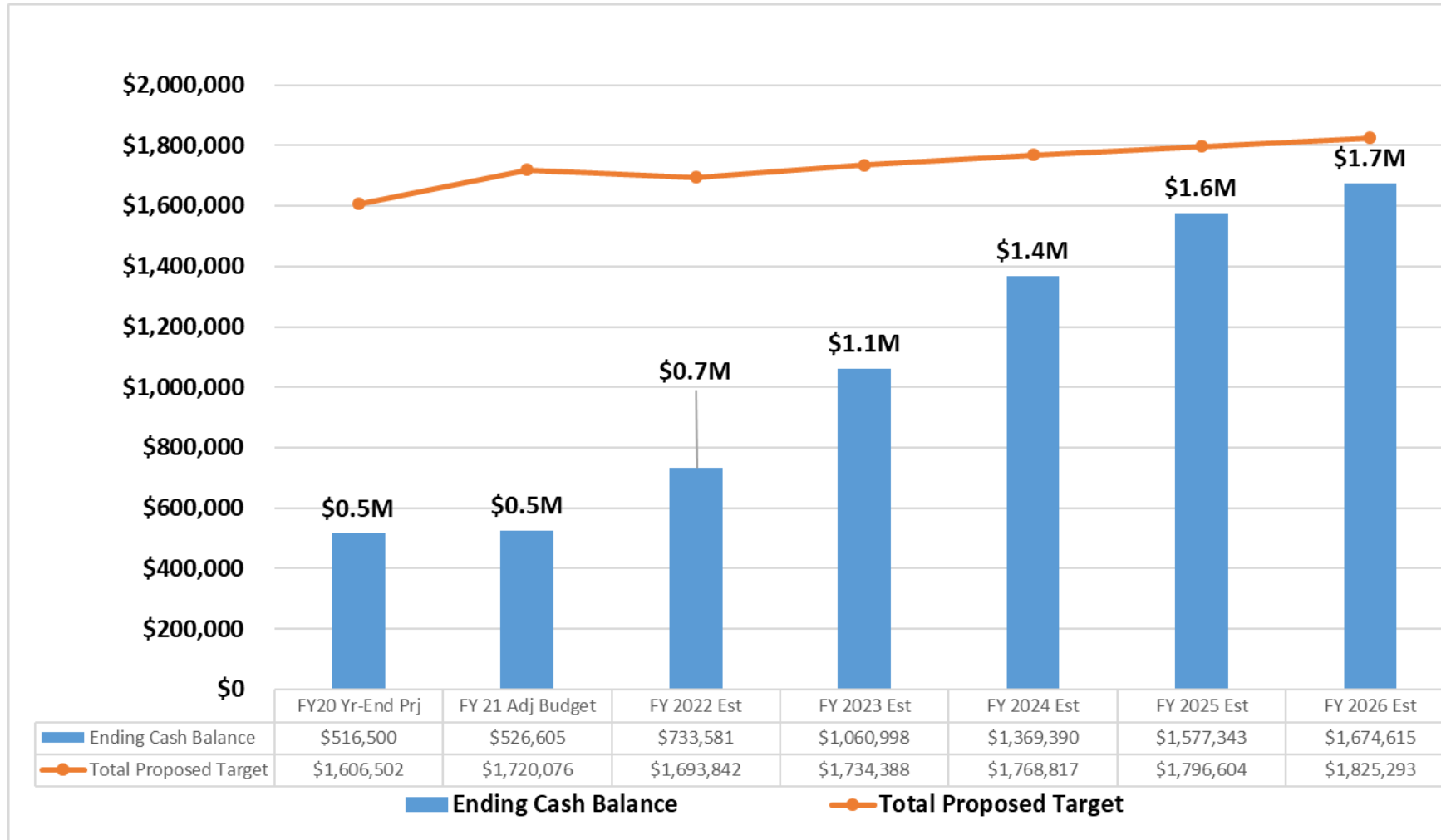
Scenario 1b – Well 2 Only / 1,844 AF / 4%



Scenario 2a – All Projects / 2,000 AF / 4%



Scenario 2b – Well 2 Only / 2,000 AF / 4%



Growing reserves may allow phase-in of additional capital projects in out-years