



County of Ventura
GRADING PERMIT SUBMITTAL CHECKLIST
 PUBLIC WORKS AGENCY
 DEVELOPMENT AND INSPECTION SERVICES
 800 South Victoria Avenue, Ventura, CA 93009-1600
<http://vcpublicworks.org/dis>
 (805) 654-2030

The following items should be included in the Grading Plan Submittal application packet:

- DS-G Grading Permit Submittal (this form-box checked)
- DS-01 Grading Permit Application (Must be signed and completed)
- DS-02 Grading Plan Check and Processing Agreement
- DS-03 Authorization of Agent, if applicable
- DS-04, Acknowledgement of Employment of Technical Consultants (Signed by all consultants and owner)
- DS-05 Grading Plan checklist for plan check
- DS-06 Stormwater Permit Requirements for New Development and Redevelopment Questionnaire
- DS-07 Stormwater Permit Requirements for Construction Activities
- SW-1, SW-2 or SW-HR. Stormwater Quality form(s)
Note: To determine which SW-Form, you will need to complete the DS-07 form
- Plan Check Deposit/Fee
For current deposit/fee amount, see: "Schedule of Processing Fees & Deposits."
- Soils Report Review Deposit/Fee
For current fee amount, see: "Schedule of Processing Fees & Deposits."
- Geology Report Review Deposit/Fee (if needed)
For current fee amount, see: "Schedule of Processing Fees & Deposits."
- Two Copies Soils Report
- Two Copies of Hydrology and Hydraulics Report
- Two Copies of Geology Report (if needed)
- Two Copies of Grading Plans - 24" x 36" - Ventura County Grading Plan Title Sheet (CAD file available)
- Off-site construction permission letter (if required)
- The Construction Inspection Deposit must be presented either at initial submittal, or prior to approval of the grading plan. For current deposit amount, see: "Schedule of Processing Fees & Deposits." Applicant is responsible for the actual cost of inspection.

Project Representative (if other than owner or engineer):

Name _____ Address _____

City _____ ZipCode _____ Phone _____

Email _____