

VENTURA COUNTY WATERWORKS DISTRICTS



COUNTY OF VENTURA
PUBLIC WORKS AGENCY
JEFF PRATT
Agency Director

Representing: Ventura County Waterworks District Nos. 1, 16, 17, 19, and 38

Water & Sanitation Department

Michaela Brown
Director

December 6, 2018

NOTICE OF A MEETING OF THE VENTURA COUNTY WATERWORKS DISTRICT NO. 17 CITIZENS' ADVISORY COMMITTEE

Eric Keller
Operations and
Maintenance

Susan Pan
Planning, Design,
Construction, and
Development

Jean Fontayne
Customer Service,
Billing, and
Administration

NOTICE IS HEREBY GIVEN that a meeting of the Ventura County Waterworks District No. 17 Citizens' Advisory Committee will be held **Tuesday, December 11, 2018, from 7:00 p.m. to adjournment** in Suite 1 at the Bell Canyon Community Center, 30 Hackamore Lane, Bell Canyon, California.

Advisory Committee Members: Please contact the District Office by telephone at (805-378-3005) or by email at courtney.fuller@ventura.org no later than December 7, 2018, if you are unable to attend.

Sincerely,

A blue ink signature of Michaela Brown, written in a cursive style.

Michaela Brown, Director
Water and Sanitation Department

AGENDA OF THE MEETING

1. CALL TO ORDER
2. APPROVAL OF THE MINUTES OF THE SEPTEMBER 27, 2018, MEETING AND OCTOBER 8, 2018, SPECIAL MEETING.
3. PUBLIC COMMENTS

Members of the public may address the Citizens Advisory Committee (CAC) on items of interest to the public that are within the subject matter jurisdiction of the Committee but do not appear on the agenda.

With respect to agenda items, the public will be given an opportunity to address the Committee when the item is reached in the meeting.

Each speaker will be asked to complete a speaker card, and during the public comments period, is limited to speak one time for a period not to exceed three minutes.

4. DISTRICT STAFF REPORT



- A. CAPITAL PROJECTS – The Capital Project Status Report provides regular reporting on the status of active capital projects within the District.
 - B. WATER QUALITY REPORT – A report regarding water quality complaints, if any, received by the District since the previous CAC meeting and how these complaints were resolved.
 - C. WATER SUPPLY CONDITIONS – An update on water supply conditions within the District, Southern California, and throughout the State.
 - D. CALLEGUAS MUNICIPAL WATER DISTRICT / METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE – An update on decisions and rulings by these agencies which may impact the District.
 - E. UPDATE ON AVENUES OF PUBLIC OUTREACH – How the District is reaching out to its customers concerning water conservation.
 - F. BOARD LETTER TRACKER - UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT – A status report on what items District staff has recently presented, or may be presented, before the Ventura County Board of Supervisors.
 - G. UPDATE ON ADVANCED METERING INFRASTRUCTURE (AMI) IMPLEMENTATION - The AMI project is an integrated system of smart meters, communications networks, and data management systems that enables two-way communication between utilities and customers which is being implement within the District. The estimated cost to the District is \$53,000.
 - H. DIRECTOR'S INFORMATIONAL ITEMS – Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report.
- 5. WOOLSEY FIRE OPERATIONS REPORT – Report will include actions taken by District personnel during the Woolsey Fire from November 8, 2018, to November 13, 2018.
 - 6. WATER LOSS REPORT DURING MAJOR LEAK IN JULY & AUGUST 2018 – Report will include cost estimates due to repairs of mainline breaks in July and August 2018, and estimated water loss during that time.
 - 7. OPERATING EXPENSE REVIEW AND PRESENTATION – Review of operating expenses 2009-2018.
 - 8. **ACTION ITEM(S)**
 - A. **DISCUSS AND PROVIDE RECOMMENDATIONS FOR APPROVAL OF WATER BILL ADJUSTMENTS FOR EXCESS WATER USE DURING WOOLSEY FIRE.**



**B. DISCUSS AND PROVIDE RECOMMENDATIONS FOR APPROVAL OF STAFF'S
PROPOSAL FOR WATER AND SEWER RATE INCREASES FOR CALENDAR
YEAR 2019.**

9. COMMITTEE MEMBERS' COMMENTS/FUTURE AGENDA ITEMS

10. ADJOURNMENT

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT COURTNEY FULLER AT (805) 378-3005. REASONABLE ADVANCE NOTIFICATION OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

