



County of Ventura  
**REMOVE & RECOMPACT SUBMITTAL CHECKLIST**  
 PUBLIC WORKS AGENCY  
 DEVELOPMENT AND INSPECTION SERVICES  
 800 South Victoria Avenue, Ventura, CA 93009-1600  
<http://vcpublicworks.org/dis>  
 (805) 654-2030

***The following items should be included in the R&R Grading Submittal application packet:***

- A Copy of the Zone Clearance
- DS-RR Grading Permit Submittal (this form-box checked)
- DS-01 Permit Application (Must be signed and completed)
- DS-03 Authorization of Agent, if applicable
- DS-04, Acknowledgement of Employment of Technical Consultants (Signed by all consultants and owner)
- DS-06 Stormwater Permit Requirements for New Development and Redevelopment Questionnaire
- DS-07 Stormwater Permit Requirements for Construction Activities
- SW-1, SW-2 or SW-HR. Stormwater Quality form(s)  
*Note: To determine which SW-Form, you will need to complete the DS-07 form*
- Remove and Recompact Fee  
 For current deposit/fee amount, see: "Schedule of Processing Fees & Deposits."
- Soils Report Review Deposit/Fee  
 For current fee amount, see: "Schedule of Processing Fees & Deposits."
- Geology Report Review Deposit/Fee (if needed)  
 For current fee amount, see: "Schedule of Processing Fees & Deposits."
- One Copy Soils Report
- One Copy of Geology Report (if needed)
- Off-site construction permission letter (if required)

***Project Representative (if other than owner or engineer):***

Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ ZipCode \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_